

# The Oriental Insurance Company Limited

Head Office, New Delhi



## Request for Proposal

For

### Supply & Installation of Laser Jet Printers

(Tender No. OICL/HO/ITD/LJP/2016/01 Dated 22.11.2016)

### Information Technology Department

II Floor, Oriental House, A-25/27, Asaf Ali Road

The Oriental Insurance Company Limited

New Delhi – 110002

CIN-U66010DL1947GOI007158

[www.orientalinsurance.org.in](http://www.orientalinsurance.org.in)



**This page is  
Intentionally  
Left blank**



**Non-Refundable Tender Fee**

**Non-Transferable Receipt**

**To be filled by OICL Official**

<b>Tender Ref. No.</b>	<b>OICL/HO/ITD/LJP/2016/01 Dated 22.11.2016</b>	
<b>Copy No.</b>		
<b>Date of Issue</b>		
<b>Tender Issued to Bidder</b>		
<b>Cheque No./Draft No.</b>		
<b>Date</b>		
<b>Cheque/Draft Amount</b>		
<b>Bank Name</b>		
<b>Name of OICL Official</b>		
<b>Designation of OICL Official</b>		
<b>Signature</b>		
<b>OICL Official</b>	<b>Bidder's Representative with Contact No. and Date</b>	



**This page is  
Intentionally  
Left blank**



**Non-Refundable Tender Fee**

**Non-Transferable Receipt**

**To be filled by OICL Official**

<b>Tender Ref. No.</b>	<b>OICL/HO/ITD/LJP/2016/01 Dated 22.11.2016</b>	
<b>Copy No.</b>		
<b>Date of Issue</b>		
<b>Tender Issued to Bidder</b>		
<b>Cheque No./Draft No.</b>		
<b>Date</b>		
<b>Cheque/Draft Amount</b>		
<b>Bank Name</b>		
<b>Name of OICL Official</b>		
<b>Designation of OICL Official</b>		
<b>Signature</b>		
<b>OICL Official</b>	<b>Bidder's Representative with Contact No. and Date</b>	



**This page is  
Intentionally  
Left blank**



## **Important Notice**

This document is the property of The Oriental Insurance Company Ltd (OICL). It should not be copied, distributed or recorded on any medium (electronic or otherwise) without OICL's written permission. Use of contents given in this document, even by the authorised personnel/agencies for any purpose other than that specified herein, is strictly prohibited as it shall amount to copyright violation and thus shall be punishable under the Indian law.

This tender document is not transferable.

Bidders are advised to study this tender document carefully. Submission of bid shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications.

The response to this tender should be full and complete in all respects. Incomplete or partial bids shall be rejected. The Bidder must quote for all the items asked for, in this tender.

The Bidder shall bear all costs associated with the preparation and submission of the bid, including cost of presentation and demonstration for the purposes of clarification of the bid, if so desired by OICL. OICL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

**Copyright © 2016 The Oriental Insurance Company Limited**



## Table of Contents

<b>1</b>	<b>Introduction .....</b>	<b>12</b>
1.1	About the Company .....	12
1.2	Notice Inviting Bids .....	12
1.3	Project Objective.....	12
1.4	Schedule of Events.....	13
1.5	Availability of Tender document .....	13
1.6	Eligibility Criteria .....	14
1.7	Project Timelines .....	14
<b>2</b>	<b>Scope of Work.....</b>	<b>15</b>
<b>3</b>	<b>Terms &amp; Conditions.....</b>	<b>16</b>
3.1	Definitions .....	16
3.2	Amendment to Bid Document.....	16
3.3	Sub-contracts.....	17
3.4	Conditional bids .....	17
3.5	Submission of Bids .....	17
3.6	Performance Security .....	17
3.7	Pre-Bid Meeting.....	17
3.8	Installation and Implementation.....	17
3.9	Delay in Bidder's performance .....	18
3.10	Payment terms .....	18
3.11	Mode of Payment.....	18
3.12	Currency of Payments .....	18
3.13	Other RFP Requirements .....	18
<b>4</b>	<b>Terms of Reference .....</b>	<b>20</b>
4.1	Contract Commitment.....	20
4.2	Ownership, Grant and Delivery .....	20
4.3	Completeness of Project .....	20
4.4	Assignment .....	20
4.5	Canvassing/Contacting.....	20
4.6	Indemnity .....	20
4.7	Inspection of Records .....	21
4.8	Publicity .....	21
4.9	Solicitation of Employees .....	21
4.10	Information Ownership.....	21
4.11	Sensitive Information .....	21
4.12	Confidentiality.....	22





The Oriental Insurance Company Limited

4.13	Technological Advancements .....	22
4.14	Liquidated Damages .....	23
4.15	Guarantees .....	23
4.16	Termination for Default .....	23
4.17	Force Majeure .....	23
4.18	Termination for Insolvency .....	23
4.19	Termination for Convenience .....	24
4.20	Resolution of disputes .....	24
4.21	Governing Language .....	24
4.22	Applicable Law .....	24
4.23	Prices .....	24
4.24	Taxes & Duties .....	25
4.25	Deduction .....	25
4.26	No Claim Certificate .....	25
4.27	Rights reserved by OICL .....	25
4.28	Limitation of Liability .....	25
4.29	Waiver .....	25
4.30	Violation of terms .....	25
4.31	Hardware Inspection .....	26
4.32	Repeat Order .....	26
<b>5</b>	<b>Instruction to Bidders .....</b>	<b>27</b>
5.1	Procedure for submission of Bids .....	27
5.2	Bid Security .....	32
<b>6</b>	<b>Evaluation Criteria .....</b>	<b>33</b>
6.1	Eligibility Evaluation .....	33
6.2	Technical Evaluation .....	33
6.3	Commercial Evaluation .....	33
<b>7</b>	<b>Bid Documents .....</b>	<b>34</b>
7.1	Eligibility Bid Documents .....	34
7.2	Technical Bid Documents .....	34
7.3	Commercial Bid Documents .....	35
<b>8</b>	<b>Service Level Agreement .....</b>	<b>36</b>
<b>9</b>	<b>Appendix .....</b>	<b>37</b>
9.1	Appendix 1: Bill of Material .....	38
9.2	Appendix 2: Covering Technical Offer .....	39
9.3	Appendix 3: Query Format .....	40
9.4	Appendix 4: Pro forma for Bid Security .....	41
9.5	Appendix 5: Pro forma for Performance Security .....	42



**The Oriental Insurance Company Limited**

---

9.6	Appendix 6: OEM's Authorization Form .....	43
9.7	Appendix 7: Statement of No Deviation from Tender Terms and Conditions .....	44
9.8	Appendix 8: Non-Blacklisting Declaration form .....	45
<b>10</b>	<b>Annexure .....</b>	<b>46</b>
10.1	Annexure 1: Technical Specifications .....	47
10.2	Annexure 2: Authorization letter to attend tender opening .....	48
10.3	Annexure 3: Application form for Eligibility Bid .....	49
10.4	Annexure 4: Contract Form.....	50
10.5	Annexure 5: Location of OICL Offices .....	52



## Purpose of this document

The purpose of this Request for Proposal (hereafter referred to as “RFP”) is to define scope of work for the Bidder for Supply & Installation of Laser Jet Printers. This RFP contains details regarding scope, project timelines, evaluation process, terms and conditions as well as other relevant details which Bidder needs to factor while responding to this RFP.

## Definitions and Acronyms

Following terms are used in the document interchangeably to mean:

AMC	Annual Maintenance Contract
API	Application Program Interface
ATR	Acceptance Test Report
ATS	Annual Technical Support
Bidder	Single point appointed by OICL for procurement and supply of the solution, based on the bill of materials shared by OICL.
DC	Data Centre which is located at Bengaluru
DRS/DRC/DR	Disaster Recovery Site which is located in Navi-Mumbai
HO	Head Office (Head Office includes OSTC Faridabad as well)
RO	Regional Office
DO	Divisional Office
BO	Branch Office
SVC	Service Centre
EC	Extension Counter
MO	Micro Office
INR	Indian Rupees
LAN	Local Area Network
Mbps	Million Bits per Second
MS	Microsoft
NCR	National Capital Region
PO	Purchase Order
OEM	Original Equipment Manufacturer
OICL	Oriental Insurance Company Limited
OS	Operating System
RF	Radio Frequency
RFP	Request for Proposal
SOW	Scope of Work
T&C	Terms & Conditions
TCO	Total Cost of Ownership
ToR	Terms of Reference
Vendor	Selected / Successful Bidder as an outcome of the RFP with whom OICL signs the Contract.
VSAT	Very Small Aperture Terminal



# 1 Introduction

## 1.1 About the Company

The Oriental Insurance Company Limited (OICL), a public sector undertaking dealing in non-life insurance, is ahead of its peers in the industry in adopting information technology. OICL has been enjoying the highest rating from leading Indian credit rating agencies such as CRISIL and ICRA.

OICL has its head office at New Delhi, Primary Data Centre (PDC) at Bengaluru and Secondary Data Centre (SDC/DR) at Navi Mumbai, 31 regional offices in various cities, Oriental Staff Training College (OSTC) at Faridabad and Chennai, 340+ divisional offices, 500+ branch offices, Regional Training Centers, 28 Claims Service centers, 32 TP Hubs and 900+ extension counters/micro offices geographically spread out across India. Currently head office has 5 buildings located in New Delhi along with OSTC Faridabad.

As on date, all offices of OICL are provisioned with dual active-active links using MPLS over RF, leased lines etc. Further, Roam connectivity is provided to EC's and Micro Offices. For more than a decade, OICL has leveraged information technology to serve its customers effectively. The company also has a presence in Nepal, Dubai and Kuwait.

Apart from the Core-Insurance application (INLIAS), OICL has various centralized applications like web portal, E-mail, Video Conferencing, HRMS etc. hosted at its Data Centers at Bengaluru and Navi Mumbai. These Data Centers are equipped with Rack Mounted Servers, Blade Servers, Enterprise Class Storage systems, Tape Libraries, SAN Switches, Backup Solution and other related tools and solutions.

The company has sold more than 12 million new policies in the year 2015-16. The Company has more than 100 general insurance products to cater to the varied insurance needs of its customers. It also has a strong workforce of about 15,000 employees and over 35,000 agents. The Company has a web portal [www.orientalinsurance.org.in](http://www.orientalinsurance.org.in) for use of its customers and agents with a provision for premium calculator, payment gateway and online issue/ renewal of policies.

## 1.2 Notice Inviting Bids

The Deputy General Manager (IT) invites sealed bids from eligible Bidders for Supply and Installation of Laser Jet Printers under buy-back of obsolete hardware.

## 1.3 Project Objective

The Oriental Insurance Company Ltd (OICL) envisages refreshing the obsolete office IT hardware and implementing latest technology hardware to meet its business and technology requirements. OICL proposes to invite sealed bids from eligible Bidders for Supply and Installation of Laser Jet Printers under buy-back of obsolete hardware.



## 1.4 Schedule of Events

Event	Target Date
Sale of RFP Document	22 <sup>nd</sup> November 2016 to 6 <sup>th</sup> January 2017 between 11:00 AM and 03:00 PM
Last date to send in requests for clarifications	5 <sup>th</sup> December 2016; till 5:00 PM
Pre-Bid meeting*	12 <sup>th</sup> December 2016, 3:30 PM
<b>Last date for submission of bids</b>	<b>6<sup>th</sup> January 2017, 3:00 PM</b>
<b>Opening of pre-qualification bid</b>	<b>6<sup>th</sup> January 2017, 4:00 PM</b>
Declaration of Short-listing of Bidders based on pre-qualification criteria	Shall be announced later
Opening of technical bid	Shall be announced later
Technical Presentation	Shall be announced later
Declaration of short-list of Bidders for commercial bid	Shall be announced later
Opening of commercial bids	Shall be announced later
Declaration of L1 Bidder	Shall be announced later
Notification of Award	Shall be announced later

\*It is mandatory for the Bidder to purchase the tender document so as to participate in the pre-bid meeting.

- OICL reserves the exclusive right to make any amendments / changes to or cancel any of the above events or any other action related to this RFP.
- If any of the above dates is declared a holiday for OICL, the next working day will be considered. OICL reserves the right to change the dates mentioned in the RFP.

## 1.5 Availability of Tender document

- a) Non-transferable RFP document containing conditions of pre-qualification, detailed requirement specifications and also the terms and conditions can be obtained from the below address:

The Oriental Insurance Company Limited  
Information Technology Department,  
2nd Floor, A - 25/27, 'Oriental House'  
Asaf Ali Road, New Delhi – 110 002

- b) The RFP document will be available for sale at the above address on all working days from **22.11.2016 to 06.01.2017** on payment of non-refundable **Tender Fee of Rs. 5,000/-** by crossed Demand Draft/ Banker's Pay Order in favour of **"The Oriental Insurance Company Limited"** payable at New Delhi. Tender fee is inclusive of all taxes.
- c) A Copy of the Tender document is available on the web portal [www.orientalinsurance.org.in](http://www.orientalinsurance.org.in) under the link Tenders. Bidders have to purchase Tender document in order to submit bids. Please note that the Company shall not accept any liability for non-receipt/non-delivery of bid document(s) in time.



## 1.6 Eligibility Criteria

S.N.	Eligibility Criteria	Documents Required
1	Should be a public / private limited company registered in India.	Certificate of Incorporation
2	The Bidder should have been in existence for a minimum period of FIVE years in India.	Certificate of Incorporation
3	The Bidder should have a minimum turnover of Rs. 100 crores per annum in any three of the following financial years (2012-13, 2013-14, 2014-15, and 2015-16).	1. Audited Financial statements for the respective financial years and/or 2. Published Balance Sheet
4	The Bidder should have a positive net worth in any three of the following financial years (2012-13, 2013-14, 2014-15, and 2015-16).	
5	The Bidder should have at least one of the following accreditations / certifications which is valid as on the date of issue of this RFP - ISO 9001:2008, ISO 27001, SEI CMMi Level 3.	Copy of relevant certifications
6	The Bidder should not be blacklisted by any Government or PSU enterprise in India as on date of the submission of bid.	Self-Declaration letter by Bidder authorized signatory.
7	The Bidder should hold a valid Sales Tax Registration/VAT/Service tax Certificate, PAN Card and should be registered with the appropriate authorities for all applicable statutory taxes/duties.	1. Attested copy of the Sales Tax Registration /VAT/Service tax certificate, 2. Attested copy of PAN Card and give the details of PAN number, 3. Sales Registration number, on the Bidder's Letterhead signed by the authorized signatory.
8	The Bidder should have supplied and installed atleast 200 Printers to one customer with in BFSI/ PSU/ Government sector in India in Multi-locations during last 5 years.	1. Copy of original PO / Contract highlighting the following details: a) Date of PO / Contract b) Name of Parties c) Scope of Work 2. Completion Certificate or Installation Report or Satisfactory Progress of project from client.

## 1.7 Project Timelines

1.7.1 The Delivery, Migration, Configuration, Installation & Commissioning of all Hardware and Software shall be completed within a period of 12 Weeks from the date of placement of order.

1.7.2 The delay in implementation will attract Liquidated Damages as per terms & conditions.

Note:

- a) OICL, at its discretion, shall have the right to alter the delivery schedule and quantities based on the implementation plan. This will be communicated formally to the Bidder during the implementation, if a need arises.
- b) The Bidder is required to provide a detailed strategy to OICL; if the Bidder has a faster and more effective solution the same may be discussed and agreed by OICL.



## 2 Scope of Work

OICL has outlined its vision for replacement of end of life IT hardware and implementing latest technology hardware to meet its business and technology requirements. OICL proposes to invite sealed bids from eligible Bidders for Supply and Installation of Laser Jet Printers under buy-back of obsolete hardware. The contract duration would be for 3 months.

1. Supply, commission, installation, testing, configuration (one time) of the Laser Jet Printers under buyback at various locations as mentioned in Annexure 5 within 12 weeks from the date of purchase order. The Technical Specifications of the Hardware to be supplied are mentioned in Annexure 1. The quantity required for the Laser Jet Printer is 910.
2. The Bidder shall ensure compatibility of the hardware and software that they supply with the hardware and software systems being used in the OICL.
3. Bidder should provide comprehensive on-site three months warranty for supplied hardware. All the parts of items supplied would be covered under comprehensive warranty except consumables (toner and cartridges only). If there is any gap between OICL's requirement and OEM warranty then it will be the responsibility of Bidder to fill up the gap.
4. Bidder shall generate the configuration / specification report from the LJPs and present the printout of same along with installation report to the branch/office for their verification & signatures. The signed report is to be submitted to head office.
5. Successful Bidder shall submit all the duly signed Installation Note(s) at OICL Head office. Post completion of at least 90% installation of LJP's, OICL shall arrive at common acceptance dates for the entire lot of printers delivered and installed at respective offices. Accordingly, the contract period and warranty period of 03 months starting from the date of acceptance, shall be determined and conveyed to the vendor.



## 3 Terms & Conditions

### 3.1 Definitions

OICL/ PURCHASER: Shall mean The Oriental Insurance Company Limited

### 3.2 Amendment to Bid Document

At any time prior to the deadline for submission of Bids, OICL may for any reason either on its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document, by amendment.

All prospective Bidders that have received the Bid Document will be notified of the amendment. The same will be binding on them. In order to allow prospective Bidders reasonable time in which to take the amendment into account in preparing their Bids, OICL may, at its discretion, extend the deadline for a reasonable period to be decided by OICL for the submission of Bids. Details will be communicated and published on our portal [www.orientalinsurance.org.in](http://www.orientalinsurance.org.in).

- a. OICL also reserves the right to change any terms and conditions of the RFP and its subsequent addendums as it deems necessary at its sole discretion. OICL will inform the Bidder about changes, if any before the deadline of bids submission.
- b. OICL may revise any part of the RFP, by providing an addendum to the Bidder at stage till commercial bids are opened. OICL reserves the right to issue revisions to this RFP at any time before the deadline for bid submissions.
- c. OICL reserves the right to extend the dates for submission of responses to this document.
- d. **Preliminary Scrutiny** – OICL will scrutinize the offer to determine whether it is complete, whether any errors have been made in the offer, whether required technical documentation has been furnished, whether the documents have been properly signed, and whether items are quoted as per the schedule. OICL may, at its discretion, waive any minor non-conformity or any minor deficiency in an offer. This shall be binding on the Bidder and OICL reserves the right for such waivers and OICLs decision in the matter will be final.
- e. **Clarification of Offer** – To assist in the scrutiny, evaluation and comparison of offer, OICL may, at its discretion, ask the Bidder for clarification of their offer. OICL has the right to disqualify the Bidder whose clarification is found not suitable to the proposed project.
- f. OICL reserves the right to make any changes in the terms and conditions of purchase. OICL will not be obliged to meet and have discussions with any Bidder, and / or to listen to any representations.
- g. **Erasures or Alterations** – The offer containing erasures or alterations will not be considered. There should be no hand-written material, corrections or alterations in the offer. Technical details must be completely filled up. Correct technical information of the product being offered must be filled in. Filling up of the information using terms such as “OK”, “accepted”, “noted”, “as given in brochure / manual” is not acceptable. OICL may treat the offers not adhering to these guidelines as unacceptable.
- h. **Right to Alter Quantities** – OICL reserves the right to alter the requirements specified in the tender. OICL also reserves the right to delete or increase one or more items from the list of items specified in the tender. OICL will inform the Bidder about changes, if any. In the event of any alteration in the quantities the price quoted by the Bidder against the item would be considered for such alteration. The Bidder agrees that the prices quoted for each line item & component is valid for period of contract and can be used by OICL for alteration in quantities. Bidder agrees that there is no limit on the quantities that can be altered under this contract. During the contract period the Bidder agrees to pass on the benefit of reduction in pricing for any additional items to be procured by OICL in the event the market prices / rate offered by the Bidder are lower than what has been quoted by the Bidder as the part of commercial offer. Any price benefit in the products, licenses, software, services & equipment should be passed on to OICL within the contract period.





