

**THE ORIENTAL INSURANCE COMPANY LIMITED**

(A Govt. of India Undertaking)

Regional Office, # 48-14-111, 'SRI NITYA', 2<sup>nd</sup> Floor, Opp. Karnataka Bank,  
Rama Talkies Road, CBM Compound, Visakhapatnam-530013  
Ph. No. 0891-2546465,2546471,2546470

**FINANCIAL BID:**

- I. 1. Name and address of owner
2. Telephone Number/Mobile Number  
Email ID
3. Address of the property offered.  
(GF / FF / SF / TF.....)
- II Carpet Area of the Premises : .....sq.ft. @ Rs.....per square foot  
(Refer "ISI Code No. S-3861-1975")  
Excluding (i) Bath room and lavatory (ii) Verandahs (iii) Corridors and passages (iv)  
Entrance hall and porches (v) Staircase and munties (vi) Shaft and Machine room  
for lift (vii) Air Conditioning Plant Rooms (viii) Shaft for sanitary pipings etc.  
**The Tenderer is advised to quote the rate which includes all the charges and  
make specific mention of any other charges / taxes.**
- III. Terms of lease:
- (a) Period of lease (9,10 or more years) : \_\_\_\_\_ Years
- (b) (i) Increase of rent after 3 years : @ \_\_\_\_\_ %  
(ii) Increase of rent after 5 years : @ \_\_\_\_\_ %
- (c) Total Lease period  
(Minimum lease period acceptable is either 9 years 10 years)
- (d) Advance rent.
- (e) Security Deposit

I/We confirm to abide by standard lease agreement of the Company, which shall be  
compulsorily registered with the Registration Authority for a total period of lease in one go.  
I/We agree to bear the registration charges on 50:50 basis.

Place:

Signature