

DO-TPT

**THE ORIENTAL INSURANCE COMPANY LIMITED**  
(Govt. Of India undertaking)  
Regional Office, 6-3-871, Snehalatha Complex, Greenlands Road,  
Begumpet, Hyderabad – 500 016.  
(Ph: 040-23411366, 23400175)

**IMPORTANT INSTRUCTIONS**

1. Technical Bid to be put up in **envelope-1** duly sealed and super- scribed as "**Technical Bid**" and *mentioning name, address and telephone number, thereon, of the bidder;*
2. Financial Bid to be put up in **envelope-2** duly sealed and super scribed as "**Financial Bid**" and *mentioning name, address and telephone number thereon, of the bidder;*
3. Both the Financial and Technical Bid envelopes are to be put up in the **envelope-3** duly sealed and super-scribed as "**Offer for Office Premises on lease basis**" and *mentioning bidder's name, address and telephone number thereon.*
4. The **envelope-3 should be addressd to:** The Deputy General Manager, The Oriental Insurance Company limited, **Regional Office, 6-3-871, Snehalatha Complex, Greenlands Road, Begumpet, Hyderabad – 500 016, latest by: 07.10.2015 at 04.00 pm.**
5. Any offer received after this date and time shall not be considered.
6. Offers received through post should also reach before the stipulated last date. For offers, lost in transit, Company will not be held liable.

Dy.General Manager

Contact Nos: 0877-2260824; 2262045; 2260032;  
Cell: 98662-94879