



**THE ORIENTAL INSURANCE CO LTD,
(A GOVT.OF INDIT.OF INDIA UNDERTAKING)**

Regional Office: IDA Building, 4 th Floor, 7, Race Course Road. INDORE-3.,
website- www.orientalinsurance.org.in (CIN No- U66010DL 1947GOI007158)
Ph-0731-2549080, 2549084, Fax: 0731-2549060

**OFFICE PREMISES ON LONG LEASE / RENTAL BASIS
IN AND AROUND NAI BASTI/COMMERCIAL AREA KATNI.**

Sealed offers are invited in Double Bid System (Technical & Financial) as mentioned here under for acquiring on long period lease (minimum 9 years) a commercial premises in the shape of a Hall having approximate Carpet Area admeasuring 800 sq. ft (± 10%) (Excluding Bath Room, Lavatory, Verandas etc.) in and around Nai Basti/Commercial Area Katni, located on wide road with good approach and in a ready to move in position. Lease will be registered with appropriate authority and charges will be shared on 50:50 Basis.

The 'Technical Bid' and 'Financial Bid' will be selected on Carpet Area basis only.

Interested parties may submit bids in two separate envelopes duly superscribed as '**Technical Bid**' and '**Financial Bid**'. Both these bids should be put in one sealed envelope super scribed '**OFFER FOR OFFICE PREMISES ON LONG LEASE**'. This should be addressed to The Deputy General Manager at the above address. Bidder must be the registered owner of the premises and proof be submitted alongwith technical bid.

The format for bids may be obtained from the above referred Regional Office or Divisional Office Bhagwan ganj Sagar during office hours latest by 19.05.2016 (Thursday). OR may be downloaded from our Company website

www.orientalinsurance.org.in (Tenders). Completed sealed bids should be dropped on or before the LAST DATE i.e. 20.05.2016 in the tender box kept in the Regional Office at Indore. If sent by post, Company will not be liable for Bids lost in transit and received late due to any reason. Brokers will not be paid any commission by the Company for the bids submitted by them and their every offer must accompany a letter from the owner authorizing them to quote on their behalf.

The technical bids shall be opened on 20.05.2016 at 3 P.M. and bidders may participate in this process.

The Company reserves the right to reject all or any of the offers without assigning any reason thereof.

Regional Manager