## TENDER NOTICE

Sealed tenders are invited from Interior & Electrical Contractors having work in respect of the under mentioned works.

"Proposed Repair and Renovation Interior & Electrical Works" for The Oriental Insurance Co. Ltd., Balasore Division, Balasore

Tender Documents for the above noted work only can be downloaded from our officcial website: www.orientalinsurance.org.in(tender)

The completed tenders along with earnest money @ 1% of the quoted amount in shape of bank draft only of any scheduled national bank drawn in favour of 'The Oriental Insurance Co. Ltd' Payable at Bhubaneswar addressed to The Oriental Insurance Co. Ltd. , 4th Floor, Alok Bharati Towers, Sahid Nagar, Bhubaneswar-751007 Phone: 0674-2538318 / 2547831 will be received up to 5.30 p.m of 29th May'2015. Incomplete tenders will be treated as disqualified. Relevant design/drawings will not be furnished with the tender documents. Interested bidders may study the drawings kept in the office of Vastukar(mob no.9437419840). The tenders will be opened at 3p.m of  $5^{th}$  June,15(tentative) at the office of The Oriental Insurance Co. Ltd. , 4<sup>th</sup> Floor, Alok Bharati Towers, Sahid Nagar, Bhubaneswar-751007 Phone: 0674-2538318 / 2547831.

## Interested Bidders must note the following Tender conditions:

- 1. The bidder must have executed interior works of not less than Rs.3 lacs (three lacs) in last three years.
- 2. Tender Bid shall remain valid for a period of 90 (Ninety) days from the date of opening the tenders and it shall remain binding on the bidder and shall be accepted at any time before the expiry of that period.
- 3. Tenders without requisite earnest money deposit shall be summarily rejected.

The Chief Regional Manager The Oriental Insurance Co. Ltd

## THE ORIENTAL INSURANCE COMPANY LIMITED REGIONAL OFFICE 4TH FLOOR, ALOK BHARATI TOWERS, SAHID NAGAR, BHUBANESWAR-751 007 (TELEPHONE NO. 0674-2547081)

Website: www.orientalinsurance.org.in
CIN-U66010DL194GOI007158

Dt. 12.05-2015

## IMPORTANT INSTRUCTIONS

- 1. Technical Bid to be put up in enveloope-1 duly sealed and super scribed as <u>"Technical Bid"</u> and mentioning your name, address and telephone number thereon.
- 1. Financial Bid to be put up in envelop-2 duly sealed and super scribed as <u>"Financial Bid"</u> and mentioning your name, address and telephone number thereon.
- 1. Both the Financial and Technical Bid envelopes are to be put up in the envelope-3 duly sealed and super scribed as "Tender for Interior & Electrical works for Balasore Division" and mentioning your name, address and telephone number thereon.

The envelope-3 should be sent to:

The Chief Regional Manager
The Oriental Insurance Company Limited,
Regional Office,
4<sup>th</sup> Floor, Sahid Nagar,
Bhubaneswar – 751 007.

Due dt. Of submission:- 29/05/2015 05.30 P.M.

- 5. Any offer received after this date and time shall not be considered.
- 6. Offers received through post should also reach before the stipulated last date. For offers, lost in transit, Company will not be held liable.
- 7. THE COMPANY RESERVES THE RIGHT TO REJECT ALL OR ANY OF THE OFFERS WITHOUT ASSIGNING ANY REASON.

Chief Regional Manager