### 3.3 Sub-contracts

It is clarified that notwithstanding the use of sub-contractors by the Bidder, the Bidder shall be solely responsible for performance of all obligations under the RFP irrespective of the failure or inability of the subcontractor chosen by the Bidder to perform its obligations. The Bidder shall also have the responsibility for payment of all dues and contributions, as applicable including any statutory requirement and compliance. No additional cost will be incurred by OICL on account of sub-contract, if any.

### 3.4 Conditional bids

Conditional bids shall not be accepted on any ground and shall be rejected straightway. If any clarification is required, the same should be obtained before submission of bids.

### 3.5 Submission of Bids

Bidders shall submit the Bids online. For details please refer RFP Section 5 – Instruction to Bidders.

### 3.6 Performance Security

Within 15 days after the receipt of Notification of Award from OICL, the Bidder shall furnish performance security to OICL as per Appendix - 5, which shall be equal to 10 percent of the value of the contract - valid till date of expiry of three months contract period in the form of a bank guarantee from a nationalized/scheduled bank as per the norms laid by the RBI.

Failure by Bidder to submit the Performance security will result in invocation of Bid security held by the Company (OICL).

### 3.7 Pre-Bid Meeting

All queries/ requests for clarification from Bidders must reach us by e-mail ([tender@orientalinsurance.co.in](mailto:tender@orientalinsurance.co.in)) or in person as per timelines given in section 1.4. Format for the queries / clarification is provided in "Appendix 3 - Query Format". No clarification or queries will be responded in any other format. OICL will respond to any request for clarification of the tender document in the pre-bid meeting to be held on **12<sup>th</sup> December 2016**.

The Representatives of Bidders attending the pre-bid meeting must have proper authority letter to attend the same and must have purchased the Tender document.

Any modification to the Bidding Documents, which may become necessary as a result of the pre-bid meeting, shall be made by the Company exclusively through the issuance of an Addendum and not through the minutes of the pre-bid meeting.

### 3.8 Installation and Implementation

The Bidder shall be responsible for supply, installation and commissioning of the proposed hardware with technical specification as mentioned in Annexure-1.

At the direction of OICL, the acceptance test of the proposed hardware shall be conducted by the successful Bidder in the presence of OICL's authorized representative(s) and/or any other team or agency nominated by OICL. All expenses for acceptance test shall be borne by the Bidder. The acceptance tests should include verification of documentation for equipment start-up procedures; shutdown procedures; configuration. Draft Acceptance test procedure should be submitted by Bidder. The final acceptance test procedures will be discussed and mutually agreed after the implementation.



### 3.9 Delay in Bidder's performance

Implementation of the Solution and performance of service shall be made by the Bidder in accordance with the time schedule specified by OICL in the contract.

Any unexcused delay by the Bidder in the performance of his implementation/service/other obligations shall render the Bidder liable to any or all of the following sanctions: forfeiture of his performance security, imposition of liquidated damages, and/ or termination of the contract for default.

If at any time during performance of the contract, the Bidder should encounter conditions impeding timely implementation of the Solution and/or performance of services, the Bidder shall promptly notify OICL in writing of the fact of delay, its likely duration and cause(s), before the scheduled delivery / installation / implementation date. OICL shall evaluate the situation after receipt of the Bidder's notice and may at their discretion extend the Bidder's time for delivery / installation / implementation, in which case the extension shall be ratified by the parties by amendment of the contract. If the Bidder's request to delay the implementation of the Solution and performance of services is not found acceptable to OICL, the above mentioned clause would be invoked.

### 3.10 Payment terms

The payment will be made as per the tentative milestones identified below as percentage of cost of the product:

S. N.	Milestone	Documents to be submitted	Percentage
1	Delivery of equipment	Delivery Challan	70%
2	Successful implementation and integration of equipment.	Installation report	20%
3	Post Completion of Contract		10%
<b>Total</b>			<b>100%</b>

### 3.11 Mode of Payment

OICL shall make all payments only through Electronic Payment mechanism (viz. ECS). Bidders should invariably provide the following particulars along with their offers:

- Account Number and Type of Bank account (Current / Savings/Cash Credit).
- IFSC / NEFT Code (11 digit code) / MICR code, as applicable, along with a cancelled cheque leaf.
- Permanent Account Number (PAN) under Income Tax Act;
- TIN/Sales Tax Registration Number (for supply of Goods) and Service Tax, Registration Number (for supply of Services), as applicable.
- E-mail address of the Bidder / authorized official (for receiving the updates on status of payments).

### 3.12 Currency of Payments

Payment shall be made in Indian Rupees (INR) only.

### 3.13 Other RFP Requirements

- The Head Office of OICL is floating this RFP. However, the Bidder(s) getting the contracts shall install and commission the solution, procured through this RFP, at OICL's various offices or at



**The Oriental Insurance Company Limited**

---

such centers as OICL may deem fit and the changes, if any, in the locations will be intimated to the Bidder.

- b. The Bidder's representative and local office at New Delhi will be the contact point for OICL. The delivery status of equipment should be reported on a weekly basis.
- c. Bidder should ensure that the hardware delivered to OICL including all components and attachments are brand new. In case of Software Licenses, the Bidder should ensure that the same is licensed and legally obtained with valid documentation made available to OICL.
- d. OEM's Authorization Form – The Bidder should furnish separate letter from original equipment manufacturer in the format provided in Appendix 6 – OEM's Authorization provided along with this RFP for quoted item.
- e. Quoting multiple options for any of the line item mentioned in the Bill of Material is not allowed.
- f. If an OEM is bidding directly then OEM cannot come through other Bidders.



## **4 Terms of Reference**

### **4.1 Contract Commitment**

OICL intends that the contract, which is contemplated herein with the Bidder, shall be for a period of three months.

### **4.2 Ownership, Grant and Delivery**

The Bidder shall procure and provide a non-exclusive, non-transferable licenses to OICL for the Software to be provided as a part of this project. The Software should be assignable / transferable to any successor entity of OICL.

OICL reserves the right to use the excess capacity of the licenses supplied by the Bidder for any internal use of OICL or its affiliates, or subsidiaries at no additional cost other than the prices mentioned in the commercial bid. The Bidder agrees that they do not have any reservations on such use and will not have any claim whatsoever against such use of the hardware, licenses and infrastructure.

Further the Bidder also agrees that such use will not infringe or violate any license or other requirements

### **4.3 Completeness of Project**

The project will be deemed as incomplete if the desired objectives of the project Section 2 – Scope of Work of this document are not achieved.

### **4.4 Assignment**

OICL may assign the hardware and software provided therein by the Bidder in whole or as part of a corporate reorganization, consolidation, merger, or sale of substantially all of its assets. OICL shall have the right to assign such portion of the services to any of the sub-contractors, at its sole option, upon the occurrence of the following: (i) Bidder refuses to perform; (ii) Bidder is unable to perform; (iii) termination of the contract with the Bidder for any reason whatsoever; (iv) Expiry of the contract. Such right shall be without prejudice to the rights and remedies, which OICL may have against the Bidder. The Bidder shall ensure that the said subcontractors shall agree to provide such services to OICL at no less favourable terms than that provided by the Bidder and shall include appropriate wordings to this effect in the agreement entered into by the Bidder with such sub-contractors. The assignment envisaged in this scenario is only in certain extreme events such as refusal or inability of the Bidder to perform or termination/expiry of the contract.

### **4.5 Canvassing/Contacting**

Any effort by a Bidder to influence the Company in its decisions on Bid evaluation, Bid comparison or award of contract may result in the rejection of the Bidder's Bid. No Bidder shall contact the Company on any matter relating to its Bid, from the time of opening of Commercial Bid to the time the Contract is awarded.

### **4.6 Indemnity**

The Bidder should indemnify OICL (including its employees, directors or representatives) from and against claims, losses, and liabilities arising from:

- a) Non-compliance of the Bidder with Laws / Governmental Requirements
- b) IP infringement
- c) Negligence and misconduct of the Bidder, its employees, and agents



Indemnity would be limited to court awarded damages and shall exclude indirect, consequential and incidental damages.

The Bidder shall not indemnify OICL for

- (i) Any loss of profits, revenue, contracts, or anticipated savings or
- (ii) Any consequential or indirect loss or damage however caused

#### **4.7 Inspection of Records**

All Bidder records with respect to any matters covered by this tender shall be made available to OICL or its designees at any time during normal business hours, as often as OICL deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Said records are subject to examination. OICL's auditors would execute confidentiality agreement with the Bidder, provided that the auditors would be permitted to submit their findings to OICL, which would be used by OICL. The cost of the audit will be borne by OICL. The scope of such audit would be limited to Service Levels being covered under the contract, and financial information would be excluded from such inspection, which will be subject to the requirements of statutory and regulatory authorities.

#### **4.8 Publicity**

Any publicity by the Bidder in which the name of OICL is to be used should be done only with the explicit written permission of OICL.

#### **4.9 Solicitation of Employees**

Both the parties agree not to hire, solicit, or accept solicitation (either directly, indirectly, or through a third party) for their employees directly involved in this contract during the period of the contract and one year thereafter, except as the parties may agree on a case-by-case basis. The parties agree that for the period of the contract and one year thereafter, neither party will cause or permit any of its directors or employees who have knowledge of the agreement to directly or indirectly solicit for employment the key personnel working on the project contemplated in this proposal except with the written consent of the other party. The above restriction would not apply to either party for hiring such key personnel who (i) initiate discussions regarding such employment without any direct or indirect solicitation by the other party (ii) respond to any public advertisement placed by either party or its affiliates in a publication of general circulation or (iii) has been terminated by a party prior to the commencement of employment discussions with the other party.

#### **4.10 Information Ownership**

All information processed, stored, or transmitted by Bidder equipment belongs to OICL. By having the responsibility to maintain the equipment, the Bidder does not acquire implicit access rights to the information or rights to redistribute the information. The Bidder understands that civil, criminal, or administrative penalties may apply for failure to protect information appropriately.

#### **4.11 Sensitive Information**

Any information considered sensitive must be protected by the Bidder from unauthorized disclosure, modification or access.

Types of sensitive information that will be found on OICL systems the Bidder may support or have access to include, but are not limited to: Information subject to special statutory protection, legal actions, disciplinary actions, complaints, IT security, pending cases, civil and criminal investigations, etc.



## 4.12 Confidentiality

Bidder understands and agrees that all materials and information marked and identified by OICL as 'Confidential' are valuable assets of OICL and are to be considered OICL's proprietary information and property. Bidder will treat all confidential materials and information provided by OICL with the highest degree of care necessary to insure that unauthorized disclosure does not occur. Bidder will not use or disclose any materials or information provided by OICL without OICL's prior written approval.

Bidder shall not be liable for disclosure or use of any materials or information provided by OICL or developed by Bidder which is:

- a. possessed by Bidder prior to receipt from OICL, other than through prior disclosure by OICL, as documented by Bidder's written records;
- b. published or available to the general public otherwise than through a breach of Confidentiality; or
- c. obtained by Bidder from a third party with a valid right to make such disclosure, provided that said third party is not under a confidentiality obligation to OICL; or
- d. Developed independently by the Bidder.

In the event that Bidder is required by judicial or administrative process to disclose any information or materials required to be held confidential hereunder, Bidder shall promptly notify OICL and allow OICL a reasonable time to oppose such process before making disclosure.

Bidder understands and agrees that any use or dissemination of information in violation of this Confidentiality Clause will cause OICL irreparable harm, may leave OICL with no adequate remedy at law and OICL is entitled to seek to injunctive relief.

Nothing herein shall be construed as granting to either party any right or license under any copyrights, inventions, or patents now or hereafter owned or controlled by the other party.

The requirements of use and confidentiality set forth herein shall survive the expiration, termination or cancellation of this tender.

Nothing contained in this contract shall limit the Bidder from providing similar services to any third parties or reusing the skills, know-how, and experience gained by the employees in providing the services contemplated under this contract. The confidentiality obligations shall survive for a period of one year post the termination/expiration of the Agreement.

## 4.13 Technological Advancements

The hardware and software proposed as part of this contract

- a. should not reach end of support during the period of contract
- b. should not have been announced End of Life /Sales

In the event if the proposed hardware and software reached end of support during the period of contract, in such case the Bidder is required to replace the end of support hardware/ software at no cost to OICL



## 4.14 Liquidated Damages

If the Bidder fails to meet the Project Timelines as per Section 1.7, OICL shall without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% of the contract price for every week (seven days) or part thereof of delay, up to maximum deduction of 10% of the total contract price. Once the maximum is reached, OICL may consider termination of the contract.

## 4.15 Guarantees

Bidder should guarantee that all the software provided to OICL are licensed and legal. All hardware and related software must be supplied with their original and complete printed documentation.

## 4.16 Termination for Default

OICL may, without prejudice to any other remedy for breach of contract, by 30 calendar days written notice of default sent to the Bidder, terminate the contract in whole or in part:

- a) If the Bidder fails to deliver any or all of the Solution and services within the time period(s) specified in the contract, or any extension thereof granted by OICL; or
- b) If the Bidder fails to perform any other obligation(s) under the contract

In the event of OICL terminating the contract in whole or in part, pursuant to above mentioned clause, OICL may procure, upon such terms and in such manner, as it deems appropriate, goods and services similar to those undelivered and the Bidder shall be liable to OICL for any excess costs incurred for procurement of such similar goods or services (capped at 5% differential value). However, the Bidder shall continue performance of the contract to the extent not terminated.

## 4.17 Force Majeure

The Bidder shall not be liable for forfeiture of his performance security, liquidated damages or termination for default, if and to the extent that, his delay in performance or other failure to perform his obligations under the contract is the result of an event of Force Majeure.

For purposes of this clause, "Force Majeure" means an event beyond the control of the Bidder and not involving the Bidder and not involving the Bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of OICL either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the Bidder shall promptly notify OICL in writing of such conditions and the cause(s) thereof. Unless otherwise directed by OICL, the Bidder shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

## 4.18 Termination for Insolvency

OICL may, at any time, terminate the contract by giving written notice to the Bidder, without any compensation to the Bidder, whatsoever if:

- i. The Bidder becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to OICL.
- ii. the Supplier being a company is wound up voluntarily or by the order of a court or a receiver, or manager is appointed on behalf of the debenture/shareholders or circumstances occur entitling





the court or debenture/shareholders to appoint a receiver or a manager, provided that such termination will not prejudice or affect any right of action or remedy accrued or that might accrue thereafter to the OICL.

#### **4.19 Termination for Convenience**

Either party may, by 30 calendar days written notice sent to the other party, terminate the contract, in whole or in part at any time of their convenience. The notice of termination shall specify the extent to which performance of work under the contract is terminated, and the date upon which such termination becomes effective.

The goods and services that are complete and ready for shipment within 30 calendar days after the receipt of notice of termination by the Bidder shall be purchased by OICL at the contracted terms and prices. For the remaining goods and services, OICL may elect:

- i. To have any portion completed and delivered at the contracted terms and prices; and/ or
- ii. To cancel the remainder and pay to the Bidder a mutually agreed amount for partially completed goods and services and for materials and parts previously procured by the Bidder.

#### **4.20 Resolution of disputes**

OICL and the Bidder shall make every effort to resolve amicably, by direct informal negotiation between the respective project managers of OICL and the Bidder, any disagreement or dispute arising between them under or in connection with the contract. If OICL project manager and the Bidder project manager are unable to resolve the dispute they shall immediately escalate the dispute to the senior authorized personnel designated by the Bidder and OICL respectively. If after thirty days from the commencement of such negotiations between the senior authorized personnel designated by the Bidder and OICL, OICL and the Bidder have been unable to resolve amicably a contract dispute; either party may require that the dispute be referred for resolution through formal arbitration. All questions, claims, disputes or differences arising under and out of, or in connection with the contract or carrying out of the work whether during the progress of the work or after the completion and whether before or after the determination, abandonment or breach of the contract shall be referred to arbitration by a sole Arbitrator acceptable to both parties failing which the number of arbitrators shall be three, with each side to the dispute being entitled to appoint one arbitrator. The two arbitrators appointed by the parties shall appoint a third arbitrator who shall act as the presiding arbitrator. The Arbitration and Reconciliation Act, 1996 or any statutory modification thereof shall apply to the arbitration proceedings and the venue of the arbitration shall be New Delhi. The arbitration proceedings shall be conducted in English language. Subject to the above, the courts of law at New Delhi alone shall have the jurisdiction in respect of all matters connected with the Contract. The arbitration award shall be final, conclusive and binding upon the Parties and judgment may be entered thereon, upon the application of either Party to a court of competent jurisdiction. Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides.

#### **4.21 Governing Language**

The contract shall be written in the language of the bid i.e. English. All correspondence and other documents pertaining to the contract, which are exchanged by the parties, shall be written in that same language. English Language version of the contract shall govern its implementation.

#### **4.22 Applicable Law**

The contract shall be interpreted in accordance with the Indian Laws for the time being in force and will be subject to the exclusive jurisdiction of Courts at Delhi (with the exclusion of all other Courts)

#### **4.23 Prices**

The prices quoted (as mentioned in Appendix 01- Bill of Materials submitted by the Bidder) for the solution and services shall be firm throughout the period of contract and shall not be subject to any escalation.





## **4.24 Taxes & Duties**

The Bidder shall be entirely responsible for all taxes, duties, license fees, and demurrage charges etc., incurred until delivery of the contracted goods & services to OICL. However, Octroi / local levies (if any), in respect of transaction between OICL and Bidder, will be reimbursed by OICL, on submission of proof of actual transaction. If there is any increase/decrease in taxes/ duties due to any reason whatsoever, after Notification of Award, the same shall be passed on to OICL.

## **4.25 Deduction**

Payments shall be subject to deductions (such as TDS) of any amount, for which the Bidder is liable under the agreement against this tender.

## **4.26 No Claim Certificate**

The Bidder shall not be entitled to make any claim whatsoever against OICL under or by virtue of or arising out of this contract, nor shall OICL entertain or consider any such claim, if made by the Bidder after he shall have signed a "No Claim" certificate in favour of OICL in such forms as shall be required by OICL after all payments due to the Supplier are made in full.

## **4.27 Rights reserved by OICL**

- i. Company reserves the right to accept or reject any or all Bids without assigning any reasons.
- ii. Company reserves the right to verify the validity of information given by the Bidders. If at any future point of time, it is found that the Bidder had made a statement, which is factually incorrect, OICL will reserve the right to debar the Bidder from bidding prospectively for a period to be decided by OICL and take any other action as maybe deemed necessary.
- iii. OICL reserves the right to issue a fresh RFP for this project at any time during the validity of the contract period with the selected Bidder.

