

TENDER NOTICE

THE ORIENTAL INSURANCE COMPANY LIMITED
REGIONAL OFFICE
4, LYONS RANGE,
KOLKATA-700 001
(TELEPHONE NO. 033-2231 3405/2230 7995)
website: www.orientalinsurance.org.in
CIN - U66010DL1947GO1007158

OFFICE PREMISES ON LEASE BASIS AT KRISHNANAGAR CITY, NADIA

Sealed offers are invited in Two Bid system for acquiring commercial premises on rent in the shape of hall/halls having upto Carpet Area 1000 sq.ft. (excluding Lavatory, Verandahs etc.) in the specified localities of Krishnanagar city, Nadia for a minimum period of 9/10 years lease to be registered with the appropriate authority for the same period with registrations charges to be shared on 50:50 basis.

The **Technical Bid** as well as **Financial Bid** will only be selected on Carpet Area basis. The premises should be in ready to move in position, having power back up, toilets for ladies and gents, with proper ventilation and should be located on wide road having good approach for entry.

Interested parties may submit bids in two separate envelopes duly scribed as "**Technical Bid**" and "**Financial Bid**". Both these bids should be put in third envelope superscribed "**OFFER FOR OFFICE PREMISES ON LEASE**". This should be addressed to

The Deputy General Manager,
The Oriental Insurance Company Limited,
Regional Office
4, Lyons Range
Kolkata-700 001

To be submitted at D.O., Barasat,
40/2, Jessore Road, (1st floor)
Barasat-743 201
Telephone-2552-3332/2562-3441
Mob No. 9432203533 of Mr. Satyajit Basu, Sr. D.M.
The last date of submission of bids 06.07.2015 by 3.00 p.m.

The format for bids may be obtained from the above referred **Regional Office, Kolkata/Divisional Office, Barasat/Business Centre, Krishnanagar address** during office hours latest by 03.07.2015 or may be downloaded from our company website **www.orientalinsurance.org.in** "**Tenders**". Sealed bids will have to be dropped into the Tender box meant for the same by the tenderer or his representative on or before the last date and time of submission.

For Bids lost in transit and received late due to any reason, Company shall not be liable. Brokers will not be paid any Commission by the Company and their offer must accompany a letter from the owner authorizing them to quote on their behalf. The Company reserves the right to reject all or any of the offers without assigning any reason.

Deputy General Manager