

**THE ORIENTALINSURANCE COMPANY LIMITED  
REGIONAL OFFICE (ADDRESS OF OFFICE)  
PIRMOHANI, KADAMKUAN, PATNA-800003  
(TELEPHONE NO.2665839, 2688369)  
CIN NO.U66010DL1947GOI007158**

**OFFICE PREMISES ON LEASE BASIS**


Sealed offers are invited in Two bid system for acquiring commercial premises on rent in the shape of hall/halls having approximate Carpet Area not exceeding 1000 sq.ft. (excluding Bath Room, Lavatory, Verandahs etc.) in the specified localities of ARA for a minimum period of 9 years lease to be registered with the appropriate authority for the same period with registrations charges to be shared on 50:50 basis. The Technical Bid as well as Financial Bid will only be selected on Carpet Area basis. The premises should be in ready to move in position, having power back up, toilets for ladies and gents, with proper ventilation and should be located on wide road having good approach for entry.

<u>Name of Town</u>	<u>For our Office Premises</u>	<u>Preferred Location</u>	<u>Preferred Floor</u>	<u>Carpet Area</u>
1. Ara	Branch Office, Ara	Commercial Area	Ground/ 1 <sup>st</sup> floor	Not exceeding 1000 Sq.ft

Interested parties may submit bids in two separate envelopes duly scribed as "Technical Bid" and "Financial Bid". Both these bids should be put in third envelope superscribed "OFFER FOR OFFICE PREMISES ON LEASE". This should be addressed to The C.R.M., The Oriental Insurance Company Limited, Regional Office, Pir Mohani, Rajendra Path, Patna-800003 by 15/12/2016 : 05.30 P.M. The technical bid shall be opened on 19/12/2016: 03.30 PM

The format for bids may be obtained from the above referred Regional office address at Patna or local Branch Office during office hours latest by 09/12/2016 (date) or may be downloaded from our company website: [www.orientalinsurance.org.in](http://www.orientalinsurance.org.in) (Tender). Sealed bids will have to be dropped into the Tender box meant for the same by the tenderer or his representative on or before the last date and time. For Bids lost in transit and received late due to any reason, Company shall not be liable. Brokers will not be paid any Commission by the Company and their offer must accompany a letter from the owner authorizing them to quote on their behalf. The Company reserves the right to reject all or any of the offers without assigning any reason.

Date : 25/11/2016

  
 Chief Regional Manager