

दि ओरिएण्टल इन्शुरेंस कम्पनी लिमिटेड

ओरिएण्टल स्टाफ ट्रेनिंग कालेज,
सेक्टर-11, बाटा मोड़, मथुरा रोड़,
फरीदाबाद - 121 006

दूरभाष : 2285470, 2283052, 2290175, 2281995

फैक्स : 0129-2291156, 2220133, 2299041



THE ORIENTAL INSURANCE COMPANY LIMITED ORIENTAL STAFF TRAINING COLLEGE

SECTOR-11, BATA MOR, MATHURA ROAD,
FARIDABAD - 121006

Tel. : 2285470, 2283052, 2290175, 2281995

Fax : 0129-2291156, 2220133, 2299041

E-mail : oicostc@orientalinsurance.co.in

Deptt: Establishment.

28th September, 2012.

To All Contractors of Painting/Whitewashing
on Company's panel for Delhi/NCR Region.

Dear Sirs,

**Re: Painting of Ground & 1st floor Lecture Halls/
Lobbies/Galleries.**

Ours is a Corporate Training Centre of The Oriental Insurance Company Limited situated at Sector-11, Mathura Road, Bata Mor, Faridabad. We need to employ contractor for painting work at our College. The area to be covered under painting is as follows:

1. Ground Floor – Lecture Hall Ceiling, Reception, Lobby, Ladies & Gents Washrooms and Gallery between the Hostel Rooms.
2. First Floor – Lecture Hall Ceiling, Lobby, Ladies & Gents Washrooms and Gallery between the Hostel Rooms.
3. Staircase between ground and 1st floor.

You are, therefore, advised to visit our premises, inspect the area required to be painted and submit your quotation for the labour work only. Please note that total material required to execute the job shall be supplied by us. The format for submitting the quotation is enclosed herewith.

The quotation is to be submitted in a sealed envelope latest by 08.10.2012 (Monday) upto 12 Noon superscribed on the top of the envelope:

“QUOTATION FOR PAINTING OF GROUND & IST FLOOR LECTURE HALLS”

Thanking you,

Yours faithfully,

Encl: as above.


CHIEF MANAGER