



THE ORIENTAL INSURANCE COMPANY LIMITED
REGIONAL OFFICE GUWAHATI
G.S. ROAD, ULUBARI, GUWAHATI-781007
Web site: www.orientalinsurance.org.in
CIN: U66010DL1947GOI007158

Ref. No.: OIC/GRO/2K18/40

Rf.

Date: 25/04/2018

TENDER NOTICE

We are inviting sealed quotations in two bids system (technical & commercial) from reputed registered firm(s) for the supply of Tablet, to be used by CRM. The reputed firms and their accredited/sole selling agents are requested to submit their tender(s)/quotation(s) for supply.

All these purchases to be made are subject to requirements of the company and the company reserves the right to cancel/reject/accept the proposals/tenders or increase/ decrease the number of items to be purchased.

The interested vendors/firms/dealers are therefore requested to go through the terms and conditions required for submitting the sealed quotation(s)/tender(s) and may participate in the bid by submitting the requirements within the time and date laid down for the purpose.


REGIONAL MANAGER

Rf.

Terms and Conditions :-

A. The intending bidder should have his own registered firms at Guwahati with VAT/CST Registration No. and be financially sound.

B. Latest/recent Sales Tax Certificates issued by Competent Authority must be attached.

C. Bidders are advised to study the terms and conditions carefully. Submission of quotations shall be deemed to have been done after careful study and examinations of the terms & conditions with full understanding of its implications.

D. The rate of each item should be quoted in the manner as is indicated below:-

D.1 Basic Rate.

D.2 Applicable rate & amount of GST, any other taxes as prescribed under rules.

D.3 The items to be supplied must carry "on site warranty" and this should be mentioned in the quotation.

D.4 The validity of such tender(s)/quotation(s) submitted must carry minimum validity period of 30 days from the last date of submission of the said tender(s).

D.5 The tenderer/ quotationer should note that their tender/quotations will be rejected if any of the requirement(s) is/are found to be not complied with. Therefore, the submitted items must meet technical specifications laid down by the company as shown in **Annexure 4.**

D.6 Preferences will be given to vendors providing:-

D.7.1 Quotations submitted with price under Rate Contract approved by Government E-Market Place (GEM), Government of India.

D.7.2 Superior technical specifications

D.7.3 Reputed brand

D.7.4 In case of tie, vendors qualification & expertise in the field with financial stability will be the deciding factor.

D.7.5 Only direct company people, authorised dealers, authorised agents or authorised retailer should quote and submit the quotations.

D.7.6 All these purchases is subject to limits of budgets set by our company and based on these, items may be dropped/increased or quotation(s)/tender(s) be may accepted / rejected.

D.8 Procedure for Submission of Bids:-

D.8.1 The format for submission of tender(s)/quotation(s) should be in two bids – Technical Bid (Annexure 1) & Commercial Bid (Annexure 2).

D.8.2 For each item separate envelope should be used such that

D.8.2.1 In each envelope of one item should contain two envelopes i.e. Technical bid & Commercial Bid.

D.8.2.2 Each envelope must superscribed with "Quotation For Tablet".

D.8.2.3 Technical Bid should not indicate prices of the items which should be mentioned only in Commercial Bid.

D.8.2.4 The bidder must submit their companies profiles, prospectus etc.

D.9 The successful bidder will have to supply the items within the period specified in the purchase order without fail. No extension of time without any valid reason whatsoever will be granted.

D.10 Supply of items with inferior quality or other than quoted or different from required specification, poor workmanship or failure to supply in time, may results in cancellation of the purchase order at the cost of the concerned vendors/firms.

- D.11 Any payment related to purchases will be made after satisfactory installation, testing and commissioning.
- D.12 Any discrepancies arising out of the non-compliance of the guidelines will not be entertained and the decisions taken by Regional Manager(IT) or Competent Authority of our company will be the final. He reserves the right to accept or reject any or all quotations without assigning any reason and such decisions will be binding on all bidders.
- D.13 These tender details is available at IT Department, Regional Office Guwahati or can be also downloaded from our website <http://www.orientalinsurance.org.in>.
- D.14 All tenders/quotations must address to

Regional Manager(IT)
The Oriental Insurance Co.Ltd
Regional Office Guwahati
G.S.Road Ulubari-781007, Assam

Tender can be submitted till 5 PM of 4 May 2018 either by hand or post. The company will not be held liable for any postal delay and such tender(s)/quotation(s) receipt after due date will not be considered.

Annexure-1: TECHNICAL BID

BID PARTICULARS:

- 1 Name of the bidder :
With Full Address, Contact No, Email etc.

- 2 Name & Designation of the Contact Person :
with full address, contact no. & emails etc

- 3 Annual Turnover(Rs. In Lacs) :

- 4 Type of products you are dealing in with :
their Brand names

- 5 Name of manufacturers whose products you :
are dealing in

- 6 Whether any of the manufacturer has :
cancelled your firm or imposed any penalty.
If so, reasons for the same.

- 7 List of existing clients :

- 8 Whether any dispute/issues with Clients for :
last 3 years. If so, reasons for the same.