## **4.28 Limitation of Liability**

Bidder's cumulative liability for its obligations under the contract shall not exceed the total contract value and the Bidder shall not be liable for incidental / consequential or indirect damages including loss of profit or saving.

## **4.29 Waiver**

No failure or delay on the part of either party relating to the exercise of any right power privilege or remedy provided under this tender document or subsequent agreement with the other party shall operate as a waiver of such right power privilege or remedy or as a waiver of any preceding or succeeding breach by the other party nor shall any single or partial exercise of any right power privilege or remedy preclude any other or further exercise of such or any other right power privilege or remedy provided in this tender document all of which are several and cumulative and are not exclusive of each other or of any other rights or remedies otherwise available to either party at law or in equity.

## **4.30 Violation of terms**

OICL clarifies that OICL shall be entitled to an injunction, restraining order, right for recovery, suit for specific performance or such other equitable relief as a court of competent jurisdiction may deem necessary or appropriate to restrain the Bidder from committing any violation or enforce the performance of the covenants, obligations and representations contained in this tender document. These injunctive remedies are cumulative and are in addition to any other rights and remedies OICL may have at law or in equity, including without limitation a right for recovery of any amounts and related costs and a right for damages.



### **4.31 Hardware Inspection**

Pre delivery / acceptance Inspection may carried out by the OICL through its staff / consultant at any of the OICL's site / location. The vendor shall keep ready the equipment for inspection and vendor should provide all assistance including manpower. There shall not be any additional charges for such inspection.

### **4.32 Repeat Order**

OICL may place the repeat order for a quantity up to 50% of the original order quantity within six months of placing the original PO.



## 5 Instruction to Bidders

### 5.1 Procedure for submission of Bids

Bidders are required to submit Bids online through TCIL e-procurement portal - <https://www.tcil-india-electronictender.com>. Submission of Online Bids is mandatory for this Tender.

#### 5.1.1. Tender Bidding Methodology

Sealed Bid System.

The Bidders will be required to submit following three separate documents.

1. Eligibility Bid
2. Technical Bid
3. Commercial Bid

#### 5.1.2. Broad Outline of Activities from Bidder's Perspective

1. Bidders must have a Digital Signing Certificate (DSC)
2. Register on Electronic Tendering System® (ETS)
3. Create Marketing Authorities (MAs), Users and assign roles on ETS. It is mandatory to create at least one MA.
4. View Notice Inviting Tender (NIT) on ETS
5. For this tender -- Assign Tender Search Code (TSC) to an MA
6. Clarification to Tender Documents on ETS
  - Query to OICL
  - View response to queries posted by OICL
7. Bid-Submission on ETS
8. Attend Public Online Tender Opening Event (TOE) on ETS
  - Opening of relevant Bid-Part (i.e. Pre-Qualification)
9. Post-TOE Clarification on ETS
  - Respond to OICL Post-TOE queries
10. Attend Public Online Tender Opening Event (TOE) on ETS
  - Opening of relevant part (i.e. Technical Bid; only for Pre-Qualification Responsive Bidders)
11. Post-TOE Clarification on ETS
  - Respond to OICL Post-TOE queries
12. Attend Public Online Tender Opening Event (TOE) on ETS
  - Opening of relevant part (i.e. Financial Bid; only for Technical Responsive Bidders)

For participating in this tender online, the following instructions are to be read carefully. These instructions are supplemented with more detailed guidelines on the relevant screens of the ETS.

#### Digital Certificates

For integrity of data and authenticity/ non-repudiation of electronic records, and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC). also referred to as Digital Signature Certificate (DSC), of Class 2 or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].

#### Registration

To use the ElectronicTender® portal <https://www.tcil-india-electronictender.com>, vendors need to register on the portal. Registration of each organization is to be done by one of its senior persons who will be the main person coordinating for the e-tendering activities. In ETS terminology, this person will be



**The Oriental Insurance Company Limited**

referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and click on the ‘Supplier Organization’ link under ‘Registration’ (on the Home Page), and follow further instructions as given on the site. Pay Annual Registration Fee as applicable.

After successful submission of Registration details and Annual Registration Fee, please contact TCIL/ ETS Helpdesk (as given below), to get your registration accepted/activated

**Important Note:**

To minimize teething problems during the use of ETS (including the Registration process), it is recommended that the user should peruse the instructions given under ‘ETS User-Guidance Centre’ located on ETS Home Page, including instructions for timely registration on ETS. The instructions relating to ‘Essential Computer Security Settings for Use of ETS’ and ‘Important Functionality Checks’ should be especially taken into cognizance.

Please note that even after acceptance of your registration by the Service Provider, to respond to a tender you will also require time to complete activities related to your organization, such as creation of users, assigning roles to them, etc.

TCIL/ ETS Helpdesk	
Telephone/ Mobile	Customer Support: +91-11-26241790 (Multiple Telephone lines) Emergency Mobile Numbers: +91-9868393775 (Please contact in case of emergency during non-working hours)
E-mail ID	ets_support@tcil-india.com

Buyer Organization Name Contact	
Buyer Organization Name Contact Person	J. P. Vajpei / G. S. Rana / Shobhit Agarwal
Telephone/ Mobile	9560230101 / 9810713532 / 9250193021 [between 10:00 hrs. to 18:00 hrs. on working days]
E-mail ID	<a href="mailto:jpvajpei@orientalinsurance.co.in">jpvajpei@orientalinsurance.co.in</a> / <a href="mailto:gstrana@orientalinsurance.co.in">gstrana@orientalinsurance.co.in</a> / <a href="mailto:shobhitagarwal@orientalinsurance.co.in">shobhitagarwal@orientalinsurance.co.in</a>

**5.1.3. Offline Submissions**

The bidder is requested to submit the following documents offline to the under mentioned address before the start of Public Online Tender Opening Event in a Sealed Envelope at the address mentioned in Section 1.5.

The envelope shall bear (the project name), the tender number and the words ‘DO NOT OPEN BEFORE’ (due date & time).

1. Original copy of the Bid Security in the form of a Bank Guarantee.
2. Original copy of the power-of-attorney



3. Pass Phrase for all bid parts i.e. Eligibility, Technical & Commercials.

Note: The Bidder should also upload the scanned copies of all the above mentioned original documents as Bid-Annexures during Online Bid-Submission.

#### 5.1.4. Special Note on Security and Transparency of Bids

Security related functionality has been rigorously implemented in ETS in a multi-dimensional manner. Starting with 'Acceptance of Registration by the Service Provider', provision for security has been made at various stages in ElectronicTender's software. Specifically for Bid Submission, some security related aspects are outlined below:

As part of the ElectronicEncrypter® functionality, the contents of both the 'Electronic Forms®' and the 'Main-Bid' are securely encrypted using a Pass-Phrase created by the Bidder himself. Unlike a 'password', a Pass-Phrase can be a multi-word sentence with spaces between words (e.g. I love this World). A Pass-Phrase is easier to remember, and more difficult to break. It is mandatory that a separate Pass-Phrase be created for each Bid-Part. This method of bid-encryption does not have the security and data-integrity related vulnerabilities which are inherent in e-tendering systems which use Public-Key of the specified officer of a Buyer organization for bid-encryption. Bid-encryption in ETS is such that the Bids cannot be decrypted before the Public Online Tender Opening Event (TOE), even if there is connivance between the concerned tender-opening officers of the Buyer organization and the personnel of e-tendering service provider.

**CAUTION:** All bidders must fill ElectronicForms® for each bid-part sincerely and carefully, and avoid any discrepancy between information given in the ElectronicForms® and the corresponding Main-Bid. For transparency, the information submitted by a bidder in the ElectronicForms® is made available to other bidders during the Online Public TOE. If it is found during the Online Public TOE that a bidder has not filled in the complete information in the ElectronicForms®, the TOE officer may make available for downloading the corresponding Main-Bid of that bidder at the risk of the bidder. If variation is noted between the information contained in the ElectronicForms® and the 'Main-Bid', the contents of the ElectronicForms® shall prevail. Alternatively, the Buyer organization reserves the right to consider the higher of the two pieces of information (e.g. the higher price) for the purpose of short-listing, and the lower of the two pieces of information (e.g. the lower price) for the purpose of payment in case that bidder is an awardee in that tender.

Typically, 'Pass-Phrase' of the Bid-Part to be opened during a particular Public Online Tender Opening Event (TOE) is furnished online by each bidder during the TOE itself, when demanded by the concerned Tender Opening Officer.

Additionally, the bidder shall make sure that the Pass-Phrase to decrypt the relevant Bid-Part is submitted into the 'Time Locked Electronic Key Box (EKB)' after the corresponding deadline of Bid Submission, and before the commencement of the Online TOE. The process of submission of this Pass-Phrase in the 'Time Locked Electronic Key Box' is done in a secure manner by first encrypting this Pass-Phrase with the designated keys provided by the OICL.



There is an additional protection with SSL Encryption during transit from the client-end computer of a Supplier organization to the e-tendering server/ portal.

### 5.1.5. Public Online Tender Opening Event (TOE)

ETS offers a unique facility for 'Public Online Tender Opening Event (TOE)'. Tender Opening Officers, as well as, authorized representatives of bidders can simultaneously attend the Public Online Tender Opening Event (TOE) from the comfort of their offices. Alternatively, one/ two duly authorized representative(s) of bidders (i.e. Supplier organization) are requested to carry a Laptop with Wireless Internet Connectivity, if they wish to come to Buyer Organization Name office for the Public Online TOE.

Every legal requirement for a transparent and secure 'Public Online Tender Opening Event (TOE)', including digital counter-signing of each opened bid by the authorized TOE-officer(s) in the simultaneous online presence of the participating bidders' representatives, has been implemented on ETS.

As soon as a Bid is decrypted with the corresponding 'Pass-Phrase' as submitted by the bidder himself during the TOE itself or as per alternative methods prescribed in the Tender Documents, salient points of the Bids (as identified by the Buyer organization) are simultaneously made available for downloading by all participating bidders. The tedium of taking notes during a manual 'Tender Opening Event' is therefore replaced with this superior and convenient form of 'Public Online Tender Opening Event (TOE)'.

ETS has a unique facility of 'Online Comparison Chart' which is dynamically updated as each online bid is opened. The format of the chart is based on inputs provided by the Buyer for each Bid-Part of a tender. The information in the Comparison Chart is based on the data submitted by the Bidders. A detailed Technical and/ or Financial Comparison Chart enhances Transparency. Detailed instructions are given on relevant screens.

ETS has a unique facility of a detailed report titled 'Minutes of Online Tender Opening Event (TOE)' covering all important activities of 'Online Tender Opening Event (TOE)'. This is available to all participating bidders for 'Viewing/ Downloading'.

### 5.1.6. SEVEN CRITICAL DO'S AND DON'TS FOR BIDDERS

Specifically for Supplier organizations, the following '**SEVEN KEY INSTRUCTIONS for BIDDERS**' must be assiduously adhered to:

1. Obtain individual Digital Signing Certificate (DSC or DC) well in advance of your first tender submission deadline on ETS.
2. Register your organization on ETS well in advance of the important deadlines for your first tender on ETS viz. 'Date and Time of Closure of Procurement of Tender Documents' and 'Last Date and Time of Receipt of Bids'. Please note that even after acceptance of your registration by the Service Provider, to respond to a tender you will also require time to complete activities related to your organization, such as creation of -- Marketing Authority (MA) [i.e. a department within the Supplier/ Bidder Organization responsible for responding to tenders], users for one or more such MAs, assigning roles to them, etc. It is mandatory to create at least one MA. This unique feature of creating an MA enhances security and accountability within the Supplier/ Bidder Organization.



3. Get your organization's concerned executives trained on ETS well in advance of your first tender submission deadline on ETS
4. For responding to any particular tender, the tender (i.e. its Tender Search Code or TSC) has to be assigned to an MA. Further, an 'Official Copy of Tender Documents' should be procured/downloaded before the expiry of Date and Time of Closure of Procurement of Tender Documents. Note: Official copy of Tender Documents is distinct from downloading 'Free Copy of Tender Documents'. Official copy of Tender Documents is the equivalent of procuring physical copy of Tender Documents with official receipt in the paper-based manual tendering system.
5. Submit your bids well in advance of tender submission deadline on ETS (There could be last minute problems due to internet timeout, breakdown, et al)
6. It is the responsibility of each bidder to remember and securely store the Pass-Phrase for each Bid-Part submitted by that bidder. In the event of a bidder forgetting the Pass-Phrase before the expiry of deadline for Bid-Submission, facility is provided to the bidder to 'Annul Previous Submission' from the Bid-Submission Overview page and start afresh with new Pass-Phrase(s)
7. ETS will make your bid available for opening during the Online Public Tender Opening Event (TOE) 'ONLY IF' your 'Status pertaining Overall Bid-Submission' is 'Complete'. For your record, you can generate and save a copy of 'Final Submission Receipt'. This receipt can be generated from 'Bid-Submission Overview Page' only if the 'Status pertaining overall Bid-Submission' is 'Complete'.

**NOTE:**

While the first three instructions mentioned above are especially relevant to first-time users of ETS, the fourth, fifth, sixth and seventh instructions are relevant at all times.

**5.1.7. Minimum Requirements at Bidder's End**

- Computer System having configuration with minimum Windows 7 or above, and Broadband connectivity
- Microsoft Internet Explorer 7.0 or above
- Digital Certificate(s)

Note:

1. The Bid shall be typed in English and signed by the Bidder or a person duly authorized to bind the Bidder to the Contract. The person(s) signing the Bids shall initial all pages of the Bids.
2. All envelopes should be securely sealed and stamped.
3. It is mandatory for the Bidder to quote for all the items mentioned in the RFP.



## 5.2 Bid Security

Bid Security in the form of Bank Guarantee (BG) / Bank Draft of **Rs. 5,00,000/- (Rupees Five Lakhs Only)** favouring '**The Oriental Insurance Company Ltd**' valid for 180 days from the last date of submission of Commercial Bid should be submitted.

1. BG should be drawn on Nationalized / Scheduled Bank in favour of 'The Oriental Insurance Company Ltd'. Non-submission of BG along with Eligibility-Bid document will disqualify the Bidder.
2. BG will be returned to the qualified Bidder after acceptance of Purchase Order and/ or Signing of the Contract(s) by the Bidder and submission of required Performance Bank Guarantee (PBG).
3. For the Bidders who do not qualify in this Tender, BG will be returned after the selection of successful Bidder.
4. EMD submitted by Bidder may be forfeited if:
  - Bidder backs out of bidding process after submitting the bids;
  - Bidder backs out after qualifying;
  - Bidder does not accept the Purchase Order / Sign the Contract within the time prescribed by OICL after qualifying.





## **6 Evaluation Criteria**

The competitive bids shall be submitted in three stages:

### **6.1 Eligibility Evaluation**

Eligibility criterion for the Bidders to qualify this stage is clearly mentioned in Section 1.6 - Eligibility Criteria of this document. The Bidders who meet ALL these criteria would only qualify for the second stage of evaluation. The Bidder would also need to provide supporting documents for eligibility proof. All the credentials of the Bidder necessarily need to be relevant to the Indian market.

The decision of OICL shall be final and binding on all the Bidders to this document. OICL may accept or reject an offer without assigning any reason whatsoever.

### **6.2 Technical Evaluation**

It is mandatory for the Bidder to comply with all the line items given in the technical specifications (Annexure 1). In case if the Bidder does not comply with any of the line items given in technical specifications (Annexure 1), it will not qualify to Stage 3 of evaluation process.

### **6.3 Commercial Evaluation**

The commercial bids for the technically qualified Bidders will be opened and reviewed to determine whether the commercial bids are substantially responsive. Bids that are not substantially responsive are liable to be disqualified at OICL'S discretion.

OICL will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the lowest commercial bid (L1), provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.



## 7 Bid Documents

### 7.1 Eligibility Bid Documents

Eligibility document should contain following

1. Compliance to Eligibility Criteria along with Required Supporting Documents as per Section 1.6
2. The power of attorney or authorization, or any other document consisting of adequate proof of the ability of the signatory to bind the Bidder
3. EMD of ₹ 5,00,000/- (Rupees Five Lakhs Only) in the form of BG favouring 'The Oriental Insurance Company Limited' as per Appendix-4
4. Undertaking that the Bidder has quoted for all items and the bid validity will be for 180 days from the date of submission of commercial bid.
5. Manufacturer Authorization Form as per Appendix-6 for all supplied hardware and software.
6. Letter from OEM confirming availability of support from within India and various direct support options available with OEM.
7. Statement of No-Deviation as per Appendix-7
8. Application Form for Eligibility Bid as per Annexure-3
9. Confirmation of Tender Fee Submission.

**Note:**

1. Participation in this tender will mean that the Bidder has accepted all terms and conditions and clauses of this tender and subsequent modifications to this tender, if any.
2. The documentary evidence asked in respect of the eligibility criteria would be essential. Bids not accompanied by documentary evidence may be subject to rejection. Clarification/ Additional documents, if any, sought by OICL from the Bidder has to be submitted within the stipulated time. Otherwise, bid will be rejected and no further correspondence in the matter will be entertained by OICL.
3. Any alterations, erasures or discrepancies in figures etc. may render the bid invalid. The bid may be rejected in case of non-adherence to any of the instructions given above.

### 7.2 Technical Bid Documents

Technical Bid should contain the following:

1. Executive Summary of Bidder's response: The Executive Summary should be limited to a maximum of five pages and should summarize the content of the response. IT should initially provide an overview of Bidder's organization and position with regards to proposed solution and professional services. A brief description of the unique qualifications of the Bidder should be included. Information provided in the Executive Summary is to be presented in a clear and concise manner.
2. Covering Technical Letter (Appendix 2) giving reference of this tender and consent for acceptance of all the Terms and Conditions of this tender.



3. Implementation Methodology & Detailed Work Plan (Project Plan)
4. Compliance to Minimum Technical Specifications as per Annexure-1 with cross reference to the data sheet / BoM for each point.
5. Part coded Technical Bill of Material of all the quoted components with unit and total quantity.
6. Datasheets of Proposed components.
7. Masked Commercial Bid: The Bidder should also include a replica of the final commercial bid without prices in the technical bid. "The Bidder must note that the masked commercial bid should be actual copy of the commercial bid submitted with prices masked and not copy of the Proforma/format of the Appendix 1 – Bill of Materials in the RFP."
8. Escalation Matrix for call logging and escalation purpose

OICL reserves the right not to allow / permit changes in the technical specifications and not to evaluate the offer in case of non-submission or partial submission of technical details.

OICL may at its discretion waive any minor non-conformity in any offer and the same shall be binding on all Bidders and OICL reserves the right for such waivers.

If OICL is not satisfied with the technical specifications in any tender and observes major deviations, the technical bids of such Bidders will not be short-listed and the price bids of such Bidders will not be opened. No further discussions shall be entertained with such Bidders in respect of the subject technical bid.

### **7.3 Commercial Bid Documents**

Commercial Bid should contain two hard copies and one soft copy of the Commercial-bid document as per Appendix 1 – Bill of Materials. The Commercial Bid should give all relevant price information and should not contradict the Technical Bid in any manner. There should be no hidden costs for items quoted.

The rates quoted should be in Indian rupees only and same should be rounded off to the nearest rupee and filled in both words and figures.



## 8 Service Level Agreement

Bidders need to strictly adhere to Service Level Agreements (SLA) as specified in this section.

