

THE ORIENTAL INSURANCE COMPANY LIMITED

Regional Office, 3rd Floor, Navjivan Trust Building, Behind Gujarat Vidyapith,
Off Ashram Road, Ahmedabad 380 014 Phone: 079-27541953
CIN U66010DLI1947GOI007158



OFFICE PREMISES ON LEASE BASIS

Sealed offers are invited in Two Bid system for acquiring commercial premises on rent in the shape of halls / halls having approximate Carpet Area of 800 sq ft (excluding Bath Room, Lavatory, Verandahs etc.) in Surendranagar for a minimum period of 9/10 years lease to be registered with the appropriate authority for the same period with registrations charges to be shared on 50:50 basis. The Technical Bid as well as Financial Bid will only be selected on Carpet Area basis. The premises should be in ready to move in position, having power back up, toilets for ladies and gents, with proper ventilation and should be located on wide road having good approach for entry.

Interested parties may submit bids in two separate envelopes duly scribed as "**Technical Bid**" and "**Financial Bid**". Both these bids should be put in third envelope superscribed "**OFFER FOR OFFICE PREMISES ON LEASE**". This should be addressed to The Regional Manager, Estate Deptt at the above mentioned address.

The format for bids may be obtained from the above referred Regional Office or Branch Office situated at, Kachwala Bldg, Jawahar Chowk, Surendranagar during office hours or may be downloaded from our company website www.orientalinsurance.org.in (Tenders). Sealed bids should reach our Regional Office by ordinary post or by person by **09.03.2016 by 05.00 pm**. For bids lost in transit and received late due to any reason, Company shall not be liable. Brokers will not be paid any commission by the Company and their offer must accompany a letter from the owner authorizing them to quote on their behalf. The Company reserves the right to reject all or any of the offers without assigning any reason.

REGIONAL MANAGER (ESTATE)