



**ದಿ ಓರಿಯಂಟಲ್ ಇನ್ಸೂರೆನ್ಸ್
ಕಂಪನಿ ಲಿಮಿಟೆಡ್**

ಪೃಥ್ವಿ, ಅಗ್ನಿ, ಜಲ, ಆಕಾಶ ಎಲ್ಲದರ ಸುರಕ್ಷೆ ನಮ್ಮ ಬಳಿ
(ಭಾರತ ಸರ್ಕಾರದ ಒಂದು ಉದ್ಯಮ)

ರೀಜನಲ್ ಆಫೀಸ್ : ಲಿಯೋ ಶಾಪಿಂಗ್ ಕಾಂಪ್ಲೆಕ್ಸ್,
44/45, ರೆಸಿಡೆನ್ಸಿ ರೋಡ್ ಕ್ರಾಸ್,
ಬೆಂಗಳೂರು-560 025.

**दि ओरिएण्टल इन्श्योरेंस
कम्पनी लिमिटेड**

पृथ्वी, अग्नि, जल, आकाश सबकी सुरक्षा हमारे पास
(भारत सरकार का एक उपक्रम)

क्षेत्रीय कार्यालय : लियो शॉपिंग कॉम्प्लेक्स,
44 / 45, रेसिडेंसी रोड क्रॉस,
बेंगलूर - 560 025.

**The Oriental Insurance
Company Limited**

Prithvi, Agni, Jal, Akash, Sab Ki suraksha hamare pass
(A Govt. of India Undertaking)

Regional Office : Leo Shopping Complex,
44/45, Residency Road Cross,
Bangalore - 560 025.

Tel : 080 - 2558 1123 - 24 - 25, 2558 2738 Fax : 080 - 2558 0008, 2558 9770

Deptt: I.T.

Dated: 20th June 2012

Ref.: ITD/BGRO/27/2012-2013

Mr.....

M/s.....

Address.....

.....

.....

Dear Sir,

Re.: Tender for Purchase of Standard maintainance Free Batteries and Tubular Batteries

We are having 1 KVA, 2 KVA,3 KVA,5 KVA & 10 KVA UPS systems working in our 56 offices situated all over Bangalore,Mangalore & Mysore with each unit having around 4-32 of either Tubular or SMF Battery of various rating . The annual requirement is expected to be more than Rs. 10 lacs. However this is only an indication and not a commitment. Our order shall be based on actual requirements.

The format for tender bid is in two parts - **Technical Bid & Commercial Bid**. You must submit the bids as mentioned in details in the enclosure .

Please note that only reputed brands should be quoted. For any clarifications, please feel free to contact us.Please quote the rate of Batteries in the attched format along with Manufacturer authorization form/Dealership Certificate. Only direct company people, authorized dealers , authorized agents should quote.


REGIONAL MANAGER



Corporate & Regd. Office : "ORIENTAL HOUSE", P.B. No. 7037, A-25/27, Asaf Ali Road, New Delhi-110 002

Website : www.orientalinsurance.org.in

THE ORIENTAL INSURANCE CO LTD
(A GOVT OF INDIA UNDERTAKING)
Regional Office : No.44/45 Leo Shopping Complex
Residency Road Cross,Bangalore – 25 Phone 25581123-25

A. General Instructions

1. This invitation to Tender is for: -
 - Supply of Batteries for UPS to any of the offices of The Oriental Insurance Company Limited's Regional office Bangalore at locations specified in Annexure A. The type of batteries required are: SMF & Tubular
2. Tenderers are advised to study the Tender Document carefully. Submission of Tender shall be deemed to have been done after careful study and examination of the Tender Document with full understanding of its implications.
3. Sealed offers should be submitted to The Oriental Insurance Co. Ltd. not later than the date and time laid down, at the address given below in person or sent by registered post or dropped in the Tender Box kept on the 1st Floor at the said address: -

Manager IT
The Oriental Insurance Company Limited.
Regional Office, No. 44/45, Leo Shopping Complex
Residency Road Cross,
Bangalore - 560 025
FAX - 080- 2558 008/ 2558 9770