Bidder has to guarantee the hardware up/keep functioning at OICL Offices during warranty period. For calculation purpose of up time, OICL will consider business hours between 9 AM to 6 PM on 5-day basis, whole completed days to be counted i.e. fractions to be rounded down. The succeeding and preceding Saturday, Sunday of calls logged on Friday/closed on Monday respectively will be excluded. In case the SLA requirement is not met, OICL will deduct penalty at the rate mentioned in the table below to maximum of amount till 90 days.

The resolution time will be 48 hours (2 days) for State Capitals, Metro Cities and OICL regional Offices and 72 hours (3 days) other than these locations except offices in North eastern states and Kashmir Valley where the resolution time of will be extended to 168 hrs (7 days).

For this purpose, total elapsed time between receiving the break down message (over telephone or otherwise) and making the system functional or providing standby machine, will be treated as down time. The temporary substitute machine (of equivalent configuration) should be provided within 48 hrs and a replacement or the original machine or equipment duly repaired be installed back within a reasonable period, not exceeding 25 calendar days. The above penalty will be imposed for the number of days exceeding 48 hr / 25 calendar days respectively.

Penalty will be charged subject to a maximum of 10% of the total contract price.

### Penalty Calculation:

Total Cost is defined as the Components of Cost refer to the below mentioned components:

Peripheral	Amount in INR /Day
LJP	250



## 9 Appendix

This Page is  
Intentionally  
Left blank



## 9.1 Appendix 1: Bill of Material

S.N.	Item	Make & Model	Total Units	Unit Price	Total Price with 3 Months warranty (Including all taxes)
A	Laser Jet Printer		910		
B	Buy-back	HP 1022	903		
<b>Grand Total - TCO (A-B)</b>					

**Grand Total in Words – (Rupees.....)**

Note:

1. Bidder should strictly follow the format given in Table.
2. OICL reserves the right to change the quantity of items quoted above at the time of placing order. In such case the value of the order will be the cost of items finally opted by OICL.
3. The Bidder is responsible for all the arithmetic computation and price flows. OICL is not responsible for any errors.



## 9.2 Appendix 2: Covering Technical Offer

To

The Deputy General Manager  
Information Technology Department,  
The Oriental Insurance Company Limited,  
2<sup>nd</sup> Floor, Head Office, "Oriental House",  
A-25/27, Asaf Ali Road,  
New Delhi - 110 002

**Dear Sir,**

1. Having examined the Scope Documents including all Annexures and Appendices, the receipt of which is hereby duly acknowledged, we, the undersigned offer to supply and deliver all the items mentioned in the 'Request for Proposal' and the other schedules of requirements and services for your company in conformity with the said Scope Documents in accordance with the schedule of Prices indicated in the Price Bid and made part of this Scope.
2. If our Bid is accepted, we undertake to abide by all terms and conditions of this Scope and also to comply with the delivery schedule as mentioned in the Scope Document.
3. We agree to abide by this Scope Offer for 180 days after the last date of submission of commercial bid and our Offer shall remain binding on us and may be accepted by OICL any time before expiry of the offer.
4. This Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.
5. We undertake that in competing for and if the award is made to us, in executing the subject Contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".
6. We certify that we have provided all the information requested by OICL in the format requested for. We also understand that OICL has the exclusive right to reject this offer in case OICL is of the opinion that the required information is not provided or is provided in a different format.

Dated this.....by .....20

Authorised Signatory

(Name: Contact Person, Phone No., Fax, E-mail)

(This letter should be on the letterhead of the Bidder duly signed by an authorized signatory)

Signature and Seal of the Bidder



### 9.3 Appendix 3: Query Format

S.N.	Page No.	Point / Section #	Existing Clause	Query Sought
1				
2				
3				
4				
5				





### 9.4 Appendix 4: Pro forma for Bid Security

To: (Name of Purchaser)

Whereas \_\_\_\_\_ (hereinafter called ‘the Bidder’) has submitted its bid dated \_\_\_\_\_ for the \_\_\_\_\_. (hereinafter called “the Bid”).

KNOW ALL MEN by these presents that WE \_\_\_\_\_ having our registered office at \_\_\_\_\_ (hereinafter called “the Bank”) are bound unto The Oriental Insurance Company Limited (hereinafter called “the Purchaser”) in the sum of Rupees \_\_\_\_\_ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

The Conditions of this obligation are:

If the Bidder withdraws his bid during the period of bid validity specified by the bidder in the bid; or

If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity

- i. fails or refuses to execute the Contract Form, if required; or
- ii. fails or refuses to furnish the Performance Security, in accordance with the instructions to Bidder.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including 45 days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

Dated this.....day of.....

Place: \_\_\_\_\_

Date: Seal and signature of the vendor



### 9.5 Appendix 5: Pro forma for Performance Security

To: (Name of Purchaser)

WHEREAS..... (Name of Supplier) (Hereinafter called "the Supplier") has undertaken, in pursuance of Contract No..... dated..... 2016 to supply..... (Description of Products and Services) (Hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized Bank for the sum specified therein, as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of ..... (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the .....day of.....

Signature and Seal of Guarantors (Supplier's Bank)

.....

Date.....



## 9.6 Appendix 6: OEM's Authorization Form

To

The Deputy General Manager  
Information Technology Department,  
The Oriental Insurance Company Limited,  
2<sup>nd</sup> Floor, Head Office, "Oriental House",  
A-25/27, Asaf Ali Road,  
New Delhi - 110 002

**Tender Ref. No. OICL/HO/ITD/LJP/2016/01 Dated 22.11.2016**

Sir,

We \_\_\_\_\_, (*name and address of the 'manufacturer / developers'*) who are established and reputed 'manufacturers / developers' of \_\_\_\_\_ having 'factories / software development centres' at \_\_\_\_\_ (*addresses of 'manufacturing locations*) do hereby authorize M/s \_\_\_\_\_ (*name and address of the Bidder*) to bid, negotiate and conclude the contract with OICL against the above mentioned tender for the proposed 'equipment manufactured' by us.

We hereby extend our guarantee and warranty as per terms and conditions of the RFP and the contract for the hardware / software and services offered for supply against this RFP by the above-mentioned Bidder, and will extend full support for a period of three months.

Yours faithfully,

For and on behalf of M/s \_\_\_\_\_ (*Name of the manufacturer*)

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Address \_\_\_\_\_  
Date \_\_\_\_\_

**Company Seal**



## 9.7 Appendix 7: Statement of No Deviation from Tender Terms and Conditions

To

The Deputy General Manager  
Information Technology Department  
The Oriental Insurance Company Limited  
2<sup>nd</sup> Floor, Head Office, "Oriental House"  
A-25/27, Asaf Ali Road  
New Delhi - 110 002

**Tender Ref. No. OICL/HO/ITD/LJP/2016/01 Dated 22.11.2016**

Sir,

There are no deviations (null deviations) from the terms and conditions of the tender. All the terms and conditions of the tender are acceptable to us.

Yours faithfully,

For and on behalf of M/s \_\_\_\_\_ (*Name of the manufacturer*)

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

**Company Seal**



## 9.8 Appendix 8: Non-Blacklisting Declaration form

To

The Deputy General Manager  
IT Dept, 2nd Floor,  
"ORIENTAL HOUSE", Head Office,  
The Oriental Insurance Company Limited.  
A-25/27, Asaf Ali Road,  
New Delhi-110002

**Tender Ref. No. OICL/HO/ITD/LJP/2016/01 Dated 22.11.2016**

Dear Sir /Madam,

With reference to your above referred tender regarding procurement of Laser Jet Printers, we hereby confirm that we are not debarred / black listed by any Government or PSU enterprise in India as on date of the submission of RFP.

Authorized Signatory

Name:

(Stamp)

Date:

Place:



## 10 Annexure

This Page is  
Intentionally  
Left blank



## 10.1 Annexure 1: Technical Specifications

S.N.	Parameters	Specifications	Compliance (Y/N)
1.	Print Speed	25 PPM	
2.	Duty Cycle (Monthly)	15000 Pages	
3.	Print Technology	Laser	
4.	Print Quality Normal	Minimum 1200 x 600 dpi	
5.	USB	High Speed USB 2.0 port	
6.	Memory (RAM)	128 MB	
7.	Paper (Input)	250-sheets	
8.	Paper (Output)	150-sheets	
9.	Duplex Print	Automatic	
10.	Supported OS	Win Vista/7/8/8.1/10	
11.	Cables	Power Cord with 5 Amp or standard plug & USB Communication Cable	



## 10.2 Annexure 2: Authorization letter to attend tender opening

To

The Deputy General Manager, IT Dept, 2nd Floor,  
"ORIENTAL HOUSE", Head Office,  
The Oriental Insurance Company Limited.  
A-25/27, Asaf Ali Road,  
New Delhi-110002

Sir,

**Tender Ref. No. OICL/HO/ITD/LJP/2016/01 Dated 22.11.2016**

Mr. /Ms..... has been authorized to be present at the time of opening of above tender due on ..... at ..... on my/our behalf.

Yours faithfully

Signature of Bidder

**Note: Authorization should be on the letterhead of the concerned Bidder and should be signed by Authorised Signatory to bind the Bidder.**





### 10.3 Annexure 3: Application form for Eligibility Bid

To

The Deputy General Manager IT Dept, 2nd Floor,  
"ORIENTAL HOUSE", Head Office,  
The Oriental Insurance Company Limited.  
A-25/27, Asaf Ali Road,  
New Delhi-110002

**Application form for the Eligibility of the Bidder**  
**Tender Ref. No. OICL/HO/ITD/LJP/2016/01 Dated 22.11.2016**

#### Company Details

1	Registered Name, Date and Address of The Bidder.	
2	Location of Corporate Headquarters.	
3	Sales Tax/ VAT Registration No. and Date of Registration	
4	Service Tax Registration No. and Date of Registration	
5	Address for Communication	
6	Contact Person 1 (Name, Designation, Phone, Email ID)	
7	Contact Person 2 (Name, Designation, Phone, Email ID)	

#### Turnover and Net worth

Financial Year	Turnover (Rs. in Crores)	Net worth

#### Details of EMD (BG/Demand Draft)

Description	Rs. 5,00,000/- BG/Demand Draft towards EMD

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

(Company Seal)



### 10.4 Annexure 4: Contract Form

THIS AGREEMENT made on this \_\_\_\_\_ day of \_\_\_\_\_ between The Oriental Insurance Company Limited (hereinafter “the Purchaser”) of one part and “<Name of Bidder>” (hereinafter “the Bidder”) of the other part:

WHEREAS the Purchaser is desirous that certain software and services should be provided by the Bidder viz., \_\_\_\_\_ and has accepted a bid by the Bidder for the supply of those software and services in the sum of \_\_\_\_\_ (Contract Price in Words and Figures) (hereinafter “the Contract Price”).

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract referred to.

The following documents shall be deemed to form and be read and construed as part of this Agreement viz.

- The Schedule of Requirements and the Requirement Specifications
- The Service Level Agreement
- The General Conditions of Contract
- The Purchaser’s Notification of Award

In consideration of the payments to be made by the Purchaser to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the purchaser to provide the hardware, associated software, and services and to remedy defects therein the conformity in all respects with the provisions of the contract.

The purchaser hereby covenants to pay the Bidder in consideration of the provision of the hardware, associated software, and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

**Brief particulars of the goods and services, which shall be supplied/ provided by the Bidder, are as under:**

Item No.	Description of the Item	Quantity	Price per Unit*	Total Price	Payment Terms

\* Break-up would be as per commercial bid format

**Total Value:** \_\_\_\_\_

**Delivery Schedule:** \_\_\_\_\_



IN WITNESS where of the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and the year first above written.

**Signed, Sealed and Delivered for  
"The Oriental Insurance Co. Ltd." by it's  
constituted Attorney**

**Signed, Sealed and Delivered for  
M/s \_\_\_\_\_ by its constituted  
Attorney**

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Address \_\_\_\_\_  
Company \_\_\_\_\_  
Date \_\_\_\_\_

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Address \_\_\_\_\_  
Company \_\_\_\_\_  
Date \_\_\_\_\_

**Company Seal  
Witness I**

**Company Seal  
Witness II**

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Address \_\_\_\_\_  
Company \_\_\_\_\_  
Date \_\_\_\_\_

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Address \_\_\_\_\_  
Company \_\_\_\_\_  
Date \_\_\_\_\_



### 10.5 Annexure 5: Location of OICL Offices

SI No.	Office Code	RO Name	LJP	Addr_Line_1	Addr_Line_2	Addr_Line_3	City	Pin code
1	10000	Head Office	66	Oriental House	A-25/27	Asaf Ali Road	NEW DELHI	110002
2	60000	OSTC	9	SECTOR 11	BATA MORE	MATHURA ROAD	FARIDABAD	121006
3	110000	MRO1	6	ORIENTAL HOUSE, 2 FLOOR	7,JT ROAD	CHURCHG ATE	MUMBAI	400020
10	120000	MROII	6	ORIENTAL HOUSE,	7TH FLOOR,	7, J TATA ROAD	MUMBAI	400020
46	140000	RO Ahmedabad	23	3 RD FLOOR NAVJEEVA N TRUST BUILDING	B/H GUJARAT VIDYAPEETH NAVJEEVAN	TRUST BUILDING OFF ASHRAM ROAD	AHMEDABAD	380014
47	140000	IAD RO Ahmedabad	1	3 RD FLOOR NAVJEEVA N TRUST BUILDING	B/H GUJARAT VIDYAPEETH NAVJEEVAN	TRUST BUILDING OFF ASHRAM ROAD	AHMEDABAD	380014
48	140011	SVC Ahmedabad	9	2ND FLOOR, KALIDAS CHAMBERS	NR DINBAI TOWER	LALDARWAJA	AHMEDABAD	380001
49	140021	T.P Hub Ahmedabad	3	3 RD FLOOR	NAVJEEVAN TRUST BUILDING	AHMEDABAD	AHMEDABAD	380014
50	141100	DO 1 Ahmedabad	7	DO I AHMEDABAD	3 RD FLOOR , NAVDEEP BUILDING,	NEAR INCOME TAX CHAR RASTA	AHMEDABAD	380014
51	141102	CBO 1 Ahmedabad	4	2nd FLOOR, SUN COMPLEX,	SWASTIK SOCIETY,	Nr. STADIUM CIRCLE, C.G. ROAD, NAVARANG PURA,	AHMEDABAD	380009
52	141103	CBO 4 Ahmedabad	4	104-106,SAHAJ ANAND SHOPPING CENTRE	OPP RAJASTHAN HIGH SCHOOL	SHAHIBAUG	AHMEDABAD	380004
53	141190	EC Chandkheda	1	138,Sarjan complex 2, New C G road,	Chandkheda	AHMEDABAD	AHMEDABAD	380005
54	141200	DO 2 Ahmedabad	4	KALIDAS CHAMBERS	NR DINBAI TOWER	LALDARWAJA	AHMEDABAD	380001
55	141290	EC Sanand	1	SHOP.NO.1 ,II FLOOR,	SANJAY PARK SOC,	SANAND-SARKHEJ HIGHWAY	SANAND	382110
56	141300	DO 3 Ahmedabad	5	3RD FLOOR,	OPP: TOWN HALL	ELLISHBRIDGE	AHMEDABAD	380006



The Oriental Insurance Company Limited

				AGRAWAL CHAMBER,				
57	141400	CBU Ahmedabad	4	SWASTIK CENTRE,	NR MIRCH MASALA RESTAURENT	SWASTIK CHAR RASTA,C.G RD,	AHMEDABA D-	380009
58	141500	DO 5 Ahmedabad	4	2nd Floor, Amrut Jayanti Bhavan,	Behind Gujarat Vidhyapeeth, Off Ashram Road,	Ahmedabad -380 014	AHMEDABA D	380014
59	141503	CBO 8 Ahmedabad	4	2nd Floor, Amrut Jayanti Bhavan,	B/h Gujarat Vidhyapeeth, Off Ashram Road,	AHMEDABA D-380 014.	AHMEDABA D	380014
60	141590	EC Bopal	1	39,Darshan complex,	near umiya mata mandir,	Bopal Ghuma road, Bopal	AHMEDABA D	380058
61	141600	DO 6 Ahmedabad	5	ANAR' COMPLEX,	1ST FLOOR,	NEAR VIJAY CHAAR RASTA	AHMEDABA D	380009
62	141601	CBO 2 Ahmedabad	4	I ST FLOOR, SHREEJI HOUSE	B/H M.J. LIBRARY, OPP. GUJARAT BHAVAN	ELLISBRIDGE,	AHMEDABA D	380006
63	141690	EC SG Highway	1	A- 222,Shreya s complex,	off S.G.Highway	Vejalpur	AHMEDABA D	380051
64	141700	DO 7 Ahmedabad	6	3rd Floor, H J House	Nr. Rambaug Police Station, Maninagar	Ahmedabad	AHMEDABA D	380008
65	141701	BO Viramgam	5	1ST FLOOR	SUMERU COMPLEX	NEAR S.T.STAND, VIRAMGAM	VIRAMGAM	382150
66	142200	DO 1 Rajkot	7	2nd & 3rd Floor	'Dhiraj'	Opp.R.N.S. Bank H.O., Dhebar Road	RAJKOT	360001
67	142290	EC Morvi	2	EC MORVI, THE ORIENTAL INSURANCE COMPANY LTD	K.S. SANGHVI BLDG., SARDAR ROAD,	NR. NEHRU GATE MORVI	MORVI	363641
68	142600	DO Mehsana	6	1ST FLOOR, UMIYA SHOPPING CENTER,	HIGHWAY ROAD,	MEHSANA	MEHSANA	384002
69	142605	BO Palanpur	3	1st Floor, Sanskrut Shopping Centre	Opp : Income-tax Office, Aburoad Highway	PALANPUR	PALANPUR	385001
70	142606	BO Unjha	3	MODI CHAMBERS	STATION ROAD	UNJHA	UNJHA	384170



The Oriental Insurance Company Limited

71	142609	BO Deesa	3	OPP. INDIRA BHAVAN, MAIN ROAD, DEESA	DIST. BANASKANT HA	DEESA	DEESA	385535
72	142690	EC Vijapur	1	Shop No 23, First Floor,	Shivalik Plaza, VIJAPUR	MEHSANA	MEHSANA	382870
73	142691	EC patan	1	F / 24 , 1st Floor, Tirupati Bazar ,	Navjivan Chokdi, PATAN 384265	North Gujarat	PATAN	384265
74	142692	EC Chansama	1	THE ORIENTAL INSURANCE CO. LTD.,	SHOP NO: F/ 12A SARTHI COMPLEX,	OPPOSITE LIC OFFICE,	CHANASMA	384220
75	142700	DO Bhavnagar	6	#209, KAVERI SHOPPING COMPLEX	2nd FLOOR, Post Box No.142	NAVAPARA , BHAVNAGAR	BHAVNAGAR	364001
76	142701	BO Amreli	5	2ND FLOOR	AKAR COMPLEX	NR MUNICIPAL GIRLS' SCHOOL	AMRELI	365601
77	142702	BO Diu	5	,MAIN BAZAR,	DIU	PINCODE : 362520	DIU	362520
79	142800	DO Junagadh	5	117- MANGAL MURTI,	JAWAHAR ROAD	JUNAGADH	JUNAGADH	362001
80	142801	BO Porbander	5	BRANCH OFFICE, KUBER FORTUNE ,	IST FLOOR, OPP VIJAYA BANK,	ABOVE UNITED BANK OF INDIA ,M G ROAD,	PORBANDAR	360575
81	142802	BO Dhoraji	5	GALAXY CHAMBERS, 1st FLOOR,	STATION ROAD, DHORAJI.	DHORAJI	DHORAJI	360410
82	142803	BO Veraval	3	NEAR MUNICIPAL LIBRARY,	BUNDER ROAD,	TEL. NO. 02876 221130/246 950	VERAVAL	362265
83	143100	DO Himmatnagar	4	1st Floor, Bhagwati Avenue,	Above Expert Auto Engg. Works,	Motipura	Himmatnagar	383001
84	143102	BO Idar	4	THE ORIENTAL INSURANCE COMPANY LIMITED	1ST FLOOR,	THE IDAR TALUKA CO-OPERATIVE PURCHASE & SALES UNION LIMITED	IDAR	383430
85	143103	BO Modasa	3	2nd Floor Balaji COMPLEX	MALPUR ROAD	MODASA	Modasa	383315
86	143190	EC Talod	1	Near S.B.I, Purshottam park,	Mataji Chawk,	At & PO: Talod	HIMMATNAGAR	383215



