



THE ORIENTAL INSURANCE COMPANY LIMITED
DIVISIONAL OFFICE -2,
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LUCKNOW (U.P.)-PIN -226 019
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Terms and conditions for preparation of Biometric cards in respect of Tender dated 29.12.2016

- 1-The Oriental Insurance Co. Ltd is an undertaking of Government of India doing business of general insurance all over the country as also abroad, hereinafter will be called as the Company.
- 2-Divisional Office -II Lucknow of the Company has issued a policy to Trade Tax Department of the Government of UP covering around 7,14,218 traders all over the UP .Under provisions of MOU signed with the Deptt., Biometric Cards with water mark stylus engraved Logo and QR Code of all registered traders of the state are to be prepared by the Company .
- 3-The company invites sealed bids from reputed printing firms for printing and distribution of Biometric Cards .
- 4-The last date of submission of bids is 09.01.2017 till close of office hours. The date and time of opening of bids will be informed to the bidders after submission of bids.
- 5-The company reserves the right to cancel/ annul bidding process without assigning any reasons thereof.
- 6-The bidders shall bear all cost associated with preparation and submission of cards.
- 7- The Technical Specification for Insurance Smart Cards will be as under:-
 - A) Plastic cards that should be capable of providing visible security by physically engraving to create a negative water mark of the photograph/ logo as specified. Watermark negative image should convert to positive image when held against any light source for easy verification.
 - B)Cards should be waterproof, peel proof and should be capable of capturing QR/ Bar codes. The card shall be a minimum thickness of 260 GSM with dimensions of 85.60 mm by 53.98 mm with a minimum thickness of 0.40 mm.

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C) Tender shall provide a software and mobile application both on IOS and Android to read and connect QR/ Bar codes providing relevant information of the insurance scheme.

D) Front side colour printing with member details including QR codes.

E) Advertisement of Oriental Insurance of "70 years of operations" on the back side of the card printed in colour.

8-The bidders shall bid in separate envelopes duly marking the envelopes separately as:

a) Technical bid

b) Financial Bid

The inner and outer envelope shall indicate the name, address and contact numbers of the bidder.

09-Bid may be sent by registered post or delivered in person on the given address.

10-Technical Requirements:

i) To be eligible for bidding, the bidder should have at least three years of experience of printing engraved technology and valid registration with Govt. Press/ Information Directorate/ Commercial Tax Deptt. and should have an annual turnover of Rs. 1 Crore for the last three financial years (i.e. FY- 2013-14, 2014-15, 2015-16) supported by audited balance sheets and affidavit.

ii) The bidders should not be blacklisted by the Government of India/ Government of UP and/ or any of their undertakings or agencies. (To be supported by affidavit)

iii) All cards will have to be prepared within thirty days of signing of agreement. (Consent to be supported by affidavit)

iv) The bidder should have the capacity to access biometric records from Adhar Cards. (To be supported by affidavit)

11-The company shall award the contract to the bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bids.

12-The company, within ten days of opening of financial bid will enter into contract with the bidder and the bidder will start the work of preparation of cards immediately thereafter.

13- The cards so prepared will have to be delivered by the bidder to the Office of Commissioner of Trade Tax, Gomti Nagar, Lucknow.

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14-The prices charged by the bidder for cards delivered and services performed under the contract shall not be higher than the prices quoted by the bidder in his bid.

15-The Company shall make payments against receipt of cards. The payment shall be made by NEFT/RTGS in the bidders bank account number. TDS shall be charged as per Income Tax Rules.

16-The Company will open financial bid of only those bidders who qualify in the technical round.



Senior Divisional Manager