4. Schedule for Invitation to Tender:

- a) Name of the Purchaser: **The Oriental Insurance Co. Ltd.**
- b) Probable locations where Batteries may have to be delivered: **As per Annexure- A**
- c) Address at which Tenders would be submitted:

The Oriental Insurance Company Limited.
Regional Office, No. 44/45, Leo Shopping Complex
Residency Road Cross,
Bangalore - 560 025
FAX - 080- 2558 008/ 2558 9770

- d) Latest time and date for submission of Tender is on or before **16:30 hours** on **29/06/2012**
- e) Tentative place, time and date of opening of technical bid of tender: - At 15:30 hrs on 02.07.2012 at the address given under (c) above. The exact date/time can also be confirmed over telephone.

Note: The Oriental Insurance Company Limited shall not be responsible for non-receipt / non-delivery of the Bid documents due to any reason whatsoever.

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B. Procedure for Submission of Bids

- 1.1 It is proposed to have a **two cover System** for this tender.
 - a) **Technical Bid** comprising of **Annexure 1** in **one separate cover** .
 - b) **Commercial Bid** comprising of **Annexe 2.1 & 2.2** **in one separate cover**.
- 1.2 Technical Bid of the Tender should be covered in a separate sealed cover, superscribing the cover with the wordings "Technical Bid for Batteries."
Please note that Prices should not be indicated in the Technical Bid.
- 1.3 Commercial Bid of the Tender should be covered in a separate sealed cover, superscribing the cover with the wordings "Commercial Bid for Batteries."
Commercial Bid should only indicate prices (Type/Brand of Battery wise).
- 1.4 Both the Technical Bid cover and Commercial Bid Cover, prepared as above, are to be kept in a single sealed cover superscribed with **Tender for Batteries**
- 1.5 The cover thus prepared should also indicate clearly the name and address of the Bidder, to enable the Bid to be returned unopened in case it is declared "Late".

C. Terms and Conditions:

1. Performance Security

The supplier shall have to deposit a security of Rs. 50000/- in the form of DD at the time of submission of Tender (No interest will accre on this amount).The successful Bidder should send the signed contract within 2 days after the receipt of notification of award of the Contract from the Purchaser. The Bid Security of the successful bidder will be treated as performance security till the end of the contract period.

2. Penalty

If the delivery & Installation is not effected within the maximum specified time i.e 48 hours then a further period of one week would be allowed subject to a penal interest @1.5% of the amount of order per day of delay over and above the Max 48 hours. If the supply is not effected even within the extended period then it would be the discretion of concerned office either to cancel the order and/or to forfeit the security amount

3. Payment Terms

The payment terms shall be 100% after delivery and successful installation of the Batteries, on receipt of the Original Invoice and installation report duly certified by the Officer Incharge of the Office where the batteries are installed

4. Price

The price quoted should be inclusive of all taxes including all duties, all local levies, freight charges, transportation charges, installation, warranty charges and interconnectors and installation charges.

5. Validity of Bid Price

Six months from the date of awarding the contract. Thereafter any variation as per financial bid

Installation

The installation of batteries at the required site has to be done by your assigned representative. At the time of installation the batteries must be fully charged and must be of the current series only.

7. Maintenance

Preventive maintenance must be carried out minimum once in three months.


8. Cancellation of Contract

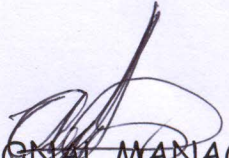
Oriental reserves its right to cancel the order in the event of one or more of the following situations:

- Delay in delivery of batteries beyond the specified period of delivery
- Serious discrepancies found in batteries supplied.

9. The Oriental Insurance Co Ltd reserves the right to enter in the contract of their choice of Battaery brand and warranty period.

10. Supplies are required to be made at the rates agreed for , for the orders that may be placed upto 1 year from date of entering into contract.