The Oriental Insurance Company Limited

87	143191	EC Khedbrahma	1	No.3, Sardar complex,	above sagar shroff,	Sardar patel road,	KHEDBRAH MA	383255
88	143600	DO Gandhinaga r	4	PLOT NO. 908	PARTH BUILDING	NEAR KALPATAR U PETROL PUMP	GANDHINAG AR	382021
89	143601	BO Kalol	3	RELIEF MARKET VEPARI JIN	NEAR S.T.STAND, OPP. UNION BANK OF INDIA	KALOL (NORTH GUJ) 382 721	KALOL	382721
91	143691	EC Gandhinaga r	3	PLOT NO. 440, SHRIKRISH NAKUNJ BUILDING	SECTOR-16, NR. GH-5	GANDHINA GAR	GANDHINAG AR	382016
93	143700	DO Jamnagar	6	3RD FLOOR,"S WAGAT"	OPP HOTEL REGENCY	P N MARG, JAMNAGAR	JAMNAGAR	361008
94	143701	BO Gandhidha m	3	PLOT NO. 10,	SECTOR 1A,	GANDHIDH AM KUTCH	KUTCH	370201
95	143702	BO Bhuj	4	3rd FLOOR,PA RASNATH CHAMBER S,	NEW STATION ROAD,	BHUJ	BHUJ- KUTCH	370001
96	143900	DO 2 Rajkot	4	MALAY TRADE CENTRE	OPP JIVAN COMMERCIAL BANK	DHEBAR ROAD, RAJKOT	RAJKOT	360001
97	143901	BO Surendrana gar	4	KACHWAL A BUILDING,	JAWAHAR CHOWK,	SURENDRA NAGAR	SURENDRA NAGA	363001
99	143990	EC Metoda	1	"VIRAL AVENUE", SHOP NO.9,	KALAWAD ROAD,METO DA GIDC,	TAL.LODHI KA DIST.RAJK OT.	Rajkot	360035
100	144000	DO 8 Ahmedabad	7	3rd FLOOR,BA NK OF INDIA BUILDING,	BHADRA,AH MEDABAD	AHMEDABA D	AHMEDABA D	380001
101	140000	RO RTC	1	3 RD FLOOR NAVJEEVA N TRUST BUILDING	B/H GUJARAT VIDYAPEET H NAVJEEVAN	TRUST BUILDING OFF ASHRAM ROAD	AHMEDABA D	380014
102	140000	RO Policy hub	1	3 RD FLOOR NAVJEEVA N TRUST BUILDING	B/H GUJARAT VIDYAPEET H NAVJEEVAN	TRUST BUILDING OFF ASHRAM ROAD	AHMEDABA D	380014
103	150000	RO INDORE	10	IDA BUILDING, 4TH FLOOR	7, RACE COURSE ROAD	MADHYAPR ADESH	INDORE	452003
104	150011	SVC INDORE	1	575/11 OPPOSITE TI ,MG ROAD		MADHYAPR ADESH	INDORE	452003
105	150012	SVC BHOPAL	1	CHITTOD COMPLEX	M.P .NAGAR,	MADHYAPR ADESH	BHOPAL	462011



The Oriental Insurance Company Limited

				ZONE1				
106	150021	TPH INDORE	1	IDA BUILDING, 4TH FLOOR	7, RACE COURSE ROAD	MADHYAPR ADESH	INDORE	452003
107	150022	TPH JABALPUR	1	VIDYA BHAWAN, 840, NAPIER TOWN,	DR. BARAT ROAD, RUSSDL CHOWK	MADHYAPR ADESH	JABALPUR	482001
108	150023	TPH BHOPAL	1	11 B INDRAIPU RI BHEL		MADHYAPR ADESH	BHOPAL	462022
109	151100	DO-1, INDORE	1	208- 211,SILVE R SANCHOR A CASTLE,	2ND FLOOR,8/2, R.N.T MARG	MADHYAPR ADESH	INDORE	452004
110	151112	BO DEWAS	1	1, PATWARD HAN MARG, MOTI BUNGLOW,	LAXMI BAI PARK ROAD	MADHYAPR ADESH	DEWAS	455001
111	151200	DO-2, INDORE	1	20, SNEH NAGAR,	SAPNA SANGEETA ROAD,	MADHYAPR ADESH	INDORE	452001
112	151300	DO-3, INDORE	1	11- B,RATLAM KOTHI	CHOUDHAR Y MANSION	MADHYAPR ADESH	INDORE	452001
113	151301	CBO-2, INDORE	1	7 SHIV VILAS PALACE RAJBADA		MADHYAPR ADESH	INDORE	452002
114	151400	DO-4, INDORE	1	M-1,M- 2,"KANCHA N SAGAR"	18/1,OLD PALASIA,A.B .ROAD 2 FLOOR	MADHYAPR ADESH	INDORE	452009
115	151401	CBO-5, INDORE	1	SHEEBA COMPLEX, REGAL CHOURAH A	562,M.G.RO AD,INDORE.	MADHYAPR ADESH	INDORE	452001
116	152100	DO-1, BHOPAL	1	102/103 BERASIA ROAD,SIN DHI COLONY		MADHYAPR ADESH	BHOPAL	462003
117	152104	CBO-1, BHOPAL	1	GURUNAN AK COMPLEX	34 MALVIYA NAGAR 3RD FLOOR	MADHYAPR ADESH	BHOPAL	462003
118	152109	CBO-5, BHOPAL	1	PLOT NO.7	NEAR MYCAR SHOW ROOM, KOH-E-FIZA	MADHYAPR ADESH	BHOPAL	462001
119	152600	DO UJJAIN	1	MR 2/1	RISHI NAGAR EXTN.	MADHYAPR ADESH	UJJAIN	456001
120	152605	CBO- UJJAIN	1	SAVITRI SADAN, FREEGANJ		MADHYAPR ADESH	UJJAIN	456006





The Oriental Insurance Company Limited

121	152607	BO BIAORA	1	ANAND LODGE, AB ROAD		MADHYAPR ADESH	BIAORA	465661
122	152700	DO SATNA	1	CITY TRADE CENTER	HOTEL SAFARI COMPLEX BUILDING REWA ROAD	MADHYAPR ADESH	SATNA	485001
123	152702	BO REWA	1	N.H.- 7, HOTEL - MAHARAJA COMPLEX,		MADHYAPR ADESH	REWA	486006
124	152800	DO-2, BHOPAL	1	CHITTOD COMPLEX ZONE1	M.P .NAGAR,	MADHYAPR ADESH	BHOPAL	462011
125	152801	CBO-2, BHOPAL	1	E 5/10 RAVISHAN KAR NAGAR	"OPPOSITE METRO POLICE STATION "	MADHYAPR ADESH	BHOPAL	462016
126	152802	BO VIDISHA	1	25 ARIHANT VIHAR	PHASE-1	MADHYAPR ADESH	VIDHISHA	464001
127	152803	BO ITARSI	1	5TH LINE GANDHI NAGAR		MADHYAPR ADESH	ITARSI	461111
128	152900	DO-1, JABALPUR	1	678 GUTT RESIDENC Y NORTH CIVIL LINE	OPPOSITE RAILWAY STADIUM	MADHYAPR ADESH	JABALPUR	482001
129	153400	DO GWALIOR	1	2 RD FLOOR HOTEL AMER PALACE	NEAR PHOOL BAGH CHOERAH	MADHYAPR ADESH	GWALIOR	474002
130	153402	BO MORENA	1	OPPOSITE JANPAT PANCHAY AT MH ROAD,		MADHYAPR ADESH	MORENA	474003
131	153403	BO GUNA	1	NAI MANDI	AGRA BOMBAY ROAD	MADHYAPR ADESH	GUNA	473001
132	153500	DO KHANDWA	1	OPP GDC, INDORE ROAD		MADHYAPR ADESH	KHANDWA	450001
133	153501	BO BURHANPUR	1	DR.HAWAL DAR BUILDING,	OPP PUSHPAK BUS STAND.	MADHYAPR ADESH	BURHANPUR	450331
134	153502	BO KHARGONE	1	BRANCH OFFICE	GURUDWAR A MARG	MADHYAPR ADESH	KHARGONE	451001
135	153700	DO SAGAR	1	BHAGWAN GANJ, BHOPAL ROAD		MADHYAPR ADESH	SAGAR	470002
136	153701	BO DAMOH	1	KHANDUJA COMPLEX	STATION CHOURAHA, SAGAR ROAD	MADHYAPR ADESH	DAMOH	470661
137	153702	BO KATNI	1	NAI BASTI		MADHYAPR ADESH	KATNI	483501



The Oriental Insurance Company Limited

138	153800	DO RATLAM	1	18-19, GULAB MARKET, RAM MANDIR CHOURAH A	SAILANA ROAD	MADHYAPR ADESH	RATLAM	457001
139	153801	BO NEEMUCH	1	6 VIKAS NAGAR	SCHEME NO 14/1, AMBEDKAR ROAD	MADHYAPR ADESH	NEEMUCH	458441
140	153802	BO MANDSAU R	1	MAHARAN A PRATAP CHOURAH A	JANGIR MANSION, MHW NMH ROAD	MADHYAPR ADESH	MANDSAUR	458001
141	153900	DO-2, JABALPUR	1	CHAMBER' s BHAVAN	CIVIC CENTRE, MARHATAL,	MADHYAPR ADESH	JABALPUR	482002
142	153901	BO CHHINDWA RA	1	PARASIA ROAD CHHINDW ARA	SHARMA COMPLEX NEAR PANKAJ TALKIES	MADHYAPR ADESH	CHHINDWA RA	480001
154	161800	DO CHINCHWA D	1	Bahirwade Chambers, 1st Floor, Opp.	Hotel Panchsheel, Above United Bank Of India	Telco Road, Chinchwad- 411019	PUNE	411019
178	164301	BO SHRIRAMP UR	1	DADA JOSHI BLDG.	SHIVAJI CROSS ROAD	SHRIRAMP UR	SHRIRAMP UR	413709
180	170000	RO Vadodara	6	MEZZANIN E FLOOR, A.G. CHAMBER S,	UNIVERSITY ROAD, FATEHGUNJ , VADODARA	VADADORA	VADADORA	390002
181	171100	Div. Office - 1, Baroda	2	1ST FLOOR, A.G. CHAMBER S,	UNIVERSITY ROAD, FATEHGUNJ , VADODARA	VADADORA	VADADORA	390002
182	171101	Br.Office -2 Baroda	4	2ND FLOOR, BANK OF BARODA OLD BUILDING	MANDVI, VADODARA	VADADORA	VADADORA	390001
186	171200	Div. Office - 2, Baroda	4	1st FLOOR, KIRTI TOWER, TILAK ROAD	VADODARA	VADADORA	VADADORA	390001
187	171300	Div. Office - 3, Baroda	3	3RD FLOOR, VANIJYA BHAVAN	RACE COURSE, VADODARA	VADADORA	VADADORA	390007
188	171301	Br. Office - 1, Baroda	4	2nd FLOOR, MAHAJAN CHAMBER S	MAHAJAN GALI, RAOPURA, VADODARA	VADADORA	VADADORA	390001
189	171303	Branch Office, GODHRA	1	1ST FLOOR, SUPER	CHITRA CINEMA ROAD,	GODHRA	GODHRA	389001



The Oriental Insurance Company Limited

				MARKET	GODHRA			
193	172300	DO-, Chhani	2	1st Floor,Divya Jyoti Complex, Ramakaka Road, Chhani		VADODARA	VADODARA	390003
194	172301	Branch Office, V. V. NAGAR	1	USHA BUILDING. 1ST FLOOR, NEAR BHAIKAKA STATUE,		V.V.NAGA R., DIST.ANAN D	V V NAGAR	388120
195	172302	BranchOffic e Borsad	3	1ST FLOOR, MAHATMA GANDHI SHOPPING CENTRE,		NR. JANTA BAZAR, BORSAD. DIST. ANAND.	BORSAD	388540
196	172390	Extn. Counter Umreth	1	7, Aryan Complex, Nr.Bus- Stand, Umreth, DIST. ANAND		UMRETH	UMRETH	388220
197	171500	Div. Office, NADIAD	3	4TH FLOOR, TRIMURTI COMPLEX	NEAR S. T. STAND, NADIAD.DIS T: KHEDA	NADIAD	NADIAD	387001
198	171501	Branch Office, PETLAD	6	2ND FLOOR, DESAI ESTATE	STATION ROAD, PETLAD	PETLAD	PETLAD	388450
200	171591	Extn. Counter Mehmadab ad	1	11, PRUTHVI COMPLEX,	NEAR SONAWALA HIGH SCHOOL,	MAHUDHA ROAD, MAHEMA BAD	NADIAD	387130
202	171600	Divi. Office SURAT	1	3RD FLOOR, BOYCE BUILDING	OPP. T & TV HIGH SCHOOL, TIMALIYAW AD, NANPURA	SURAT	SURAT	395003
203	171601	CBO1, Surat	2	2ND FLOOR, FIROZ CHAMBER S	KHAND BAZAR, LALGATE, SURAT	PHONE 0261 2451826 & FAX 2459050	SURAT	395003
204	171602	CBO2, Surat	3	2ND FLOOR, TAMAKUW ALA CHAMBER S	DALIA SHERI, NAVAPURA, SURAT	SURAT	SURAT	395003
205	171800	Div. Office Valsad	2	1ST FLOOR, YASHKAM AL-A,	TITHAL ROAD, VALSAD	S.T.C.NO.A AACT0627R ST 308	VALSAD	396001



The Oriental Insurance Company Limited

206	171803	Branch Office, DAMAN	4	GROUND FLOOR,	SUZAN VILLA, OPP : HOTEL PRESIDENCY,	KHARIWAD, NANI DAMAN	DAMAN	396210
207	171900	Div. Office, BHARUCH	3	2ND FLOOR, PRITHVI TRADE CENTRE	OPP. RUNGATA SCHOOL, STATION ROAD, BHARUCH	BHARUCH	BHARUCH	392001
208	171901	Branch Office, Ankleshwar	4	1ST FLOOR, HIRON SHOPPING ARCADE	OPP. RAILWAY STATION, GIDC, ANKLESHWAR	ANKLESHWAR	ANKLESHWAR	393002
209	172100	Div.office, NAVSARI	2	1ST FLOOR, PARADISE TOWER, STATION ROAD	OPP. CIVIL HOSPITAL, NAVSARI(GJ )	396445	NAVSARI	396445
210	172101	Branch Office, VYARA	2	4TH FLOOR, CITY MALL	NEAR OLD BUS STAND, VYARA	PH.NO.0262 6-220306 & 220872	VYARA	394650
211	172102	Branch Office Bardoli	2	1ST FLOOR, MOZAMBIQ SHOPPING CENTRE	STATION ROAD, BARDOLI, DI. SURAT	BARDOLI	BARDOLI	394601
213	172201	Branch Office, UMARGAON	4	1ST FLOOR, WADIA BUILDING, STATION ROAD	SOLSUMBA, UMARGAON -398 182	UNDER D.O.VAPI, RO BARODA	UMARGAON	396165
214	170011	OD Hub	4	VANIJYA BHAWAN, 3RD FLOOR	RACE COURSE ROAD, VADODARA	VADADORA	VADADORA	380002
244	191100	DO1 RAIPUR	1	MADINA MANJIL,	KUTCHERI CHOWK,	JAIL ROAD	RAIPUR	492001
246	191200	DO2 RAIPUR	1	CHAWLA COMPLEX, SAI NAGAR,	DEVENDRA MARG	RAIPUR	RAIPUR	492001
247	191300	DO3 RAIPUR	1	1 <sup>st</sup> Floor, R.K.PLAZA,	PANCHPEDI NAKA, RING ROAD 1	RAIPUR	RAIPUR	492001
248	192000	DO DHAMTARI	1	M B TRADE CENTRE,	GHADI CHOWK	DHAMTARI	Dhamtari	493773
251	192001	BO JAGDALPUR	1	MAIN ROAD,	SADAR BAZAR	JAGDALPUR	JAGDALPUR	494001
252	192100	DO BHILAI	2	1 <sup>st</sup> Floor, SHIVNATH COMPLEX, G.E. ROAD	BHILAI	Bhilai	Bhilai	490011
254	192101	BO SUPELA	1	16,R.S.S.M ARKET,	POWER HOUSE, SUPELA	BHILAI	BHILAI	490011



The Oriental Insurance Company Limited

255	192400	DO KORBA	1	SADA BUILDING,	OPP. POST OFFICE	KORBA	KORBA	495677
258	191400	DO AMBIKAPUR	1	MANENDR AGARH ROAD, NEAR AMBEDKAR CHOWK,	AMBIKAPUR	AMBIKAPUR	AMBIKAPUR	497001
264	192500	DO DURG	2	NEAR RAJENDRA PARK CHOWK,	G.E.ROAD	DURG	DURG	491001
267	192502	BO RAJNANDGAON	1	NEAR LIC,	STATION ROAD	RAJNANDGAON	RAJNANDGAON	491441
273	193400	DO RAIGARH	1	NYAGANJ,	ITWARI BAZAR	RAIGARH	RAIGARH	496001
275	210000	NRO 1	7	10th FLOOR	HANSALAYA BUILDING	15, BARAKHAMBA ROAD, NEW DELHI	NEW DELHI	110001
276	210011	SVC	2	10th FLOOR, HANSALAYA BUILDING	15, BARAKHAMBA ROAD,	NEW DELHI	NEW DELHI	110001
277	210021	TP HUB	2	F-14/20, United Life Building	Connaught Place	New Delhi - 110001	NEW DELHI	110001
280	211600	DO 6	1	CBU 2 ORIENTAL INSURANCE CO LTD	206, II ND FLOOR	57, MANJUSHA BLDG	NEW DELHI	110019
303	220000	RO LUCKNOW	5	43, HAZRATGANJ,	LUCKNOW	Lucknow	Lucknow	226001
304	220000	RTC LUCKNOW	1	43, HAZRATGANJ,	LUCKNOW	Lucknow	Lucknow	226001
310	220024	TP-HUB Allahabad	1	16-A, M. G. MARG	CIVIL LINES	ALLAHABAD	ALLAHABAD	211001
311	221100	DO - 2 LUCKNOW	2	VIKASDEEP BUILDING, 9TH FLOOR	22-STATION ROAD	LUCKNOW	LKO	226019
312	221112	BO - 2 LUCKNOW	1	8, BALMIKI MARG, LUCKNOW		LUCKNOW	LUCKNOW	226001
313	221113	BO 4 Lucknow	1	134/135, SAHU PLAZA ALAMBAGH		LUCKNOW	LUCKNOW	226005
315	221300	DO - 3 LUCKNOW	1	Near Matiyari Crossing,	Beside Union Bank of India,	Faizabad Road, Lucknow	LUCKNOW	227105
316	221301	BO - 1 LUCKNOW	1	ABOVE INDUSIND BANK	LALABAGH	LUCKNOW	LUCKNOW	226001
317	221302	BO BARABANK	1	INDIRA MARKET	STATION ROAD	BARABANKI	BARABANKI	225001



