

TENDER NOTICE

**THE ORIENTAL INSURANCE COMPANY LIMITED
REGIONAL OFFICE, PIRMOHANI, KADAMKUAN, PATNA
PH.NO.: 2662646, 2688369,**

OFFICE PREMISES ON LEASE RENTAL BASIS AT PATNA

Sealed offers are invited in double bid system as mentioned here for two premises with maximum carpet area of 1800 sqft and 1000 sqft in well ventilated & lighted premises in the shape of Hall/ Room on ground floor or on first floor at Patna on Lease/Rental basis with proper parking area (carpet area Exclude toilets, Lavatory, Verandahs and proper parking area. etc) for office premises. The lease period will be for minimum 09/10 years

<u>Name of City</u>	<u>Preferred Location</u>	<u>Preferred Floor</u>	<u>Carpet Area</u>
Patna	Central Patna	Ground/First (two toilets/parking space)	1800 sqft(Approx)
Patna	Central Patna	-----Do-----	1000 sqft(Approx)

Interested parties may submit their bids in two separate envelopes duly sealed and super scribed as "Technical Bid" and "Financial Bid". Both of these bids should be put in one envelope super scribed "offer for office premises on Lease" This should be addressed to The chief Regional Manager, The oriental Insurance co. Ltd, Regional Office, Pirmohani, Kadamkuan, Patna-800003.

The format for bids may be obtained from the Regional Office between 10AM to 2PM latest by 18.05.2012. The Completed bids should be deposited on or before 25.05.2012.

However, sealed Bids will only be submitted in person or by Reg/speed post/courier only at the Regional Office Patna so as to reach before the last date of submission. The company will not be liable for bids lost in transit or received late i.e. after 3.00 PM of 25.05.2012.

Brokers will not be paid any commission by the company and their every offer must accompany a letter from the owner authorizing them to quote on their behalf,

The company reserves the right to reject all or any of the offers without assigning any reason.

It is also available at our website www.orientalinsurance.org.in

(Refer Indian standard for Method of measurement of plinth, carpet and Rentable areas of Building-ISI code No.IS:3861-1975)

(Vinay Kumar)
CHIEF REGIONAL MANAGER