11. You should agree to supply the above items to the offices of the company located in all over Bangalore, Mysore, Mangalore.
12. Buy Back values of old batteries must be specifically mentioned separately.
13. The rates should be all inclusive i.e VAT,Octroi,Excise Duty,transportation charges etc. The rates should be inclusive of installation charges. The Person shall go to the site to replace and install the Batteries.
14. The Material supplied should carry a warranty against any type of manufacturing defects and defective supplies will have to be replaced immediately without any extra cost. Also if the quality of the items supplied does not confirm to the industry accepted standard,the companies shall have the right to cancel the order if in case they are not satisfied with the quality/services.
15. Local Delivery & installation within 24 hours & for outstation 48 hours from the placement of order failing which the empanelled supplier would invite penalty as stated in '2' above.
16. You must submit a copy of sales Tax Registration Certificate and Sales Tax Clearance Certificate/Audited accounts for the previous financial year.
17. In case you are empanelled for any supplies, the bill(s) raised by you must mention the brand/make of the material(s) supplied.
18. You should also submit us the Manufacturer/ Authorised Dealer Certificate. That must be valid as on date.
19. Warranty minimum 2 Year for SMF and 4 yr for Tubular . More than 2 year warranty can be quoted/given by the bidder.
20. SMF batteries should be VRLA Valve Regulated Lead Acid. Specifically designed for Indian power conditions. The battery should conform to JIS 8702 C Specifications.
21. The battery should be manufactured in an ISO 9001, 2008 ISO 14001 : 2004 and ISO TS 16949: 2002.
22. Latest Sales Tax Clearing Certificate/VAT Certificate
23. Support Centers in Karnataka
24. Minimum Turnover of the Company should be Rs.5 Crores per annum .
25. 
26. Buyback rate for Batteries must be mentioned separately. The Oriental Insurance Co. Ltd will use this rate as reference while Disposing the Batteries.


REGIONAL MANAGER

A. TECHNICAL BID

BID PARTICULARS:

1. 1 Name of the Bidder :
With Full Address, Telephone No., Fax No. & Email & Mobile No.
2. Name & Designation of the Contact Person With Full Address, Telephone No., Fax No. & Email :
3. Annual Turnover (Rs. In Lacs) :
4. Type of products you are dealing in with their Brand names :
5. Name of manufacturers whose products you are dealing in :
6. Whether any of the manufacturer has cancelled the agency or imposed any penalty. Reasons for the same. :
7. List of existing Clients :
8. Whether any dispute/issues with Clients for last 3 years. Reasons for the same. :
9. Whether registered for Sales Tax/VAT purpose :
If so number and date of registration.
Attach copy of Sales Tax certificate/VAT
10. Public Ltd /Sole Proprietor/partnership. Please enclose document for relevance. :

SS
R
J
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Service facilities available :
For maintenance

12. Whether the establishment is manufacturer/Distributor/Retailer . Please attach relevant document
13. Average Quantum of stocks(in general) for Batteries.
14. Whether you are promoter/partner in any Company dealing in similar products :
15. Whether you agree to replace the batteries found to be charging less or giving lesser backup irrespective of standard warranty conditions during warranty period. :
16. Do you agree to all our Terms & Conditions as mentioned in the letter
17. If you have got any Branches outside Karnataka
18. PAN NO. (attach copy)
19. TAN NO.if any (attach copy)
20. Any additional information if desired may be given :

Checklist to be attached with Technical Bid:

1. VAT Certificate/Sales Tax Clearing certificate for 2011-2012.
2. Sales Tax registration Certificate
3. Dealer Certificate/manufacturer Certificate/Company Authorization Certificate
4. Battery ISO certificate
5. Support Centre list
6. IT returns(last 3 yrs)
7. Balance sheet(last 3 years)
8. PAN NO,

Signature -----

Name -----

Address -----

Company-----

Date -----

Company Seal



B. COMMERCIAL BID

BID PARTICULARS:

1. Name of the Bidder
2. Address of the Bidder
3. Year of establishment
4. Bidder's proposal number and date
5. Name & address of the officer
To whom all references shall be
Made regarding this tender
Telephone :
Fax No. :
Mobile :
6. The price during the period of contract will be linked to M.R.P. (all inclusive) as per the manufacturer's catalogue on the 01.04.2012. For variation in price do you agree to the following:

- If the M.R.P. goes up by 15% the bid price
Will be maintained. Yes /No
If not, then at what rate
- If the M.R.P. goes up by more than 15% but
not exceeding 20%, the bid price will be
increased by 10% Yes /No
If not, then at what rate
- If the M.R.P. goes up by more than 20% but
not exceeding 20%, the bid price will be
increased by 10% Yes /No
If not, then at what rate
- If the M.R.P. decreases, the bid price
Will be decreased in the same ratio Yes /No
If not, then at what rate

Witness:

Signature-----

Name -----

Address -----

Date -----

Signature -----

Name -----

Designation -----

Company -----

Date -----

Company Seal

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Handwritten signatures and initials in blue ink, including a large signature and several smaller initials.