The Oriental Insurance Company Limited

		I						
318	221306	BO V LUCKNOW	1	8,BALMIKI MARG	LUCKNOW		LUCKNOW	206001
321	221400	DO SITAPUR	1	DIVISIONA L OFFICE	OPPOSITE P.A.C.TRAIN ING CENTRE	STATION ROAD	SITAPUR	261001
322	221401	BO Shahjahanp ur	1	BRANCH OFFICE	SADAR BAZAR	SHAHJAHA NPUR	SHAHJAHAN PUR	242001
323	221402	BO HARDOI	1	BRANCH OFFICE	ZINDPEER CHAURAHA	RAILWAY GANJ	HARDOI	141001
326	222100	DO - 1 KANPUR	1	16/98, LIC BUILDING	THE MALL	KANPUR	KANPUR	208001
327	222101	BO FATEHPUR	1	0.04166666 7	GAUTAM NAGAR	FATEHPUR	FATEHPUR	212601
328	222104	BO - 1 KANPUR	1	16/98, LIC BUILDING	3RD FLOOR,	THE MALL,	KANPUR	208001
329	222105	BO Kanpur Dehat	1	124/241 C, BLOCK GOVIND NAGA KANPUR			KANPUR	208006
331	222200	DO - 2 KANPUR	2	"MEGHDO OT BUILDING",	17/3, THE MALL,	Kanpur - 208001, Uttar Pradesh	KANPUR	208001
332	222201	BO UNNAO	1	249-A/1,	CIVIL LINES,	UNNAO	UNNAO	209801
333	222205	BO 5 Kanpur	1	133/242 T P NAGAR NEAR BAKER GANJ CHAURAH A	KANPUR		KANPUR	208023
334	222206	BO Farukhabad	1	VIAMAL COMPLEX, KADRI GATE	FARRUKHA BAD	FARRUKHA BAD	FARRUKHA BAD	209625
335	222500	DO VARANASI	3	HATHUA MARKET	CHET GANJ	LAHURABI R	VARANASI	221001
338	222504	BO MIRZAPUR	1	1226	RATANGANJ	MIRZAPUR	MIRZAPUR	231001
339	222506	BO GHAZIPUR	1	AWADH HOTEL BUILDING	STATION ROAD	GHAZIPUR	GHAZIPUR	233001
340	222508	BO BHADOHI	1	80,NIRYAT BHAVAN,	B.I.D.A.,STA TION ROAD	BHADOHI,U P	BHADOHI	221401
343	223300	DO JHANSI	1	940/ A, CIVIL LINES	BEHIND SITA HOTEL	JHANSI - 284 001	JHANSI	284001
344	223305	BO LALITPUR	1	CHOBAY MARTKET LALITPUR		LUCKNOW	LUCKNOW	284403
345	223306	BO ORAI	1	Opp. Disstt. HOSPITAL	RAJMARG	ORAI - 285001	JALAUN	285001
346	223307	BO MAHOBA	1	NEAR GURUDWA RA	GANDHI NAGAR	MAHOBA	HMR	210427



The Oriental Insurance Company Limited

348	223700	DO GORAKHPUR	1	2nd FLOOR, KAMLA ARCADE	JUBLI ROAD	GORAKHPUR (U.P)	GORAKHPUR	273001
349	223701	BO AZAMGARH	1	R K COMPLEX	PANDEY BAZAR	AZAMGARH	AZAMGARH	276001
350	223702	BO BASTI	1	H.NO. 1323/06, ABOVE SYNDICATE BANK,		NEAR KATESWAR PARK, GANDHI NAGAR	BASTI	272002
360	224100	DO FAIZABAD	1	THE ORIENTAL INSURANCE COMPANY LIMITED	2/1/55, DIVISIONAL OFFICE	CIVIL LINES	FAIZABAD	224001
361	224101	BO GONDA	1	NEAR BUS STAND, BAHRAICH ROAD		GONDA	GONDA	271001
363	224300	DO ALLAHABAD	1	UNITED TOWER	53, LEADER ROAD	ALLAHABAD	ALLAHABAD	211003
364	224301	BO PHOOLPUR	1	NEAR BUS STAND	PHULPUR	ALLAHABAD	ALLAHABAD	212402
365	224302	BO 1 Allahabad	1	14/18, LAL BAHADUR SHASTRI MARG	CIVIL LINES	ALLAHABAD	ALLAHABAD	211008
366	224303	BO Naini	1	2 MIRZAPUR ROAD ,	NAINI	ALLAHABAD	ALLAHABAD	211008
367	224304	BO Pratapgarh	1	BHAGWA CHUNGI	CHAUHAN BAZAR KE PEECHE	PRATAPGARH	PRATAPGARH	211008
372	224400	DO SHAKTINAGAR	1	III-A/4, JWALAMUKHI ENCLAVE	SHAKTINAGAR	SONEBHADRA	SONEBHADRA	231222
373	224401	BO ANPARA	1	GAURAV COMPLEX	AURI BINA ROAD	ANPARA	ANPARA	231225
375	224403	BO VIND'NAGAR	2	NTPC VSTPP NEAR SURYA BHAWAN	VINDHYANAGAR DISTT, SINGRAULI	MADHYAPRADESH	VINDHYANAGAR	486885
376	224500	DO RAE BARELI	1	345, KATCHARY ROAD	RAE BARELI	RAE BARELI	RAE BARELI	229001
377	224501	BO AMETHI	1	KAKWA ROAD AMETHI	SULTANPUR -227405	AMETHI	AMETHI	227405
379	224590	EC SULTANPUR	1	SULTANPUR		JAGDISHPUR	JAGDISHPUR	401202
381	224600	DO BAREILLY	2	RAGHUVA NSHI COMPLEX,	IST. FLOOR, 85 - A, CIVIL LINES,	BAREILLY	BAREILLY	243001



The Oriental Insurance Company Limited

382	224602	BO BUDAUN	1	OPP. GANDHI GROUND	BADAUN	BUDAUN	BUDAUN	243601
383	224604	BO CB GANJ	1	NEAR COMMERCIAL MOTORS	4TH. K.M., RAMPUR ROAD,	C.B. GANJ	BAREILLY	243001
384	224605	BO PILIBHIT	1	GANDHI STADIUM ROAD,	PILIBHIT	PILIBHIT	PILIBHIT	262001
385	230000	RO CHANDIGARH	6	SCO-109-110-111	SECTOR 17D, CHANDIGARH	CHANDIGARH	CHANDIGARH	160017
388	231100	DO1 CHANDIGARH	1	SCO 99-100, SEC-17-B, CHANDIGARH		CHANDIGARH	CHANDIGARH	160017
389	231102	CBO 3 CHANDIGARH	1	QUIET OFFICE-15	SECTOR:35-A	CHANDIGARH.	CHN	160036
390	231110	DAB CHANDIGARH	1	SCO-45.	SECTOR-20-C	CHANDIGARH	CHANDIGARH	160020
391	231200	DO2 CHANDIGARH	1	SCO 48-49, SECTOR-17-A	CHANDIGARH-160017	CHANDIGARH	CHANDIGARH	160017
392	231202	BO PANCHKULA	1	SCO 325, IInd FLOOR,	SECTOR - 9, PANCHKULA	PANCHKULA	PANCHKULA	134109
393	231203	CBO2 CHANDIGARH	1	SCO-5,	SECTOR - 17E	CHANDIGARH	CHANDIGARH	160017
395	231300	DO3 CHANDIGARH	1	S.C.O. 72 & 73-A, 2nd FLOOR,	GRAIN MARKET,	SECTOR-26,	CHANDIGARH	160026
396	231301	CBO4 CHANDIGARH	1	SCO 1076-77,	SECTOR-22-B, 1st FLOOR,	CHANDIGARH	CHANDIGARH	160022
400	231400	DO MOHALI	1	SCO-20,	PHASE 1, MOHALI	MOHALI	MOHALI	160055
401	231401	BO NANGAL	1	205, RAILWAY ROAD	NANGAL, PUNJAB-140124	NANGAL	NANGAL	140124
402	231402	BO ROPAR	1	NANGAL CHOWK	ROPAR	ROPAR	ROPAR	140001
408	233100	DO JALANDHAR	1	32 GT ROAD	OPPOSITE NARINDER CINEMA	JALANDHAR CITY	JALANDHAR	144001
409	233102	CBO3 JALANDHAR	1	OPP. CIRCUIT HOUSE	NEAR HOTEL SKYLARK	JALANDHAR CITY	JALANDHAR	144001
410	233105	CBO1 JALANDHAR	1	BRANCH OFFICE 1, 32, G.T. ROAD, OPP. NARINDER CINEMA, JALANDHAR	PUNJAB	JALANDHAR	JALANDHAR	144001





The Oriental Insurance Company Limited

411	233106	BO KAPURTHALA	1	JALANDHAR ROAD, MAHAVIR MARG,	KAPURTHALA	JALANDHAR	JALANDHAR	144601
412	233108	CBO2 JALLANDHAR	1	C.B.O.-2 JALANDHAR	SCO- 50, PUDA COMPLEX	OPP. TEHSIL COMPLEX, LADOWALI ROAD	JALANDHAR	144001
417	233200	DO BHATINDA	1	4501,BANK STREET, BATHINDA			BATHINDA	151005
418	233202	BO MANSAMANDI	1	THE ORIENTAL INSURANCE CO. LTD	SRI RAM BUILDING	NEW COURT ROAD, MANSA	MANSA	151505
419	233203	BO ABOHAR	1	Opposite P.N.B. Main Branch Circuar Road,	ABOHAR	ABOHAR	ABOHAR	152116
420	233207	BO JAITU	1	BAJA ROAD, JAITU		JAITU	JAITU	151202
424	233300	DO1 AMRITSAR	1	DWARAKA DEESH COMPLEX	QUEEN'S ROAD, AMRITSAR		Amritsar	143001
425	233308	BO TARANTARAN	1	NEAR SATKAR PALACE,	ASR-ROAD,TARN TARAN		Amritsar	143401
427	233400	DO1 LUDHIANA	1	OPP. M.C. OFFICE ZONE-C	GILL ROAD	LUDHIANA	Ludhiana	141003
428	233406	CBO3 LUDHIANA	1	MADHOK COMPLEX	FEROZEPUR ROAD, OPP. SILVER ARC	LUDHIANA	Ludhiana	141001
429	233407	BO SAMRALA	1	Chandigarh Road	Opposite HDFC Bank	Samrala	SAMRALA	141114
430	233500	DO PATIALA	1	Sai Market, Lower Mall,	Patiala	PATIALA	PATIALA	147001
431	233502	BO SANGRUR	1	Nabha Gate, Sangrur		SANGRUR	SANGRUR	148001
432	233503	CBO 1 PATIALA	1	SCO. 126, IST FLOOR,	. CHHOTI BARADARI	PATIALA	PATIALA	147001
433	233508	BO NABHA	1	PATIALA GATE , NABHA		PATIALA	PATIALA	147201
438	233600	DO RAJPURA	1	E-4-5-6, CALIBRE MKT., PATIALA ROAD		RAJPURA	RAJPURA	140401
439	233603	BO MANDI GOBINDGARH	1	LOHA BAZAR	MANDI GOBIND GARH	RAJPURA	RAJPURA	147301
440	233605	BO KHANNA	1	G T ROAD,Near IDBI Bank	,LUDHIANA SIDE, KHANNA-141402	Khanna	Khanna	141402



The Oriental Insurance Company Limited

444	233700	DO FEROZPUR	1	11, THE MALL, OPP. TOWN HALL,		FEROZEPU R	FEROZEPU R	152002
445	233702	BO KOTKAPUR A	1	NEAR OLD GRAIN MARKET	KOTKAPUR A	KOTAKPUR A	KOTAKPUR A	151204
446	233703	BO ZIRA	1	NEAR GRAIN MARKET TALWANDI ROAD	ZIRA	142047	ZIRA	142047
447	233704	CBO FEROZEPU R	1	B-I-90, Opposite Central Jail, The Mall,	Ferozepur City,	FEROZEPU R	FEROZEPU R	152002
448	233705	BO MUKTSAR	1	Adjoining Dinesh Hospital	Bathinda Road	SHRI MUKTSAR SAHIB	MUKTSAR	152026
449	233707	BO JALALABAD	1	ABOVE OBC	OLD SABZI MANDI	JALALABAD (W)	FEROZEPU R	152024
451	233800	DO PATHANKOT	1	OPP.SDM COURT, DALHOUSIE ROAD	PATHANKOT	PATHANKOT	PATHANKOT	145001
452	233802	BO CHAMBA	1	BRANCH OFFICE, HARDASPUR	CHAMBA	CHAMBA	CHAMBA	176310
453	233804	BO BATALA	1	G.T.ROAD, BATALA		Amritsar	Amritsar	143505
456	233900	DO2 LUDHIANA	1	The Oriental Insurance Co. Ltd.,	Sona Complex, Miller Ganj,	G.T. Road, Ludhiana	Ludhiana	141003
457	233902	CBO4 LUDHIANA	1	Vishwakarma Chowk,	G.T. Road, Miller Ganj,	Ludhiana	Ludhiana	141003
458	233903	BO JAGRAON	1	2ND FLOOR, SIDHU COMPLEX	ABOVE SIDHU GAS AGENCY	TEHSIL ROAD, JAGRAON	Ludhiana	142026
459	233904	BO MOGA	1	Amolak Bhawan, GT Road, Moga		MOGA	MOGA	142001
460	233905	CBO5 LUDHIANA	1	146 INDUSTRIAL AREA		Ludhiana	Ludhiana	141003
461	234000	DO3 LUDHIANA	1	Ganpati Towers, Gill Road	Above Syndicate Bank, Miller Ganj	Ludhiana	Ludhiana	141008
462	234001	CBO2 LUDHIANA	1	NEAR CLOCK TOWER, GT ROAD	LUDHAINA	Ludhiana	Ludhiana	141008
463	235300	DO2 AMRITSAR	1	MADAN MOHAN MALVIYA ROAD,	AMRITSAR	Amritsar	Amritsar	143001



The Oriental Insurance Company Limited

464	235301	CBO3 AMRITSAR	1	26, Kenneday Avenue,	Court Road, Near PWD Rest House,	Amritsar	Amritsar	143001
465	235302	BO CHHEHRA TA	1	28,2ND FLOOR,	DHARAM SINGH MARKET	AMRITSAR	Amritsar	143001
467	235400	DO HOSHIARP UR	1	SCO 18- 19,CHANDI GARH ROAD,	NEAR MINI SECRETRIA TE,	HOSHIARP UR.	Hoshiarpur	146001
468	235401	BO PHAGWAR A	1	SAWAN CHAMBER, G T ROAD, PHAGWAR A		Phagwara	Phagwara	144401
469	235402	BO NAWANSH AHAR	1	ORIENTAL INSURANC E ,	SHARMA BUILDING, ROHAN ROAD,	NAWAN SHAHR	Nawan Shahar	144514
471	240000	RO Jaipur	6	III FLOOR, ANAND BHAWAN	S . C. ROAD ,JAIPUR	JAIPUR	JAIPUR	302001
472	RTC	RTC RO Jaipur	1	First Floor, Nehru palace	TONK ROAD	JAIPUR	JAIPUR	302001
474	241100	DO 1 JAIPUR	1	2nd FLOOR, ANAND BHAWAN,	S C ROAD,	JAIPUR	JAIPUR	302001
477	241108	BO SIKAR	1	YASH TOWER, 1st FLOOR , NEAR SAMRAAT CINEMA	BAJAJ ROAD , SIKAR	SIKAR	SIKAR	332001
478	241109	BO JHUNJHUN U	1	Above SBI	Station Road	JHUNJHUN U	JHUNJHUNU	333001
479	242100	DO AJMER	2	POST BOX NO. 9	GANESH BHAWAN	M G MARG	AJM	305001
481	242104	KISHANGA RH	3	BRANCH OFFICE	AJMER ROAD	MADANGA NJ- KISHANGA RH	KISHANGAR H	305801
483	242200	DO JODHPUR	3	637/ B, BHANSALI TOWER,	IIIRD FLOOR,RESI DENCY ROAD,	JODHPUR	JODHPUR	342001
484	242202	CBO 2 JODHPUR	1	PAOTA, MANDORE ROAD		JODHPUR	JODHPUR	342001
485	242300	DO ALWAR	2	70- PANCHWA TI RAGHU MARG,		ALWAR	ALWAR	301001
486	242301	CBO 1 ALWAR	1	43, VIJAYA COMPLEX, 2ND FLOOR,	SCHEME NO. 2, ALWAR.	ALWAR	ALWAR	301001
487	242306	BO BEHROR	1	New Bus Stand	Near Nagar Palika, BRK Plazza, 1st	BEHROR	BEHROR	301701



The Oriental Insurance Company Limited

					floor, Behror.			
488	242308	BO BHARATPUR	1	21, STATION ROAD,	NEW MANDI ,BHARATPUR	BHARATPUR	BHARATPUR	321001
491	242400	DO BHILWARA	2	5,6,7,8, "A" BLOCK,	IIND FLOOR, S.K. PLAZA	PUR ROAD,	BHILWARA	311001
492	242402	BO CHITTORGARH	1	A-7,MEERA NAGAR CHITTORGARH (RAJ.)		CHITTORGARH	CHITTORGARH	312001
493	242404	BO GULABPURA	1	KABRA MANSION	SADAR BAZAR, GULABPURA-311021	GULABPURA	GULABPURA	311021
494	242500	DO UDAIPUR	1	3 NYAY MARG,	OUTSIDE DELHI GATE,	UDAIPUR	UDAIPUR	313001
495	242502	CBO 2 UDAIPUR	1	175, ASHWANI MARKET	ABOVE CENTRAL BANK OF INDIA	DELHI GATE UDAIPUR	UDAIPUR	313001
496	242503	BO BANSWARA	2	VARDHAN COMPLEX, KUSHAL BAGH, BANSWARA		BANSWARA	BANSWARA	327001
497	242503	BO NATHDWARA	1	VANDANA MARKET, NATHDWARA,		DIST-RAJSAMAND	Rajsamand	313324
499	242600	DO KOTA	2	DO-1, LIC BUILDING,	CHHAWANI CHAURAHA,	KOTA	KOTA	324007
501	242603	BO BUNDI	1	OPP. CIRCUIT HOUSE	COLLEGE ROAD	BUNDI	BUNDI	323001
503	242606	BO 2 KOTA	1	1 SAHYOG BHAWAN	AERODEROM CIRCLE	KOTA	KOTA	324007
506	243100	DO SRIGANGANAGAR	1	NH 15, SRIGANGANAGAR		SRIGANGANAGA	SRIGANGANAGA	335001
507	243102	BO HANUMANGARH	1	Station Road	New Dhan Mandi,	Hanumangarh Town	HANUMANGARH	335512
508	243104	BO ANUPGARH	1	BIKANER ROAD, OPP.OLD PANCHAYAT SAMITI,	ANOOPGARH	DISTT. SRIGANGANAGAR (RAJASTHAN)	ANOOPGARH	335701
516	243500	DO PALI	1	136, CHANDEL COMPLEX,	MANDIA ROAD,	PALI - 306401	PALI	306401
517	243501	BO JALORE	1	KATCHERY ROAD, JALORE		JALORE	JALORE	343001
518	243502	BO ABU ROAD	1	AMBAJI INDUSTRIAL AREA,	PALANPUR HIGHWAY,	ABU ROAD - 307026	CIT	307026
521	243602	BO TONK	2	SALAM COMPLEX,	OPPOSITE COLLECTORATE,	TONK	TONK	304001



