

**TENDER NOTICE**  
**THE ORIENTAL INSURANCE COMPANY LIMITED**  
**REGIONAL OFFICE, PIRMOHANI,KADAMKUAN,PATNA**  
**PH.NO.: 2662646, 2688369,**

**OFFICE PREMISES ON LEASE RENTAL BASIS**

Sealed offers are invited in double bid system as mentioned here for maximum carpet area of 1000 sq ft. in well ventilated & lighted premises in the shape of Hall / Room on ground floor or on first floor at Motihari on Lease/Rental basis with proper parking area ( Carpet area excluding toilets,Lavatory,Verandahs and parking area etc. )for office premises. The lease period will be for minimum 09/10 years.

<u>Name of city</u>	<u>Preferred Location</u>	<u>Preferred Floor</u>	<u>Carpet Area.</u>
Motihari	Centre of Town	Ground/First ( Two toilets)	1000 sq.ft.(Approx)

Interested parties may submit their bids in two separate envelopes duly sealed and super scribed as “Technical Bid” and “Financil Bid”. Both of these bids should be put in one envelop super scribed “Offer for office premises on Lease”. This should be address to The chief Regional Manager,The oriental Insurance co. Ltd ,Regional Office, Pirmohani, Kadamkuan,Patna-800003.

The format for bids may be obtained from the Regional Office between 10 AM to 2 PM latest by 01.06.2012. The completed bids should be deposited on or before, 08.06.2012

However, sealed bids will only be submitted in person or by Reg/speed post/courier only at the Regional Office Patna so as to reach before the last date of submission. The company will not be liable for bids lost in transit or received late i.e. after 3.00 PM on 08.06.2012.

Brokers will not be paid any commission by the company and their every offer must accompany a letter from the owner authorizing them to quote on their behalf,

**The company reserves the right to reject all or any of the offers without assigning any reason.**

(Refer Indian standard for Method of measurement of Plinth,carpet and Rentable areas of Building -ISI code No. IS : 3861-1975.)

(VINAY KUMAR)  
CHIEF REGIONAL MANAGER