Detail of cost of Goods

Item No.	Description of the battery	EXIDE POWERSAFE MRP	Taxes	Net price	Warranty period	Buy Back rate of old Battery
Tubular	12 V 150 AH					
Tubular	12 V 130 AH					
Tubular	12 V 100 AH					
Tubular	12 V 75 AH					
Tubular	12 V 40 AH					
SMF	12 V 70 AH					
SMF	12 V 65 AH					
SMF	12 V 45 AH					
SMF	12 V 40/42 AH					
SMF	12 V 26/28 AH					
SMF	12 V 17/18 AH					
SMF	12 V 7 AH					

Item No.	Description of the battery	QUANTA MRP	Taxes	Net price	Warranty period	Buy Back rate of old Battery
SMF	12 V 70 AH					
SMF	12 V 65 AH					
SMF	12 V 45 AH					
SMF	12 V 40/42 AH					
SMF	12 V 26/28 AH					
SMF	12 V 17/18 AH					
SMF	12 V 7 AH					

*You can attach separate sheet if necessary in same format. The price quoted should be inclusive of all taxes including TDS and Service Tax, all duties, all local levies, freight charges, transportation charges, installation/commissioning & testing charges, warranty charges and cost of interconnectors.

Witness:

Signature-----

Name -----

Address -----

Date -----

Signature -----

Name -----

Designation -----

Company -----

Date -----

Company Seal

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(Handwritten signatures)

OFFICE NAME	OFFICE ADDRESS	CITY	STATE
PRO BANGALORE	#44/45,LEO SHOPPING COMPLEX, I FLOOR, RESIDENCY ROAD CROSS	BANGALORE	KARNATAKA
RTC, BANGALORE	KHENY BUILDING, NO. 3, I FLOOR, I CROSS, GANDHI NAGAR	BANGALORE	KARNATAKA
IAD, BANGALORE	KHENY BUILDING, NO. 3, I FLOOR, I CROSS, GANDHI NAGAR	BANGALORE	KARNATAKA
SVC BANGALORE	#44/45,LEO SHOPPING COMPLEX, IV FLOOR, RESIDENCY ROAD CROSS	BANGALORE	KARNATAKA
TP HUB BANGALORE	#44/45,LEO SHOPPING COMPLEX, IV FLOOR, RESIDENCY ROAD CROSS	BANGALORE	KARNATAKA
TP HUB MYSORE	NEW MUSLIM HOSTEL COMPLEX, OPP. FIRE BRIDAGE, I MAIN, SARASWATHIPURAM	MYSORE	KARNATAKA
DO1 BANGALORE	#44/45,LEO SHOPPING COMPLEX, III FLOOR, RESIDENCY ROAD CROSS	BANGALORE	KARNATAKA
DO2 BANGALORE	KHENY BUILDING, NO. 3, I FLOOR, I CROSS, GANDHI NAGAR	BANGALORE	KARNATAKA
DAB1 BANGALORE	INDIAN MUTUAL BUILDING, I FLOOR, NO. 221, CUBBONPET MAIN ROAD, NR SQUARE	BANGALORE	KARNATAKA
DO3 BANGALORE	#44/45,LEO SHOPPING COMPLEX, III FLOOR, RESIDENCY ROAD CROSS	BANGALORE	KARNATAKA
DO4 BANGALORE	NO.49 II FLOOR, JYOTHI MAHAL, ST. MARKS ROAD	BANGALORE	KARNATAKA
CBO 9 HOSUR ROAD	# 1 & 2, II FLOOR, 1ST CROSS, SIDDAPURA. OPP 9TH CROSS, WILSON GARDEN,HOSUR ROAD	BANGALORE	KARNATAKA
BO KALASIPALAYAM	16/1, S P COMPLEX, APPLE VILLA, 1ST FLOOR, LALBAGH ROAD	BANGALORE	KARNATAKA
DO5 BANGALORE	SHANKAR HOUSE, NO-1, RMV EXTENSION, MEKHRI CIRCLE	BANGALORE	KARNATAKA
CBO17 BANGALORE	NO12, BELLARY ROAD, II FLOOR, NEXT TO CANARA BANK, HEBBAL	BANGALORE	KARNATAKA
EC YELAHANKA	NO.2023, III PHASE, YELAHANKA NEW TOWN	BANGALORE	KARNATAKA
EC DEVANAHALLI	SITE No. 32, NEAR BANK OF INDIA,VIDYANAGAR CROSS, JALAB HOBLI	BANGALORE	KARNATAKA
DO 6 BANGALORE	NO. 20, 2ND FLOOR,9TH MAIN,OPPOSITE PAI VICEROY HOTEL, JAYANAGAR III BLOCK	BANGALORE	KARNATAKA
DAB 2 BANGALORE	SRI CHAMUNDESHWARI COMPLEX, NO. 44, 100 FEET ROAD, OPP. BMTC BUS DEPOT, B S K 3RD STAGE,	BANGALORE	KARNATAKA

