



दि ओरिएण्टल इश्योरेंस कम्पनी लिमिटेड

THE ORIENTAL INSURANCE COMPANY LIMITED

Regional Office: 1st floor, R.K. Plaza, Ring Road No. 1, Pachpedi Naka, Raipur (C.G.) Ph.: 0771-4255319, 4255393, Fax: 0771-4255300

OFFICE FOR PREMISES ON LEASE BASIS REQUIRED OFFICE PREMISES IN RAIGARH (C.G.) FOR DIVISIONAL OFFICE IN COMMERCIAL AREA/MAIN ROAD ON LEASE BASIS

Sealed offers are invited in Two Bid System for acquiring commercial premises on rent in the shape of hall having approximate 2000 sq.ft. (Excluding Bath Room, Lavatory, Verandahs etc.) in the specified localities of RAIGARH for a minimum period of 9 years lease to be registered with the appropriate authority for the same period with registration charges to be shared on 50:50 basis.

The 'Technical Bid' as well as 'Financial Bid' will only be selected on Carpet Area basis. The premises should be in ready to move in position, having power back up, toilets for ladies and gents, with proper ventilation and should be located on wide road having good approach for entry.

Interested parties may submit bids in two separate envelopes duly scribed as "Technical Bid" and "Financial Bid" along with a Demand Draft of Rs. 5000/- only as Earnest Money Deposit in favor of The Oriental Insurance Co. Ltd. Payable at Raipur. Both these bids should be put in third envelope superscribed "OFFER FOR OFFICE PREMISES ON LEASE" This should be addressed to THE CHIEF REGIONAL MANAGER, THE ORIENTAL INSURANCE COMPANY LIMITED, Regional Office at the above mentioned address by 08.08.2012, 5.00 p.m.

The formate for bids may be obtained from the above referred Regional office, Raipur or Divisional Office, Naya Ganj, Itwari Bazar, Raigarh (C.G.) Ph.: 07762-222870, 224870 during office hours on any working day latest by 24.07.2012 or may be downloaded from our company website www.orientalinsurance.org.in (Tenders). Sealed bids will have to be deposited by the tenderer or his representative on or before the last date and time at the Regional Office. For bids lost in transit and received late due to any reason, Company shall not be liable. Brokers will not be paid any commission by the company and their offer must accompany a letter from the owner authorizing them to quote on their behalf.

The company reserves the right to reject all or any of the offers without assigning any reason.

Chief Regional Manager