

दि ओरिएण्टल इश्योरेंस कम्पनी लिमिटेड

भारत सरकार का एक उपक्रम
चतुर्थ तल -आलोक भारती टावर्स
शहीद नगर, भुवनेश्वर-751007
फोन/पिविक्स : 0674-2545492, 2547081
फैक्स : 0674-2545661
वेबसाइट : www.orientalinsurance.org.in



THE ORIENTAL INSURANCE CO. LTD.
(A Govt. of India Undertaking)

4th Floor, Alok Bharati Towers,
Sahid Nagar, Bhubaneswar-751007
Phone : PABX : 0674-2545492, 2547081
Fax : 0674-2545661
Website : www.orientalinsurance.org.in

CIN: U66010DL1947GOI007158

क्षेत्रीय कार्यालय
REGIONAL OFFICE

12.11.2018

OFFICE PREMISES ON LEASE BASIS

Sealed offers are invited in Two Bid system for acquiring commercial premises on rent in the shape of hall/halls having approximate **Carpet Area of maximum 1800 sq.ft.(excluding Bath Room, Lavatory, Verandahs etc.)** between Ainthapali Chhak to Budharaja or Remed Chhak to City Station, on main road, by-pass road or NH-6 in Sambalpur town(Odisha) for a minimum period of 9 years and longer period lease to be registered with the appropriate authority for the same period with registration charges to be shared on 50:50 basis. The Technical Bid as well as Financial Bid will be selected on Carpet Area basis. The premises should be in ready to move position, having power back up, separate toilets for ladies and gents, with proper ventilation and should be located on wide road having good approach for entry and having exclusive car parking and ample two wheeler parking space.

Interested parties may submit bids in two separate envelopes duly prescribed as "Technical Bid" and "Financial Bid". Both these bids should be put in third envelope super scribed "**OFFER FOR OFFICE PREMISES ON LEASE**". This should be addressed to The Regional Manager, The Oriental Insurance Company Limited, Regional Office, Bhubaneswar at the above mentioned address and dropped into the Tender Box kept in this office exclusively for this purpose. Last Date for submission of completed Bids is **30.11.2018 by 05.00 PM.**

The format for bids may be downloaded from our Company's website www.orientalinsurance.org.in(Tenders) or may be obtained from our Sambalpur Office or other Offices. Sealed bids will have to be dropped into the Tender Box meant for the same by the tenderer or his representative on or before the last date and time. For Bids lost in transit and received late due to any reason, Company shall not be liable. Brokers will not be paid any commission by the Company and their offer must accompany a letter from the owner authorizing them to quote on their behalf. The Company reserves the right to reject all or any of the offers without assigning any reason.

(P.C. Hota)

Chief Regional Manager

पंजीकृत कार्यालय:ओरिएण्टल हाउस. पो.व.न. 7037, ए-25/27 आसफ अली रोड, नई दिल्ली-110002
Regd. Office : Oriental House, P.B. No. 7037, A-25/27, Asaf Ali Road, New Delhi - 110002

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क्षेत्रीय कार्यालय
REGIONAL OFFICE

ANNEXURE - 2

Date: 12.11.2018

IMPORTANT INSTRUCTIONS

1. Technical Bid to be put up in Envelope-1 duly sealed and super scribed as "Technical Bid" and mentioning your name, address, telephone number and e-mail ID thereon.
2. Financial Bid to be put up in Envelope-2 duly sealed and super scribed as "Financial Bid" and mentioning your name, address, telephone number and e-mail ID thereon.
3. Both the Financial and Technical Bid envelopes are to be put up in the Envelope-3 duly sealed and super scribed as "Offer for Office Premises on lease basis" and mentioning your name, address, telephone number and e-mail ID thereon.
4. The Envelope-3 should be sent to: The Regional Manager, The Oriental Insurance Company Limited, Regional Office, 4th Floor, Alok Bharati Towers, Saheed Nagar, Bhubaneswar-751007 latest by 30.11.2018 by 05.00 pm.
5. Any offer received after this date and time will not be considered.
6. Offers received through 'Registered Post with Acknowledgement Due' should also reach before the stipulated last date. For offers lost in transit, Company will not be held liable.
7. The financial bids of only those bidders shall be opened which are found technically suitable by the Committee. Financial bids of the offers, rejected on technical basis, shall not be opened.


(P. C. Hota)

Chief Regional Manager