BANNERGHATTA	124, OMKAR NAGAR, ARIKERE MICO LAYOUT, BANNERGHATTA MAIN ROAD	BANGALORE	KARNATAKA
DO7 BANGALORE	NO1,SHANKAR HOUSE,3 FLOOR, RMV EXTENSION,MEKHRI CIRCLE	BANGALORE	KARNATAKA
CBO15 BANGALORE	NO.5, RICHMOND PALAZZO, GROUND FLOOR, RICHMOND ROAD	BANGALORE	KARNATAKA
CBO 2 BANGALORE	1/1,CONNAUGHT ROAD,QUEENS ROAD CROSS	BANGALORE	KARNATAKA
EC BANGARPET	SHOP NO 03,GROUND FLOOR , GOLDEN PLAZA,HIS ROAD OPP. TO RMS BANGARPET	BANGALORE	KARNATAKA
DO8 BANGALORE	22 D V G ROAD, V C PLAZA,BASAVANGUDI	BANGALORE	KARNATAKA
CBO1 BANGALORE	IML BUILDING,# 221,CUBBONPET MAIN ROAD, N R SQUARE, OPP.ULSOOR GATE POLICE STATION	BANGALORE	KARNATAKA
CBO14 BANGALORE	NO.19/1, I FLOOR, III CROSS, CHIKKANNA GARDEN, SHANKARMUTT COMPOUND, SHANKARAPURAM	BANGALORE	KARNATAKA
EC KENGERI	SHASHANK COMPLEX, I FLOOR, NO. 540/17, OPP. SUB REGISTRAR'S OFFICE, KENGERI	BANGALORE	KARNATAKA
DO9 BANGALORE	NO.70/5, SUVARNA TOWERS, I FLOOR,NEAR VIJAYANAGAR BDA COMPLEX, GOVINDARAJNAGAR, VIJAYANAGAR, BANGALORE	BANGALORE	KARNATAKA
CBO16 SESHADIPURAM	401/2 SWASTIK MANANDI ARCADE, SC ROAD, SHESHADRIPURAM	BANGALORE	KARNATAKA
DO MANGALORE	BEAUTY PLAZA, II FLOOR, BALMATTAROAD	MANGALORE	KARNATAKA
CBO1 MANGALORE	KRISHNA PRASAD BUILDING, 3RD FLOOR,M.G.ROAD , LALBHAG	MANGALORE	KARNATAKA
BO PUTTUR	KRISHNA PRASAD BLDG,MAIN ROAD,PUTTUR [DK]	PUTTUR	KARNATAKA
EC BC ROAD BANTWAL	SATYAVATHI COMPLEX, MAIN ROAD, OPP SOMAYAJI INDUSTRIES, B.C.ROAD, BANTWAL TALUK	MANGALORE	KARNATAKA
EC SURATHKAL	POORVA ARCADE, I FLOOR, MAIN ROAD, SURATHKAL	MANGALORE	KARNATAKA
DO1 MYSORE	NO.1 THEJUS COMPLEX,CSI SAYYAJI RAO	MYSORE	KARNATAKA
CBO2 MYSORE	BRANCH OFFICE: 2 P.B.NO:210, #618,CHAMARAJA DOUBLE ROAD	MYSORE	KARNATAKA
CBO3 MYSORE	# 42/1,CHANDRA COMPLEX,I ST FLOOR, KALIDASA ROAD,V.V.MOHALLA,	MYSORE	KARNATAKA
EC MANDYA	M H BORAIAH BUILDING, ADJ. TO SRI VIDYA GANAPATHY BLDG, V V ROAD	MANDYA	KARNATAKA
EC RAMNAGARA	SHIPLA COMPLEX, B M ROAD	RAMNAGARA	KARNATAKA