- 9 Whether registered for Sales Tax/GST :
purpose. If so number and date of
registration. (Attach copy of Sales Tax
Certificate / GST)

- 10 Service facilities available for maintenance :

- 11 Whether you are authorised dealer of any :
Manufacturer? If yes please mention

- 12 Do you agree to all our terms & conditions :
as mentioned in the letter

Witness:

Signature

Name

Address

.....

Date

Signature

Name

Address

.....

Date

COMPANY SEAL

(NB:-The above format contains minimum required data and so additional documents & sheets may be attached to substantiate)

Annexure-2: COMMERCIAL BID

Items	:- Tablet			
Descriptions	:- (state the make/model, system specifications/configurations etc.) [NB: The specifications & brand shall also be the deciding factor]			
Basic Price per unit	GST per unit (Mentioned CGST/SGST/IGST Separately)	Other (freight, installations, commissioning, entry tax, road permit, all local levies etc)	Any other	Grand Total

Warranty Period : (see terms & conditions)
 Delivery Period : (see terms & conditions)
 Validity (Quotation) : (see terms & conditions)
 Discount : (if any)
 AMC terms & conditions: (if any)

Witness:-

Signature

Name

Address

.....

Date

Signature

Name

Address

.....

Date

COMPANY SEAL

(NB:-The above format contains minimum required data and so additional documents & sheets may be attached to substantiate)

Annexure-3: List of Items with technical details

Tablet : 1 nos.

1. Minimum system specification is shown in the **Annexure- 4.**
2. On site minimum 1 year warranty

Annexure-4: Technical Specification : (Tablet)

SAMSUNG TAB S 3 TECH SPECS

Operating System		Android 7.0
Processor	CPU Speed	2.15GHz, 1.6GHz
	CPU Type	Quad-Core
Display	Size (Main Display)	9.7" (245.8mm)
	Resolution (Main Display)	2048 x 1536 (QXGA)
	Technology (Main Display)	Super AMOLED
	Color Depth (Main Display)	16M
	S Pen	Yes
Camera	Video Recording Resolution	UHD 4K (3840 x 2160)@30fps
	Main Camera - Resolution	CMOS 13.0 MP
	Front Camera - Resolution	CMOS 5.0 MP
	Main Camera - Flash	Yes
	Main Camera - Auto Focus	Yes
Memory	RAM Size (GB)	4 GB
	ROM Size (GB)	32 GB
	Available Memory (GB)	23.1 GB
	External Memory Support	MicroSD (Up to 256GB)
Network/Bearer (Wi-Fi)	Infra	Wi-Fi only
Network/Bearer (4G variant only)	Multi-SIM	Single-SIM
	SIM size	Nano-SIM (4FF)
	Infra	2G GSM, 3G WCDMA, 4G LTE FDD
	2G GSM	GSM850, GSM900, DCS1800, PCS1900
	3G UMTS	B1(2100), B2(1900), B4(AWS), B5(850), B8(900)
	4G FDD LTE	B1(2100), B2(1900), B3(1800), B4(AWS), B5(850), B8(850), B7(2600), B8(900), B17(700), B20(800), B28(700)
	4G TDD LTE	B40(2300)
	ANT+	Yes
	USB Version	USB 3.1
	Location Technology	GPS, Glonass, Beidou, Galileo
Connectivity	Earjack	3.5mm Stereo
	MHL	No
	Wi-Fi	802.11 a/b/g/n/ac 2.4+5GHz
	Wi-Fi Direct	Yes
	Bluetooth Version	Bluetooth v4.2
	NFC	No
	Bluetooth Profiles	A2DP, AVRCP, DI, HFP, HID, HOGP, HSP, MAP, OPP, PAN, PBAP
General Information	PC Sync	Smart Switch (PC version)
	Form Factor	Tablet
Sensors		Accelerometer, Fingerprint Sensor, Gyro Sensor, Geomagnetic Sensor, Hall Sensor, RGB Light Sensor

Physical specification	Dimension (HxWxD, mm)	237.3 x 169.0 x 6.0
	Weight (g)	429 (Wi-Fi) 434 (4G)
	Internet Usage Time Hours (Wi-Fi & 4G)	Up to 8
Battery	Video Playback Time Hours (Wi-Fi & 4G)	Up to 12
	Standard Battery Capacity (mAh)	6000
	Removable	No
	Audio Playback Time Hours	Wi-Fi: Up to 102 4G: Up to 127
	Talk Time Hours (4G variant only)	3G WCDMA: Up to 36
	Video Playing Format	MP4, M4V, 3GP, 3G2, WMV, ASF, AVI, FLV, MKV, WEBM
Audio and Video	Video Playing Resolution	UHD 4K (3840 x 2160) @60fps
	Audio Playing Format	MP3, M4A, 3GA, AAC, OGG, OGA, WAV, WMA, AMR, AWB, FLAC, MID, MIDI, XMF, MXMF, IMY, RTTTL, RTX, OTA
Services and Applications	S-Voice	No
	Mobile TV	No