



THE ORIENTAL INSURANCE CO. LTD.
REGIONAL OFFICE NO. 3,
TOWN CENTRE, 6TH FLOOR,
ANDHERI KURLA ROAD, NEAR SAKINAKA,
MUMBAI – 400 059
Telephone – 022-28590225, 022-28590226
CIN:U66010DL1947GOI007158

Office Premises On Lease Basis at Airoli and Dombivali (East)

Sealed Offers are invited in **Two Bid** system for acquiring commercial premises on rent in the shape of a hall/halls having approximate Carpet Area of 750 (+/- 10%) sq.ft. For Airoli and 1000 sq.ft for Dombivali East(excluding Bath Room, Lavatory, Verandahs etc.) for a minimum period of 9 years lease which is to be registered with the appropriate authority for the same period with registration charges to be shared on 50:50 basis. The Technical Bid as well as Financial Bid will be selected only on Carpet Area basis. The premises should be in ready to move in position, having power back up, toilets for ladies and gents, with proper ventilation and should be located on wide road having good approach for entry.

Interested parties may submit bids in two separate envelopes duly superscribed as “Technical Bid” and “Financial Bid”. Both these bids should be put in a third envelope superscribed “OFFER FOR AIROLI OFFICE PREMISES/DOMBIVALI(EAST) ON LEASE”. This should be addressed to “The Chief Regional Manager” at the above-mentioned address and should reach him latest by 16:00 hours on 29/09/2015. The Technical Bids will be opened on 05/10/2015 16:30 hours.

The format for bids may be obtained from our Office at the above-mentioned address during office hours latest by 25/09/2015 or may be downloaded from our Company’s Website “www.orientalinsurance.org.in”. Sealed Tenders will have to be dropped by the Tenderer or his representative in the Tender Box at the Regional Office premises on or before the last date and time stipulated above. Company will not be liable for bids lost in transit and/or received late due to any reason.

Brokers will not be paid any commission by the Company and their offer must accompany a letter from the Owner(s) authorising them to quote on their behalf, failing which, the Bid will be disqualified.

The Company reserves the right to reject all or any of the offers without assigning any reason.

Dated: 11/9/2015

CHIEF REGIONAL MANAGER