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MYSORE	NEW MUSLIM HOSTEL COMPLEX, OPP. FIREBRIGADE, I MAIN, SARASWATHIPURAM	MYSORE	KARNATAKA
BO MADIKERI	OPPOSITE TOWN HALL, 1ST FLOOR	MADIKERI	KARNATAKA
BO CHAMARAJANAGAR	GIRISH COMPLEX, I FLOOR, AGRAHARA ST	CHAMARAJANAGAR	KARNATAKA
BO VIRAJPET	I FLOOR, BADSHAH BUILDING, OPPOSITE CLOCK TOWER, MAIN ROAD	VIRAJPET	KARNATAKA
BO METAGALLI	NO. 4/12, NAVEEN COMPLEX, 1ST FLOOR, HEBBAL MAIN ROAD, METAGALLI	MYSORE	KARNATAKA
DO 10 BANGALORE	213-217 NAGAPRABHA CHAMBERS, III MAIN, FOURTH CROSS, CHAMARAJPET,	BANGALORE	KARNATAKA
CBO13 BANGALORE	# 1188, I FLOOR, 26TH MAIN, RAGIGUDDA TEMPLE MAIN ROAD, 9TH BLOCK, JAYANAGAR	BANGALORE	KARNATAKA
DO11 BANGALORE	663, 1ST FLOOR, 1ST MAIN, DEFENCE COLONY, 100 FEET ROAD, INDIRA NAGAR- I STAGE	BANGALORE	KARNATAKA
BO KORAMANGALA	NO.6, 7TH MAIN, ABOVE SPENCERS, 80 FT ROAD, 3RD B BLOCK KORAMANGALA	BANGALORE	KARNATAKA
EC WHITEFIELD	I FLOOR, MAGADUR COLONY, IMMADIHALLI MAIN ROAD, WHITEFIELD	BANGALORE	KARNATAKA
EC BANASWADI	201 SHOP NO. 13 II FLOOR KALYAN NAGAR, OPP. TO ST GEORGE NURSING HOME, BANASWADI	BANGALORE	KARNATAKA
DO12 BANGALORE	1001/56, JAYALAKSHMI MANSION, 2ND FLOOR, DR. RAJKUMAR ROAD, 4TH BLOCK, RAJAJINAGAR,	BANGALORE	KARNATAKA
BO TUMKUR	TGMA BUILDING, J C ROAD, TUMKUR	TUMKUR	KARNATAKA
EC MADHUGIRI	VAKKALIGARA SANGHA OPP. KSRTC BUS STAND MADHUGIRI, TUMKUR DISTRICT KARNATAKA	TUMKUR	KARNATAKA
EC DABASSPET	SHRI MARUTHI COMPLEX, DABBASPET, NELAMANGALA TALUQ BANGALORE RURAL	BANGALORE	KARNATAKA
DO MALLESHWARAM	YETHIRAJA MUTT BUILDING, 2ND FLOOR, 199, 2ND MAIN ROAD, MALLESHWARAM	BANGALORE	KARNATAKA
BO 7 PEENYA	VP-4, 1ST 'A' CROSS, POLICE STATION ROAD, 1ST STAGE, PEENYA INDUSTRIAL ESTATE	BANGALORE	KARNATAKA
EC NELAMANGALA	BEHIND VINAYAKA VIDYA NIKETINA SCHOOL, 2ND CROSS, INDIRA NAGAR, NELAMANGALA	BANGALORE	KARNATAKA