The Oriental Insurance Company Limited

					HOSPITAL ROAD ,			
523	243700	DO BIKANER	2	21-22, PANCHSHATI CIRCLE,	SADUL GANJ,	BIKANER (RAJ.) - 334 003	BIKANER	334003
525	250000	RO DEHRADUN	4	24 A, III FLOOR	NCR PLAZA	NEW CANTT ROAD	DEHRADUN	248001
529	252100	DOI GHAZIABAD	1	DIVISIONAL OFFICE-I, B-8,		GHAZIABAD	GHAZIABAD	201002
530	252106	CBO2 GHAZIABAD	1	III M/24 NEHRU NAGAR AMBEDKAR ROAD GHAZIABAD		GHAZIABAD	GHAZIABAD	201001
531	252108	BO SAHIBABAD	1	THE ORIENTAL INSURANCE CO.LTD.	C-1/2, EXPRESS MARKET, IIND FLOOR,	NITI KHAND - III, INDIRAPURAM, GHAZIABAD.	GHAZIABAD	201005
532	252400	DO MEERUT	1	DIVISIONAL OFFICE, 346 KHAIR NAGAR,		OPP. FILMISTAN CINEMA MEERUT	Meerut	250002
533	252402	BO BARAUT	1	OM VIHAR COLONY, BHUDANA ROAD,	BARAUT	DISTT. BAGHPAT	Baghpat	250611
534	252405	CBO2 MEERUT	1	THE ORIENTAL INSURANCE COMPANY LTD.	BHAGWATI COMPLEX GARH ROAD MEERUT	Meerut	Meerut	250002
541	252800	DO ALIGARH	1	CENTRE POINT ,SAMAD ROAD,	ALIGARH-202001[U.P.]	ALIGARH	ALIGARH	202001
542	252803	BO KHURJA	1	SHREE JI VISHNU PALACE	IN FRONT OF SYNCATE BANK	G.T. ROAD, KHURJA	KHURJA	203131
543	252806	BO Bulandshahar	1	MOTI BAGH, DWARKA BHAWAN,	CIVIL LINES, BULANDSHAHR	GHAZIABAD	GHAZIABAD	203001
544	252890	E.C.KASGANJ	1	PIWARI HOUSE,	NADRAI GATE,	KASGANJ	KASGANJ	207123
546	252900	DO HARDWAR	1	RAILWAY ROAD, OPP .JWALAPUR POST OFFICE,	JWALAPUR, HARIDWAR-249407	UTTRAKHAND	HD	249407
547	252903	BO RISHIKESH	1	OPP. KOTWALI	DEHRADUN ROAD	RISHIKESH	RISHIKESH	249401
548	252907	BO KOTDWAR	1	GANGA DATT JOSHI	KOTDWAR	KOTDWAR	KOTDWAR	246149



The Oriental Insurance Company Limited

				MARG,BEH IND P.N.B.				
549	252908	BO SRINAGAR	1	NEAR UNIVERSIT Y GATE ,SRINAGA R	GARHWAL UTTRAKHAN D	SRINAGAR	SRINAGAR	246174
553	253201	CBO1 DEHRADU N	1	3/5 ASTLEY HALL	DEHRADUN	PIN - 248001	DEHRADUN	248001
554	253202	BO1 SAHARANP UR	1	ABOVE INDIAN BANK, OPP SOPHIA MARKET	COURT ROAD,	SAHARANP UR	SAHARANP UR	247001
555	253204	CBO2 DEHRADU N	1	16-B SUBHASH ROAD,	MANJUL PALACE,	OPP. HOTEL PACIFIC	DEHRADUN	248001
557	253500	DO MORADAB AD	1	PT.SHANK AR DUTT SHARMA MARG	CIVIL LINES,	MORADAB AD	MORADABA D	244001
558	253501	BO RAMPUR	1	BEHIND U P ROADWAY S	CIVIL LINES	RAMPUR	RAMPUR	244901
559	253502	BO GAJRAULA	1	NH24 ALIPUR CHOPLA	DELHI ROAD, GAJRAULA	GAJRAULA	GAJRAULA	244235
565	253800	DO HALDWANI	1	NEAR BANK OF INDIA	AISH BAGH	HALDWANI	HALDWANI	263139
566	253801	BO KASHIPUR	1	SETHI BUILING,R AM NAGAR ROAD,KAS HIPUR	DISTRICT- UDAM SINGH NAGAR	UTTRAKHA ND	KSH	244713
567	253802	BO ALMORA	1	ROYAL HOTEL BUILDING	NEAR GANDHI PARK, CHAUGHAN PATA,	MALL ROAD, ALMORA	ALMORA	263601
568	253803	BO RUDARPU R	1	24, AWAS- VIKAS, Above Siddhu Palace	NAINITAL ROAD,	RUDRAPUR	RUDRAPUR	263153
573	253900	DO MUZAFFAR NAGAR	1	PRAKASH CHOWK, COURT ROAD , MUZAFFAR NAGAR		MUZAFFAR NAG	MUZAFFAR NAG	251001
574	253902	BO SHAMLI	1	BUDHANA ROAD, SHAMLI, MUZAFFAR NAGAR		MUZAFFAR NAG	MUZAFFAR NAG	247776
577	254000	DO 2 GHAZIABA D	1	50, NAVYUG MARKET,	GHAZIABAD	GHAZIABA D	GHAZIABAD	201001



The Oriental Insurance Company Limited

578	254001	BO HAPUR	1	NEHRU LANE,	RAILWAY ROAD,	HAPUR	GHAZIABAD	245101
579	254002	BO MODINAGAR	1	BRANCH OFFICE:	RAJ TALKIES COMPLEX,	DELHIROAD,MODI NAGAR	GHAZIABAD	201204
580	254003	DAB,Gzb	1	DAB. C - 43 R.D.C.	RAJ NAGAR	GHAZIABAD	GHAZIABAD	201001
581	254100	DO SAHARANPUR	1	THE ORIENTAL INSURANCE CO LTD	OPP PRABHAT CINEMA ,	CLOCK TOWER, SAHARANPUR	SAHARANPUR	247001
582	254003	DAB GHAZIABAD	1	DAB. C - 43 R.D.C.	RAJ NAGAR	GHAZIABAD	GHAZIABAD	201001
583	260000	RO AMBALA	9	LIC BUILDING, 2nd FLOOR JAGADHRI ROAD		AMBALA	AMBALA	133001
584	260000	RTC AMBALA	1	LIC BUILDING, 2nd FLOOR JAGADHRI ROAD		AMBALA	AMBALA	133001
586	261100	DO AMBALA	1	170/2-5, NETAJI SUBASH MARG	AMBALA CANTT	AMBALA	AMBALA	133001
587	261101	CBO AMBALA	1	GROUND FLOOR, LIC BUILDING	AMBALA CITY	AMBALA	AMBALA	134002
588	261200	DO ROHTAK	1	JAWAHAR MARKET,	'D' PARK, MODEL TOWN	ROHTAK	ROHTAK	124001
589	261202	BO BHIWANI	1	CIRCULAR ROAD,	OPPOSITE NEHRU PARK,	BHIWANI	BHIWANI	127021
590	261203	BO NARNAUL	1	OPP MINI SECRETARIAT,	NARNAUL-123001	NAR	NAR	123001
591	261204	BO CHARKHI DADRI	1	Near Bus Stand	Loharu Road	Charkhi Dadri	CH-DADRI	127306
592	261300	DO KARNAL	1	OPP. BUS STAND	G.T. ROAD	KARNAL	KARNAL	132001
593	261301	BO KARNAL	1	NEAR YORK HOTEL	G.T. ROAD	KARNAL 132001	KARNAL	132001
594	261303	BO KURUKSHETRA	1	THE ORIENTAL INSURANCE CO. LTD.	SABHARWAL MARKET	RAILWAY ROAD	KURUKSHETRA	136118
595	261304	BO KAITHAL	1	PEHOWA CHOWK	KAITHAL	KAITHAL	KAITHAL	136027
596	261400	DO PANIPAT	1	L.I.C. BUILDING, NEAR BUS STAND,	G.T.ROAD	PANIPAT	PANIPAT	132103
597	261401	BO PANIPAT	1	ABOVE AXIS BANK,	G T ROAD	PANIPAT	PANIPAT	132103



The Oriental Insurance Company Limited

598	261402	BO JIND	1	HUDA SHOPPING CENTRE	LIC BULDING	JIND	JIND	126102
599	261403	BO GOHANA	1	ROHTAK ROAD, GOHANA		GOHANA	GOHANA	131301
600	261500	DO Hissar	1	DO HISAR	SCO NO. 174-75, RED SQUARE MARKET,	RAILWAY ROAD,	HSR	125001
601	261501	BO Hissar	1	SCO 73-74, CUE-I,	NEAR DR.BIMAL JAIN CHILDREN HOSPITAL,	HISSAR	HSR	125001
602	261503	BO Sirsa	1	OPP.JANT A BHAWAN,	NAI MANDI, POST BOX NO. 11,	SIRSA.(HR)	SIRSA	125055
603	261504	BO Fatehabad	1	INDUSTRIAL AREA,	NEAR ANAJ MANDI,	FATEHABAD	FATEHABAD	125050
604	261600	DO Sonapat	1	204-R, MODEL TOWN	ATLAS ROAD	SONEPAT	SONEPAT	131001
605	261602	BO Bahadurgar h	1	SCO No-119, 1st Floor	Shyamji Complex, Delhi-Rohtak Road,	Bahadurgar h, Haryana.	BAHADURG ARH	124507
606	261700	DO Yamuna Nagar	1	OPP. MADHU HOTEL,	JAGADHRI ROAD,	YAMUNANA GAR	YAMUNANA GAR	135003
607	261701	BO Jagadhari	1	OPP. HINDU GIRLS COLLEGE	COURT ROAD	JAGADHRI	JAGADHRI	135003
608	261702	BO Nahan	1	THE MALL, NAHAN,	DIST. SIRMOUR,	HIMACHAL PRADESH.	NAHAN	173001
609	262100	DO1 Jammu	1	TOWN HALL BLDG.,	JAMMU	JAMMU	JAMMU	180001
610	262101	BO1 Jammu	1	Above PNB, Canal Road		JAMMU	JAMMU	180003
611	262102	BO Udampur	1	DHAR ROAD,	Above SBI	UDHAMPUR	UDHAMPUR	182101
612	262200	DO2 JAMMU	1	213/2, ABOVE UNION BANK OF INDIA,		CHANNI HIMAT	JAMMU	180015
613	262202	BO3 Jammu	1	GANGYAL BYE-PASS,,JAM MU TAWI		JAMMU	JAMMU	180001
614	262203	BO Rajauri	1	DAR BUILDING,, NEAR NEW BUILDING, 185131		JAMMU	JAMMU	185131
615	262204	BO Kathua	1	COLLEGE ROAD,,Kathua,184101	kathua	KATHUA	KATHUA	184101
616	262300	DO Srinagar	1	MUNICIPAL COMPLEX,,		SRINAGAR	SRINAGAR	190001





The Oriental Insurance Company Limited

				REGAL LANE,1910 01				
617	262303	BO Anantnag	1	MANDI KADAL,,Khanabal,192 101		ANANTNAG	ANANTNAG	192101
618	263100	DO Shimla	1	MYTHE ESTATE, KAITHU		SHIMLA	SHIMLA	171003
619	263102	BO Shimla	1	KOTHI NO, 4, OPP ANUP SERVICE STATION, KAITHU, SHIMLA		SHIMLA	SHIMLA	171003
620	263103	BO Solan	1	11, THE MALL	NEAR SBI	SOLAN	SOLAN	173212
621	263104	BO Parwanoo	1	CHUNIA RANI BUILDING, KASUALI ROAD	SECTOR-2	PARWANOO (HP)	PARWANOO	173220
622	263200	DO Mandi	1	PALACE COLONY, MANDI ( H.P.)	Pin Code: 175001	MANDI	MANDI	175001
623	263201	BO Palampur	1	Near Subash Chowk,	Opp. Post Office,	Palampur,HP	PALAMPUR	176061
624	263202	BO Kulu	1	NEAR COLLEGE GATE, DHALPUR		KULU	KULU	175101
625	263203	BO Bilaspur	1	SANKHYAN COMPLEX	MAIN MARKET	BILASPUR (H.P.)	BILASPUR	174001
663	310000	REGIONAL OFFICE	5	4 LYONS RANGE CALCUTTA 700001		KOLKATTA	KOLKATTA	700001
666	311100	DO-1, KOLKATA	1	10C, Middleton Row,	Dabriwala House, 6th Floor,	Kolkata- 700 071	KOLKATA	700071
668	311200	DO-2, KOLKATA	1	4TH FLOOR, 4-LYONS RANGE		KOLKATA	KOLKATA	700001
669	311202	BO, SALT LAKE	1	BO SALT LAKE, P-153/A, V I P ROAD		KOLKATA	KOLKATA	700054
670	311300	DO-3, KOLKATA	1	25,BRABOURNE RD, KOLKATTA -700 001		KOLKATA	KOLKATA	700001
671	311303	BO, BARANAGAR	1	22 B.T ROAD	4 TH FLOOR	KOLKATA	KOLKATA	700002
672	311400	DO-4, KOLKATA	1	City Divisional	33, Stephen House(2nd	4 B B D Bag (East)	KOLKATA	700001



The Oriental Insurance Company Limited

				Office No - 04	floor)	Kolkata		
674	311500	MAGMA CELL	1	ROOM NO.- 33,STEPHEN HOUSE	4,B.B.D. BAG (EAST), 2ND FLOOR,	KOLKATA - 700 001	KOLKATA	700001
675	311504	DIRECT AGENT BRANCH	1	7 ,REDCROSS PLACE	FIRST FLOOR	KOLKATA	KOLKATA	700001
676	311600	DO-6, KOLKATA	1	2-F EVEREST HOUSE	46-C , CHOWRINGHEE ROAD	KOLKATA-71	KOLKATA	700071
677	311603	BO, BEHALA	1	496, DIAMOND HARBOUR ROAD	KOLKATA	700034	KOLKATA	700034
678	311604	BO, GARIAHAT	1	A & B BLOCK,2ND FLOOR,212 RASHBEHARI AVENUE,	GARIAHAT MARKET COMPLEX,KOLKATA - 700019	KOLKATA	KOLKATA	700019
681	311700	DO-HOWRAH	1	P-4, DOBSON LANE	4 TH FLOOR	HOWRAH-711101	HOWRAH	711101
682	311702	BO, CHINSURAH	1	DUTTA SUPER MARKET	AKHAN BAZAR	P.O CHINSURAH	HOOGHLY	712101
686	311800	CBU, KOLKATA	2	7 RED CROSS PLACE	KOLKATA	KOLKATA	KOLKATA	700001
687	311900	DO, HALDIA	1	2nd Floor, Super Market,	Durgachak, Haldia,	Purba Midnapur.	HALDIA	721602
688	311901	BO, MIDNAPORE	1	POST OFFICE ROAD	KSHUDIRAM NAGAR	P.O MIDNAPORE	MIDNAPORE	721101
691	313100	DO, ASANSOL	1	UMA BHAWAN,3RD FLOOR, G.T ROAD, ASANSOL	DIST: BURDWAN	ASANSOL	ASANSOL	713301
692	313102	BO, BURDWAN	1	B.C.A BUILDING COURTCOMPOUND		BURDWAN	BURDWAN	713101
693	313103	BO, SURI	1	J.K. COMPLEX, MADRASHA ROAD,	SURI - 731101, DIST.:BIRBHUM, W.B.	SURI	SURI	731101
694	313106	BO, BANKURA	1	VIDYA BHAWAN	2ND FLOOR, MACHANTOLA	P.O. & DISTT. BANKURA.	BANKURA	722101
695	313108	BO, BARAKAR	1	ARBIND BHAWAN	G.T ROAD	NEAR BARAKAR BUS STAND,	BARAKAR	713324
697	313200	DO, SILIGURI	1	Above Allahabad building – H.C.ROAD,		SILIGURI	SILIGURI	734401



The Oriental Insurance Company Limited

				Siliguri				
698	313201	BO, JALPAIGU RI	1	KATHALGU RIBLDG.KA DAMTALA J		JALPAIGUR I	JALPAIGURI	735101
699	313202	BO, COOCHBE HAR	1	P.C.Sharma Building,		Roop Narayan Road,	Coochbehar	736101
700	313203	BO, GANGTOK	1	M G ROAD	GANGTOK- 737101	GANGTOK	GANGTOK	737101
702	313207	CBO-2, SILIGURI	1	SEVOKE ROAD,GUR U SINGH SABHA BUILDING( 1ST FLOOR)	SILIGURI - 734001, DIST. DARJEELIN G.	KOLKATA	KOLKATA	734001
708	313300	DO, BARASAT	1	40/2,JESS ORE ROAD,NEA R SARAMA CINEMA HALL,	DAK BANGLOW MORE,BARA SAT	KOLKATA	KOLKATA	700124
709	313301	BO, KALYANI	1	A-9/9 (S)	2 ND FLOOR	KALYANI	KOLKATA	741235
710	313303	BO, BARRACKP ORE	1	38 A, SAHEED MANGAL PANDEY SARANI, BARRACK PORE.		KOLKATA	KOLKATA	743101
712	313397	EC HABRA	1	Hijalpukur,	HABRA	NORTH 24 PARGANAS DISTRICT	HABRA	743271
713	313400	DO, DURGAPU R	1	AJIT BANERJEE BUILDING, 2ND FLOOR,	NACHAN ROAD,	DURGAPU R	KOLKATA	713213
717	313500	DO, MALDA	1	9/10 RABINDRA AVENUE	MALDA	MALDA	MALDA	732101
718	313501	BO, RAIGANJ	1	N.S ROAD PO RAI GANJ DIST WEST DINAJPUR	RAI GANJ	RAIGANJ	RAIGANJ	733134
719	313502	BO, BERHAMPO RE	1	3/20/A, K.K.BANER JEE ROAD,	P.O. BERHAMPO RE,	DIST. MURSHIDA BAD.	MURSHIDAB AD	742101
720	313590	EC, KRISHNAN AGAR	1	8/1 D L ROY ROAD	KRISHNAGA R	NADIA	NADIA	741101
723	320000	RO Guwahati	7	G S ROAD	GUWAHATI	GUWAHATI	GUWAHATI	781007
724	320011	SVC GUWAHATI	1	SASWATA BUILDING	B.BARUAH ROAD	ULUBARI CHARIALI	GUWAHATI	781007
725	321100	CDO 1 GUWAHATI	1	GUHA LODGE	M.L NEHRU ROAD	PANBAZAR	GUWAHATI	781001



