



The Oriental Insurance
Company Limited.


Prithvi. Agni. Jal. Aakash.
Sab ki suraksha hamare paas.

REGIONAL OFFICE

**RAMALINGA RADIANCE, II FLOOR
NO.78, T P K ROAD, ANDALPURAM, OPP.SAI BABA TEMPLE,
MADURAI – 625 001
Tel. 0452-2371209 2372209
E-mail id: m.periasamy@orientalinsurance.co.in
CIN NO. U66010DL1947GO1007158**

**TENDER FOR RESIDENTIAL PREMISES ON LEASE BASIS TO BE USED
AS GUEST HOUSE**

Sealed offers are invited in **Two Bid** system for acquiring residential premises on rent in the form of apartments / individual bungalows having four bed rooms with approximate Carpet Area of **2400 sq feet approx. to be used as Company Guest House** in the specified area within 1Km radius from **AGRNI RESIDENTIAL COMPLEX, 76 TPK ROAD, ANDALPURAM, MADURAI-625003** for a minimum of **9 years or longer** period lease to be registered with the appropriate authority for the same period and registration charges to be shared on 50:50 basis **as per the 'Draft' of our Company's standard lease deed.**

The Technical Bid as well as Financial Bid will only be selected on various factors such as nearness to Railway Station, Bus Stand or Airport and also near to Regional Office premises at above address having latest normal residential facilities such as parking, lift, power backup, security, etc.

Interested parties may submit bids in two separate envelopes duly scribed as "Technical Bid" and "Financial Bid". Both these bids should be put in third envelope superscribed "**OFFER FOR RESIDENTIAL PREMISES ON LEASE to be used as Guest House**". This should be addressed to The Chief Regional Manager, The Oriental Insurance Company Limited, Regional Office at the above mentioned address and **dropped into the Tender Box kept in this office exclusively for this purpose.**

Last Date for submission of completed Bids is **30/11/2017 5.00 p.m.** The technical bid shall be opened on **24/11/2017 11 am** The format for bids may be obtained from the above referred Regional Office address during office hours latest by **17/11/2017** or may be downloaded from our company website www.orientalinsurance.org.in (Tenders). Sealed bids will have to be dropped into the Tender box meant for the same by the tenderer or his representative on or before the last date and time. For Bids lost in transit and received late due to any reason, Company shall not be liable. Brokers will not be paid any Commission by the Company and their offer must accompany a letter from the owner authorizing them to quote on their behalf.

The Company reserves the right to reject all or any of the offers without assigning any reason.

CHIEF REGIONAL MANAGER

THE ORIENTAL INSURANCE COMPANY LIMITED
REGIONAL OFFICE,
RAMALINGA RADIANCE, II FLOOR
NO.78, T P K ROAD, ANDALPURAM, OPP.SAI BABA TEMPLE,
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IMPORTANT INSTRUCTIONS

1. **Technical Bid** to be put up in **Envelope-1** duly sealed and superscribed as "Technical Bid" and mentioning your name, address and telephone number thereon.
2. **Financial Bid** to be put up in **Envelope-2** duly sealed and superscribed as "Financial Bid" and mentioning your name, address and telephone number thereon.
3. Both the Financial and Technical Bid envelopes are to be put up in the **Envelope-3** duly sealed and superscribed as "OFFER FOR RESIDENTIAL PREMISES ON LEASE TO BE USED AS COMPANY GUEST HOUSE" and mentioning your name, address and telephone number thereon.
4. The **envelope-3** should be sent to:

THE CHIEF REGIONAL MANAGER,
THE ORIENTAL INSURANCE COMPANY LIMITED
REGIONAL OFFICE,
RAMALINGA RADIANCE, II FLOOR
NO.78, T P K ROAD, ANDALPURAM, OPP.SAI BABA TEMPLE,
MADURAI – 625 001
Tel. 0452-2371209 2372209
E-mail id: m.periasamy@orientalinsurance.co.in

Latest by 30/11/2017 5.00 p.m.

5. Any offer received after this date and time shall not be considered.
6. Offers received through Registered post with AD should also reach the above address before the stipulated last date and time. or offers, lost in transit, Company will not be held liable.



CHIEF REGIONAL MANAGER