The Oriental Insurance Company Limited

726	321101	CBO 1 GUWAHATI	1	MOHSIN HOUSE	PAN BAZAR	GUWAHATI	GUWAHATI	781001
727	321104	BO MALIGAON	1	1 ST FLOOR,MA NI BHAWAN	RAILWAY GATE NO.1,MALIG AON	GUWAHATI	GUWAHATI	781011
728	321105	BO ATHGAON	1	PARAMES WARI BUILDING	CHATRIBARI ROAD	GUWAHATI	GUWAHATI	781001
729	321109	BO TURA	1	BELDARPA RA, TURA	WEST GARO HILLS	MEGHALAY A	TURA	794001
730	321200	CDO 2 GUWAHATI	1	AMARAVA TI PATH	CHRISTIAN BASTI	GUWAHATI	GUWAHATI	781005
731	321201	BO NAGAON	1	R.K.B. ROAD	CHRISTIAN PATTY	NAGAON ,ASSAM	NAGAON	782001
732	321202	BO TEZPUR	1	HIMATSIN GKA BUILDING	N.T.ROAD, TEZPUR	SONITPUR , ASSAM	TEZPUR	784001
733	321204	CBO 2 GUWAHATI	1	BORA'S BUILDING, MANIRAM DEWAN ROAD,		G.S. ROAD, ULUBARI,	GUWAHATI	781007
734	321206	BO BELTOLA	1	HEMLOTA MARKET ,	BASISTHA CHARIALI	GUWAHATI ,ASSAM	GUWAHATI	781029
737	321300	CDO -III GUWAHATI	1	MANIRAM DEWAN ROAD	CHANDMARI	GUWAHATI	GUWAHATI	781021
738	321302	BO KHANAPAR A	1	SABITRI BUILDING	SIX MILE	GUWAHATI -781022	KHANAPAR A	781022
741	322100	DO DIBRUGAR H	1	BABULAL PODDAR ROAD	2ND FLOOR, GOENKA MARKET	ABOVE PUNJAB NATIONAL BANK	DIBRUGARH	786001
742	322102	BO JORHAT	1	GAR ALI ROAD	JORHAT	JORHAT	JORHAT	785001
743	322104	BO SIBSAGAR	1	HOSPITAL ROAD	ASTC (Bus Terminus) Complex Sibasagar	SIBASAGA R	SIBASAGAR	785640
746	322200	BO DIMAPUR	1	CHURCH ROAD	DIMAPUR	NAGALAND	DIMAPUR	797112
747	322202	BO KOHIMA	1	MAIN ROAD	KOHIMA	NAGALAND	KOHIMA	797001
748	322203	BO DIPHU	1	1ST FLOOR, LICI BUILDING	SHIV BARI ROAD	DIPHUI, KARBI ANGLONG	DIPHU	782460
750	322300	DO BONGAIGA ON	1	CHAPAGU RI ROAD, BONGAIGA ON,		BONGAIGA ON	BONGAIGAO N	783380
751	322301	BO DHUBRI	1	D.K. ROAD	P.O. DHUBRI	DIST. DHUBRI	DHUBRI	783301
752	322302	BO BARPETA ROAD	1	MAIN ROAD	BARPETA ROAD	BARPETA	BARPETA	781315
758	322400	DO SHILLONG	1	2ND FLOOR, PULIN	KEATING ROAD , SHIILONG	MEGHALAY A	SHILLONG	793001



The Oriental Insurance Company Limited

				BHAWAN				
759	322406	BO SHILLONG	1	PULIN BHAWAN	1ST KEATING ROAD	POLICE BAZAR	SHILLONG	793001
762	322500	DO TINSUKIA	1	THANA ROAD , TINSUKIA	ASSAM - 786125	TINSUKIA	TINSUKIA	786125
763	322501	BO DIGBOI	1	JYOTSNA COMPLEX	2ND FLOOR	A.T. ROAD, DIGBOI	DIGBOI	786171
764	322502	BO DULIAJAN	1	TAMULI MANSION	1ST FLOOR	STATION ROAD	DULIAJAN	786602
765	322600	DO SILCHAR	1	P.W.D ROAD	TOWN CLUB BUILDING	SILCHAR	SILCHAR	788001
766	322601	BO KARIMGAN J	1	ROY PATTY ,KARIMGANJ	ASSAM	KARIMGANJ	KARIMGANJ	788711
767	322602	BO AIZWAL	1	LALSAWIA BUILDING	ZARKAWT, AIZAWL	Mizoram	AIZAWL	796001
768	322606	BO IMPHAL	1	BRANCH OFFICE, IMPHAL	THANGAL BAZAR	IMPHAL	IMPHAL	795001
770	322700	DO AGARTALA	1	44/2, CENTRAL ROAD	AGARTALA- 799001	TRIPURA	AGARTALA	799001
771	322701	BO UDAIPUR	1	JAHAR ROAD	RADHA KISHORE PUR	UDAIPUR, SOUTH TRIPURA	UDAIPUR	799120
774	322796	EC KHAYERPUR R	1	Khayerpur Bazar	PO- Khayerpur	Pin Code- 799008	KHAYERPUR R	799008
779	322800	DO ITA NAGAR	1	TAKKAR COMPLEX	NAHARLAG UN	ARUNACHAL PRADESH	NAHARLAG UN	791110
780	322801	BO NORTH LAKHIMPUR	1	OLD R.M.S. ROAD	OPPOSITE GREEN VIEW HOTEL	LAKHIMPUR, NORTH LAKHIMPUR	NLP	787001
782	330000	RO PATNA	4	PIRMOHANI	KADAM KUAN	PATNA	PATNA	800003
783	330011	SVC	1	3rd FLOOR, SUDAMA PALACE	MAIN ROAD	KANKERBAGH ROAD	PATNA	800020
784	330012	RTC	1	CISF BUILDING	PATLIPUTRA	PATNA	PATNA	800013
785	331100	DO-1 Patna Unit	1	Uma Complex	1st Floor	Mazharul Haque Path (Fraser Road),	PATNA	800001
786	331101	CBO-I Patna	1	UMA COMPLEX,	FRAZER ROAD	PATNA- 800001	PATNA	800001
787	331103	CBO-IV Patna	1	CBO IV, GANGOTRI COMPLEX	BORING ROAD,PATNA	PATNA	PATNA	800001
788	331108	CBO-VI Patna	1	City Branch Office No.6	M.G.Arcade, Illrd Floor	Opp.Kulharia Complex	PATNA	800001
789	331109	CBO-VII Patna	1	LAXMI NIWAS	HAZIGANJ , PATNA CITY	PATNA	PATNA	800008
791	331200	DO-II Patna Unit	1	ANAND VIHAR COMPLEX	4 RTH FLOOR,	WEST BORING CANAL	PATNA	800001



The Oriental Insurance Company Limited

						ROAD,		
792	331209	BO Begusarai	1	KACHAHARY ROAD	BEGUSARAI	BIHAR	BEGUSARAI	851101
793	331400	DO-III Patna Unit	1	2ND FLOOR, SUDAMA PALACE	MAIN ROAD	KANKERBA GH ROAD	PATNA	800020
794	331405	BO Biharsariff	1	MURARPU R	RANCHI ROAD	BIHAR SHARIFF	BIHARSARIF	803101
795	331406	CBO-III Patna	1	2ND FLOOR, SHEOHAR SADAN	FRAZER ROAD	PATNA	PATNA	800001
796	331407	BO Ara	1	GROVER BUILDING	GROUND FLOOR, KAR MANTOLA	ARA	ARA	802301
797	331408	BO Buxer	1	YASHODA BHAWAN	MAIN ROAD, BUXAR	BUXAR	BUXAR	802101
798	332100	DO Muzaffarpur Unit	1	DAYA COMPLEX	KALAMBAG H ROAD	AGHORIA BAZAR,	MUZAFFARP UR	842001
799	332103	BO Darbhanga	1	NEAR SAKMA PUL	MIRZAPUR MAIN ROAD	DARBHANG A	DARB	846004
800	332104	BO Motihari	1	BALUA TAL	MOTIHARI	MOTI	MOTI	845401
801	332105	BO Sitamarhi	1	BYEPASS CHOWK	DUMRA ROAD	SITAMARHI	SITAMARHI	843302
802	332106	BO Madhubani	1	RED CROSS ROAD	MADHUBANI	MADHUBA NI	MADHUBANI	847211
805	332200	DO-I Ranchi Unit	1	TIWARI ENCLAVE ,LALPUR CHOWK	RANCHI	RANCHI	RANCHI	834001
806	332201	CBO-I Ranchi	1	3rd FLOOR, PRABODH TOWER	S.N.GANGU LI ROAD	RANCHI	RANCHI	834001
807	332204	CBO-IV Ranchi	1	HOTEL ALOKA	RADIAM ROAD,RANC HI	RANCHI	RANCHI	834001
808	332300	DO Gaya Unit	1	2ND FLOOR, R J PALACE	RAI KASHI NATH MORE	GANDHI MAIDAN , GAYA	GAYA	823001
809	332301	BO Sasaram	1	RAJ LAKHAN COMPLEX	G T ROAD	SASARAM	SASARAM	821115
810	332302	BO Hazaribagh	1	CLUB ROAD	HAZARIBAG H	JAIN PETROL PUMP	HAZARIBAG H	825301
811	332303	BO Dehri-On-Sone	1	CINEMA ROAD	DEHRI ON SONE	DEHRI	DEHRI	821307
815	332400	DO Bhagalpur	1	DIVISIONA L OFFICE	R.B.S.S.S.R OAD	KACHARI CHOWK	BHAGALPU R	812001
816	332401	BO Dumka	1	COURT COMPOUN D		DUMKA	DUMKA	814101
817	332402	BO Deoghar	1	JAGE SHANTI	NETAJI SUBHASH	DEOGHAR	DEOGHAR	814112



The Oriental Insurance Company Limited

				MARKET COMPLEX ,	ROAD			
818	332403	BO Godda	1	BHAGALPUR ROAD	GODDA	Godda	Godda	814133
819	332404	BO Mungher	1	RAJWATI POST OFFICE ROAD	MUNGER-BR	MUNGER	MUNGER	811201
820	332600	DO Purnea Unit	1	FIRST FLOOR	GOVIND DHAM,KALIBARI ROAD	BHATTA BAZAR	PURNEA	824301
821	332601	BO Forbesganj	1	R B LANE	FORBESGANJ	BM Mob. No. 9234679894	ARARIA	854318
822	332602	BO Saharsa	1	V.I.P. ROAD	PURAB BAZAR	SAHARSA	SAHARSA	852201
823	332603	BO Katihar	1	ADARSH LOK PART-1	SHYAMA TALKIS ROAD	MANGAL BAZAR	KATIHAR	854105
824	332700	DO Bokaro Unit	1	B-24, CITY CENTRE	SECTOR IV	BOKARO STEEL CITY	BOKARO	827004
825	332701	CBO-I Bokaro	1	B-1 SECOND FLOOR	CITY CENTRE	SECTOR - IV	BOKARO	827004
826	332703	BO Dhanbad	1	1st FLOOR, RATHORE MANSION	BANK MORE	DHANBAD	DHANBAD	826001
828	332900	DO II Ranchi Unit	1	TRIPATHI COLONY	KADRU DIVERSION ROAD	DORANDA	RANCHI	834002
829	332901	CBO-III Ranchi	1	DANGRAT OLI CHOWK,	PURULIA ROAD,	RANCHI	RANCHI	834001
830	332902	BO Daltonganj	1	DHARAMS HALA ROAD	DALTONGA NJ	DALTONGA NJ	DALTONGA NJ	822101
831	332903	BO Lohardagga	1	HOTEL NOVELTY	POWER GANJ CHOWK	LOHARDAGGA	LOH	835302
832	333000	DO Jamshedpur Unit	1	HINDUSTAN BUILDING	BISTUPUR	JAMSHEDPUR	JAMSHEDPUR	831001
833	333001	BO Ghatsila	1	ARJUN TOWER	MAIN ROAD	MANGO	JAMSHEDPUR	831012
834	333002	BO Chaibasa	1	2ND FLOOR	JAIN MARKET	SADAR BAZAR	CHAI	833201
835	333003	DAB Jamshedpur	1	2nd FLOOR	AKASH DEEP PLAZA	GOLMURI	JAMSHEDPUR	831003
836	333100	DO Hajipur Unit	1	KANHAULI COMPLEX	SOUTH OF TRIMURTI CHOWK	KONHARA GHAT ROAD,HAJIPUR	HAJIPUR	844101
837	333101	BO Chapra	1	SINGH KUTIR	MUNICIPAL CHOUK	CHAPRA	CHAPRA	841301
838	333102	BO Gopalganj	1	BRAHM CHOWK	GOPALGANJ	GOPALGANJ	GOPALGANJ	841428
840	340000	RO Bhubanesw	11	4TH FLOOR	SAHID NAGAR	BHUBANESWAR	BHUBANESWAR	751007





The Oriental Insurance Company Limited

		ar		,ALOK BHARATI TOWERS				
842	340021	TP HUB BHUBANES WAR	1	4TH FLOOR, ALOK BHARATI TOWERS	SAHID NAGAR	BHUBANES WAR	BHUBANES WAR	751007
843	345100	DO CUTTACK	1	MANGALA M NIVAS	2ND FLOOR	INFRONT OF HDFC BANK	CUTTACK	753001
844	345101	CBO 1 CUTTACK	1	MISSION ROAD		CUTTACK	CUTTACK	753001
845	345105	CBO 2 CUTTACK	1	PLOT No.442, NEAR PALAMAN DAP	LINK ROAD	CUTTACK	CUTTACK	753012
849	345304	CBO 1 BHUBANES HWAR	1	1 A ,STATION SQUARE		BHUBNES WAR	BHUBNESW AR	751001
851	345400	DO BERHAMP UR	1	HOUSE OF C.S. DAS, GIRI ROAD	BERHAMPU R	BERHAMPU R	BERHAMPU R	760005
852	345401	BO ASKA	1	BUS STAND	ASKA	ASKA	ASKA	761110
853	345402	BO JEYPORE	1	MAIN ROAD, JEYPORE, DIST. KORAPUT		JEYPORE	JEYPORE	764001
862	345500	DO ROURKELA	2	ORIENTAL INSURANC E COMAPAN Y LIMITED	UDIT NAGAR	GAFFOR COLONY	ROURKELA	769012
863	345505	BO KEONJHAR	1	NEAR RTO OFFICE	KEONJHAR	KEONJHAR	KEONJHAR	758001
864	345506	BO BARBIL	1	MAIN ROAD	BARBIL	BARBIL	BARBIL	758035
867	345600	DO SAMBALPU R	1	V.S.S.MAR G	ODISHA	SAMBALPU R	SAMBALPU R	768001
868	345601	BO BARGARH	1	CANAL AVENUE		BARGARH	BARGARH	768028
870	345700	DO BALASORE	1	POLICE LINE SQUARE	O.T.Road	Balasore- 756001	BALASORE	756001
871	345701	BO BHADRAK	1	MAIN ROAD, BURMA BYE PASS		BHADRAK	BHADRAK	756100
872	345702	BO JAJPUR ROAD	1	NEAR SHIVA TEMPLE ON NH-215	AT/PO - KANHEIPUR , JAJPUR ROAD	DIST - JAJPUR	JAJPUR ROAD	755019
873	345703	BO BARIPADA	1	NEAR JUBILEE LIBRARY	LAL BAZAR	BARIPADA	BARIPADA	757001





The Oriental Insurance Company Limited

878	345800	DO-2 BHUBANES HWAR	1	75, BUDHA NAGAR, BH UBANESW AR		BHUBNES WAR	BHUBNESW AR	751006
879	345801	BO PURI	1	NEAR GUNDICHA TEMPLE	GRAND ROAD	PURI	PURI	752002
887	345900	DO Angul	1	RAJA JAGDEV SINGH ROAD	NEAR BUS STAND	ANGUL	ANGUL	759122
891	346000	DO BOLANGIR	1	FIRST FLOOR	BASUDEV BHAWAN	IN FRONT OF GOVT. GIRLS HIGH SCHOOL,	BOLANGIR	767001
892	346001	BO BHAWANIP ATNA	1	SHIW GANGA COMPLEX, NEAR DAYANIDHI CHOWK,	BAHADUR BAGICHA PARA,	BHAWANIP ATNA, DISTT. KALAHANDI , ODISHA	BHAWANIPA TNA	766001
896	410000	RO Chennai	5	P.B.NO.187 7 U.I.L BUILDING III FLOOR	NO.4, ESPLANADE OPP.ESPLA NADE POLICE STN.	CHENNAI	CHENNAI	600108
897	410011	RTC	1	'ORIENTAL HOUSE' II FLOOR	NEW.NO.216 (OLD.NO. 115),	PRAKASAM SALAI, BROADWA Y, CHENNAI.	CHENNAI	600108
907	411800	DO8	1	NO 89, SHREE PANKAJ COMPLEX	PERAMBUR BARRACKS ROAD,	PURASAW ALKKAM,	CHENNAI	600007
924	420000	RO BANGALO RE	6	44/45,Leo Shopping Complex	1st Floor Floor	Residency Road Cross	BANGALOR E	560025
969	430000	RO HYDERABA D	6	# 6-3-871, SNEHALAT HA BUILDING,	P B NO.45, GREENLAN DS ROAD,	BEGUMPET , HYDERABA D.	Hyderabad	500016
971	430011	SVC HYDERABA D	3	H NO: 6-1- 349, PADMARA O NAGAR,AD JACENT TO NAIVEDYA M HOTEL,	SECUNDER ABAD - 500 025	SECUNDAR ABAD	SECUNDAR ABAD	500025
973	430021	TP HUB HYDERABA D	1	6-3-871, III FLOOR, SNEHALAT HA BUILDING, GREENLA NDS ROAD, BEGUMPE T	HYDERABA D - 500 016	Hyderabad	Hyderabad	500016



The Oriental Insurance Company Limited

974	430022	TP HUB KURNOOL	1	# 40-383, BHUPAL COMPLEX, PARK ROAD,KUR NOOL - 518 001		Kurnool	Kurnool	518001
1012	440000	RO COCHIN	5	'METRO PALACE'	NORTH RAILWAY STATION ROAD	ERNAKULA M	ERNAKULA M	682018
1064	450000	RO COIMBATO RE	6	CHERAN TOWERS, 3RD FLOOR	78, GOVT ARTS COLLEGE ROAD	COIMBATO RE	COIMBATOR E	641018
1105	460000	RO Vizag	3	DOOR NO.48-14- 111, SRI NITYA COMPLEX, 2ND FLOOR	OPP : KARNATAKA BANK, RAMA TALKIES ROAD	VISAKHAPA TNAM	VIZAG	530013
			<b>910</b>					